



M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE

(Affiliated to Thiruvalluvar University)

Hakeem Nagar, Melvisharam - 632509

Walaja Taluk, Arcot Block Phone: 04172 266167, 266463

Email:mmeswc@yahoo.in website:www.mmeswc.edu.in



IQAC – MINUTES OF MEETING

ACADEMIC YEAR : 2020-2021

MEETING DATE : 10.9.2020

TIME: 11.00 AM



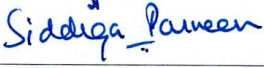



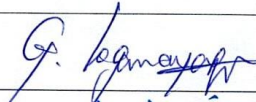
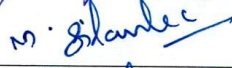


AGENDA:

1. online classes
2. on Quiz
3. online platform
4. Add-on- course
5. e-material.

DISCUSSION:

1. Resolved to give effective online teaching.
2. Decided to conduct many online quiz to enhance student's knowledge.
3. staff are instructed to use online platform for teaching.
4. Add-on- courses use Tally and DMIT will be continued through online mode.
5. Resolved to conduct virtual seminars.
6. Informed to prepare and circulate e-material to students.

IQAC Meeting conducted on 10.9.2020 at 11.00 AM. Following were the members present.

S.No	Name	Signature
1	Dr. Freda Gnanaselvam	
2	Dr. I. Shahina Begam	
3	Mrs. Siddiqa Parveen	
4	Dr. B. Sasireka	
5	Mrs.K. Shamila Sulthana	
6	Dr. V. R. Punithavathi	
7	Mrs. G. Loganayagi	
8	Mrs. M. Silambarasi	
9	Mrs. J. Yogambigai	
10	Ms. A. Shabnam Shereen	



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Action Taken Report

Date : 10.9.2020

1. PPT & videos are prepared to take class effectively.
2. subject related and awareness quiz conducted by IQAC & departments.
3. Used online platform like zoom, webex, Googlemeet & Google classroom.
4. Whatsapp group created for tally registered students. class link sent to them.
5. Webinar conducted.
6. e-content prepared and shared.

Signature of the Principal

Dr. Freda Gnanaselvam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
Melvisharam - 632 509