



M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE
 Affiliated to Thiruvalluvar University
 Hakeem Nagar, Melvisharam, Ranipet -632509



NAAC – SSR CYCLE -I
 1.2 Academic Flexibility

1.2.1 Value Added Course
 Year: 2018- 2019



M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
 (Affiliated to Thiruvalluvar University)
 HAKEEM NAGAR – MELVISHARAM-632 509
 Walaja Taluk, Arcot Block Phone:04172 266167, 266463



VALUE ADDED COURSES - SYLLABUS

Course Name	Effective Communication Skills
Course Code	VAEC04
Duration	30 Hours
Offered by	Department of English (2018-2019)

L	T	P	C
26	4		

COURSE OBJECTIVES

1. To accelerate and broaden the knowledge of student in vocabulary and enhance their lexicon
2. To identify the error free sentences and it helps them to enrich their language ability
3. To acquire better understanding of a language and apply them appropriately
4. To modify their learning habits and transform them into an advance language learners
5. To stimulate their cognitive skill through creative knowledge.

COURSE OUTCOME

UNIT I

1. Students will acquire the knowledge of using different words in different context

UNIT II

2. Students will be able to recognize the word with correct spelling and pronunciation

UNIT III

3. Students will improve their aptitude skills through reading comprehension

UNIT IV

4. Students will be able to have a profound knowledge and grammar

UNIT V

5. Students will develop their own narrative skills



SYLLABUS

UNIT I Aids to vocabulary

1. Words denoting group or collection
2. Diminutives
3. Some common places of comparisons
4. Transformation of noun to verb
5. Compound words

UNIT II Error reduction

1. Spotting errors
2. Words Commonly misspelt
3. Words liable to be confused and misused
4. Choosing the correct and incorrect sentence
5. Errors in grammar

UNIT III Reading comprehension

1. Passage reading
2. Jumbled sentences
3. Rearranging the story outline in correct order
4. Logical and critical reasoning based on reading comprehension
5. Note making and summarizing

UNIT IV Advance Grammar

1. Noun clause and phrase
2. Adjective clause and phrase
3. Adverb clause and phrase
4. Transformation of sentence
5. Active and passive voice

UNIT V Descriptive English

1. Essay based on pictures
2. Reflective composition
3. Descriptive essay
4. Complete the passage



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Effective Communication Skill Enrollment List
Year: 2018- 2019



M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
HAKEEM NAGAR, MELVISHARAM -632509
(Affiliated to Thiruvalluvar University)
Serkkadu, Vellore District – 632115



STUDENTS ENROLMENT DETAIL 2018 – 2019(ODD)

Course Name	Effective Communication Skills
Course Code	VAEC04

S.No	Name of the Student	Department	Signature
1	RAFIYA THABASSUM.A.R	II BBA	Rafiya Thabassum .A.R
2	ASWHWITHA.S	II BBA	Aswhwita - S
3	PREETHIKA.S	II BBA	Preethika . S.
4	VINITHA.V	II BBA	Vinitha . V
5	PRITHIBA.P	II BBA	Prithiba . P
6	ARSHIYA THABASSUM. S	II BBA	Arshiya Thabassum . S
7	ANJALI.G	II BBA	Anjali . G
8	POOJA. S	II BBA	P. Pooja .
9	ARUNANANDHINI .N	II BBA	Arunanandhini . N
10	PAVITHRA. V	II BBA	Pavithra . V
11	MAHALAKSHMI.V	II BCA	Mahalakshmi . V
12	SHALINI.M	II BCA	Shalini . M
13	ARIFAS	II BCA	Arifa . S
14	SARIKHAL	II BCA	Sarika . L
15	KEERTHIKA.S	II BCA	Keerthika . S
16	THAMEENA.B	II BCA	Thameena . B
17	MONIKA.M	II BCA	Monika . M
18	FATHIMA.A.M	II BCA	Fathima . M.
19	SHALINI.S.M	II BCA	Shalini . S . M.
20	SANGEETHA.P	II BCA	Sangeetha . P.



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Effective Communication Skill Enrollment List
Year: 2018- 2019

21	TAMILSELVIL	II BCA	Tamilselvil
22	KAVIYA.S	II BCA	S. Kaviya
23	BHARATHI.S	II BCA	Bharathi .S
24	X DHANALAKSHMI.E	II B.COM	Dhanalakshmi.E
25	AFSIYA BEGUM.K	II B.COM	Afsiya Begum .K
26	AVIVANDHANA.M	II B.COM	Avevadhana .M
27	YUVALAKSHMIS	II B.COM	Yuvalakshmi .S
28	KAVIYA.B	II B.COM	Kaviya .B
29	RANJANI MONISHA.P	II B.COM	Ranjani Monisha .P
30	DEEPA.K	II B.COM(CA)	Deepa .K.
31	NASEEMA BANU	II B.COM(CA)	Naseema Banu
32	GUNAVATHI.K.G	II B.COM(CA)	Gunavathi .K.G
33	THENAMBIGAI.B	II B.COM(CA)	Thenambige .B
34	PARAMESWARIE	II B.COM(CA)	Parameswari .E
35	SHAHINA.N	II B.COM(CA)	Shahina .N.
36	MONISHA.M	II B.COM(CA)	Monisha .M
37	NANDHINI.S	II B.COM(CA)	Nandhini .S
38	NISHA.P	II B.COM(CA)	Nisha .P
39	MUBASHEERA M	II B.Sc BIOTECHNOLOGY	Nafesa Samreen.
40	NAFEESA SAMREEN T.N	II B.Sc BIOTECHNOLOGY	Ayesha Narmini .H
41	AYESHA NARMIN H	II B.Sc BIOTECHNOLOGY	Jayadurgha .V
42	JAYADURGA V	II B.Sc BIOTECHNOLOGY	MUBASHEERM
43	SALMA J.S	II B.Sc BIOTECHNOLOGY	Salma .J.
44	VENDA.P	II B.Sc., CS	Venda .P
45	THENMOZHIS	II B.Sc., CS	Thenmozhi .S
46	VIDYA.D	II B.Sc., CS	Vidya .S.
47	DHARANI .R	II B.Sc., CS	Dharani .R
48	UMME HABEEBA.F	II B.Sc., CS	Umme habeeba .F
49	JAYASREE.S	II B.Sc., CS	Jay S



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Effective Communication Skill Enrollment List
Year: 2018- 2019

50	PRIYA.J	II B.Sc., CS	Priya J.
51	NARMATHA.K	II B.Sc., CS	Narmatha . K
52	Hajeera Begum.Z	II B.Sc., CS	Hajeera Begum Z.
53	HEMAVATHI.P	II B.Sc., CS	Hemavathi P
54	AFREEN BEGUM.H	II B.Sc.(MATHEMATICS)	Afreen Begum H.
55	AASIYA.A	II B.Sc.(MATHEMATICS)	Aasiya .A
56	SUJATHA.A	II B.Sc.(MATHEMATICS)	Sujatha .A
57	JUMANA FIRDAUSE.J	II B.Sc.(MATHEMATICS)	Jumana Firdause.
58	INDHUMATHI.V	II B.Sc.(MATHEMATICS)	Indhumathi .V
59	HEMAVATHI.S	II B.Sc.(MATHEMATICS)	Hemavathi .S.
60	POOVARASI.J	II M.COM	Poovaran J.
61	JESIYA.S	II M.COM	Jesiya .S
62	DEEPA.M	II M.COM	Deepa .M
63	RUQIYA FIRDOUS.S	II M.COM	Ruqai Firdous .S
64	NIVASHINI.A	II M.COM	Nivashini .A
65	RAMYA.B	II M.COM	Ramy B
66	FATHIMA BEE.P.K	II M.Sc MATHEMATICS	Fathima bee .P.K.
67	AYISHA .S	II M.Sc MATHEMATICS	Ayisha .S
68	SANGEETHA .S	II M.Sc MATHEMATICS	Sangeetha .S .

Head of the Department
ENGLISH
M.M.E.S. WOMEN'S
ARTS & SCIENCE COLLEGE
Hakeem Nagar
Melvisharam - 632 509

Dr. Freda Gnanaselvam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
Melvisharam - 632 509



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Effective Communication Skill Photos
Year: 2018- 2019




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ENGLISH
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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Effective Communication Skill Que Paper
Year: 2018- 2019



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COURSE: EFFECTIVE COMMUNICATION SKILLS

CODE: VAEC04

NAME OF THE STUDENT:

ANSWER ALL THE QUESTIONS

(MARKS: 25)

Fill in the blanks:

1. A host of _____ (men / bees)
2. A pair of _____ (shoes / plants)
3. A _____ (heap / herd) of stones
4. Write the suitable compound word
Cat _____ (kitten /calf)
Book _____ (bullock/ booklet)
5. Transform the given sentence assertive into "how gorgeous is the sunset"
How is the sunset so gorgeous/ the sunset is very gorgeous

Underline the appropriate words:

6. India wants (piece, peace) in the world.
7. Beginning, bigning, beginning- underline the correct spelling.
8. I asked him how could he go out if started raining– spot the error
9. The reporter crouched behind that tree got the best picture of the arrest. Prepositional phrases/ participial phrase
10. He came to school----(by walk/ on foot)

Read the following passage carefully and answer the questions based on it.

The Rajput occupy an honoured place in the history of India. They were a war-like, people, proud and patriotic. They were jealous of their honour, and would lay down their lives to uphold it. They loved their homes and fought bravely to defend the honour of their women-folk. Nothing would tame their spirits. Perils only called forth their courage and poverty only increased their power of resistance. None could fight like them. Their motto was Better death than dishonour.

11. Which of the following represents the central theme of the passage?
(a) The pride of the Rajput
(b) Rajput and their sacrifices
(c) The rise and fall of the Rajput
(d) Rajput-the spirited heroes of Indian history



12. Which of the following is opposite in meaning to the word in the passage?
(a) humble (b) kind (c) courteous (d) cowardly
13. The expression tames their spirit; in the passage means
a) suppress their ambitions
(b) arouse their enthusiasm
c) develop their courage
(d) curb their enthusiasm
14. Which of the following statements is not true in the context of the passage?
(a) The Rajput's achieved eminence in history due to their great bravery.
(b) They were homely people and would fight for upholding Women's honour.
(c) In moments of danger they would exhibit great courage.
(d) They could not, however, face the challenge of poverty.
15. According to the writer, the Rajput occupy an honoured place in history, because
(a) they were fond of wears.
(b) they were proud of their war.
(c) they were jealous of people honour.(d) they lived and died upholding their self-respect.

16. Arrange the sentence in a proper sequel

S₁: A noise started above their heads:

S₂Nearly two hundred lives were lost on the fateful day.

P: But people did not take it seriously.

Q: That was to show everyone that there was something

R: It was a dangerous thing to do.

S: For, within minutes the ship began to sink

The proper sequence should be

(a)PQS R (b) PRQS (c) QPRS (d)QPSR

17. The man

P: when he was

Q: in the office last evening

R: could not finish

S: all his work

The correct sequence should be

(a)PQRS (b) QRSP (c) RQPS (d) RSPQ

18. S₁. He could not rise.

S₂It was colder than usual.

P: All at once, in the distance, he heard an elephant trumpet.

Q: He tried again with all his might, but to no use.

R: The next moment he was on his feet.

S: He stepped into the river.

(a) PQSR (b) PRQS (c) QPRS (d) QPSR

19. Wendy, a student, is an avid backgammon player. All students play either chess or checkers, but some checkers players do not play chess because they do not understand chess strategy. Backgammon players never play checkers, because they do not find




checkers challenging. Therefore, Wendy must understand chess strategy. Which of the following must be true for the conclusion drawn above to be logically correct?

- (a) All chess players understand chess strategy.
 - (b) Backgammon is more challenging than checkers.
 - (c) Chess is more challenging than backgammon.
 - (d) All students who find backgammon challenging play checkers.
20. Do you imitate others (are other imitated by you?/are others being imitated by you) into passive

Complete the passage with an appropriate words from the brackets

Broadly speaking letters may be said to---21---- (describe/fall) into two classes. The formal and ---22---(affectionate/abusive) formal letters -----23----- (consists/contain) of official or business matters and are--- 24----- (addressed/comprise) to an employer officials of a department or institutions. Letters to the -----25---- (printers/publishers) of all writing using formal pattern is of this category.


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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Effective Communication Answer Key
Year: 2018- 2019



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Course Name	Effective Communication Skills
Course Code	VAEC04
Offered by	Department of English (2018-2019)

KEY ANSWERS

1. Men
2. Shoes
3. Heap
4. i.) Kitten
ii.) Booklet
5. The Sunset is very gorgeous
6. Peace
7. Beginning
8. How could he go out
9. Participal phrase
10. On foot
11. D
12. A
13. D
14. D
15. D
16. C
17. D
18. C
19. A
20. A
21. B
22. A
23. B
24. B
25. B



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COURSE: EFFECTIVE COMMUNICATION SKILLS

CODE: VAEC04

NAME OF THE STUDENT: Sangeetha P

24/25
Marks: 25

Answer ALL the Questions

Fill in the blanks:

1. A host of men (men / bees)
2. A pair of shoes (shoes / plants)
3. A heap (heap / herd) of stones
4. Write the suitable compound word
Cat kitten (kitten / calf)
Book booklet (bullock/ booklet)
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Underline the appropriate words:

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9. The reporter crouched behind that tree got the best picture of the arrest. Prepositional phrases/ participial phrase
10. He came to school----(by walk/ on foot) X

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a) suppress their ambitions
(b) arouse their enthusiasm
c) ~~develop their courage~~
(d) ~~curb their enthusiasm~~

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(c) In moments of danger they would exhibit great courage.
(d) ~~They could not~~, however, face the challenge of poverty.

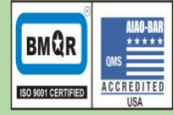
15. According to the writer, the Rajput occupy an honoured place in history, because
(a) they were fond of wears.
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(c) they were jealous of people honour. (d) they lived and died upholding their self-respect.

16. Arrange the sentence in a proper sequel

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S₂ Nearly two hundred lives were lost on the fateful day.
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R: It was a dangerous thing to do.
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The proper sequence should be
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S₂ It was colder than usual.
P: All at once, in the distance, he heard an elephant trumpet.
Q: He tried again with all his might, but to no use.
R: The next moment he was on his feet.
S: He stepped into the river.
(a) PQSR (b) ~~PRQS~~ (c) QPRS (d) QPSR



19. Wendy, a student, is an avid backgammon player. All students play either chess or checkers, but some checkers players do not play chess because they do not understand chess strategy. Backgammon players never play checkers, because they do not find checkers challenging. Therefore, Wendy must understand chess strategy. Which of the following must be true for the conclusion drawn above to be logically correct?

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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Effective Communication Skill Mark List
Year: 2018- 2019



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MARK REGISTER 2018 - 2019(ODD)

Course Name	Effective Communication Skills
Course Code	VAEC04

S.No	Name of the Student	Department	Marks Obtained
1	RAFIYA THABASSUM.A.R	II BBA	18
2	ASWHWITHA.S	II BBA	19
3	PREETHIKA.S	II BBA	21
4	VINITHA.V	II BBA	20
5	PRITHIBA.P	II BBA	19
6	ARSHIYA THABASSUM. S	II BBA	15
7	ANJALI.G	II BBA	21
8	POOJA. S	II BBA	20
9	ARUNANANDHINI .N	II BBA	19
10	PAVITHRA. V	II BBA	18
11	MAHALAKSHMI.V	II BCA	19
12	SHALINI.M	II BCA	15
13	ARIFAS	II BCA	14
14	SARIKHA.L	II BCA	17
15	KEERTHIKA.S	II BCA	18
16	THAMEENA.B	II BCA	16
17	MONIKA.M	II BCA	19



18	FATHIMA.A.M	II BCA	20
19	SHALINI.S.M	II BCA	21
20	SANGEETHA.P	II BCA	19
21	TAMILSELVI.L	II BCA	18
22	KAVIYA.S	II BCA	23
23	BHARATHI.S	II BCA	24
24	DHANALAKSHMI.E	II B.COM	23
25	AFSIYA BEGUM.K	II B.COM	21
26	AVIVANDHANA.M	II B.COM	20
27	YUVALAKSHMI.S	II B.COM	18
28	KAVIYA.B	II B.COM	19
29	RANJANI MONISHA.P	II B.COM	19
30	DEEPA.K	II B.COM(CA)	21
31	NASEEMA BANU	II B.COM(CA)	20
32	GUNAVATHI.K.G	II B.COM(CA)	18
33	THENAMBIGAI.B	II B.COM(CA)	22
34	PARAMESWARIE	II B.COM(CA)	19
35	SHAHINA.N	II B.COM(CA)	15
36	MONISHA.M	II B.COM(CA)	16
37	NANDHINI.S	II B.COM(CA)	17
38	NISHA.P	II B.COM(CA)	19
39	MUBASHEERA M	II B.Sc BIOTECHNOLOGY	22
40	NAFEESA SAMREEN T.N	II B.Sc BIOTECHNOLOGY	21
41	AYESHA NARMIN H	II B.Sc BIOTECHNOLOGY	24
42	JAYADURGA V	II B.Sc BIOTECHNOLOGY	22
43	SALMA J.S	II B.Sc BIOTECHNOLOGY	19
44	VENDA.P	II B.Sc., CS	20



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1.2.1 Effective Communication Skill Mark List
Year: 2018- 2019

45	THENMOZHIS	II B.Sc., CS	20
46	VIDYA.D	II B.Sc., CS	18
47	DHARANI .R	II B.Sc., CS	19
48	UMME HABEEBA.F	II B.Sc., CS	20
49	JAYASREE.S	II B.Sc., CS	21
50	PRIYA.J	II B.Sc., CS	17
51	NARMATHA.K	II B.Sc., CS	18
52	HAJEERA BEGUM.Z	II B.Sc., CS	16
53	HEMAVATHI.P	II B.Sc., CS	21
54	AFREEN BEGUM.H	II B.Sc(MATHEMATICS)	24
55	AASIYA.A	II B.Sc(MATHEMATICS)	22
56	SUJATHA.A	II B.Sc(MATHEMATICS)	20
57	JUMANA FIRDAUSE.J	II B.Sc(MATHEMATICS)	21
58	INDHUMATHI.V	II B.Sc(MATHEMATICS)	19
59	HEMAVATHI.S	II B.Sc(MATHEMATICS)	20
60	POOVARASI.J	II M.COM	18
61	JESIYA.S	II M.COM	20
62	DEEPA.M	II M.COM	21
63	RUQIYA FIRDOUS.S	II M.COM	21
64	NIVASHINI.A	II M.COM	18
65	RAMYA.B	II M.COM	19
66	FATHIMA BEE.P.K	II M.Sc MATHEMATICS	20
67	AYISHA. S	II M.Sc MATHEMATICS	23
68	SANGEETHA. S	II M.Sc MATHEMATICS	24


Department of
English
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Principal
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WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
02/2/19		1	TY20	VAE04	Words denoting group or Collection	Contemporary English
		2	TY20		Diminutives	Grammar
		3	TY20		Some common places of Comparisons	A Senior English
		4	TY20		Transformation of noun to verb	Grammar
		5	TY20		Compound words	and
		6	TY20		Diminutives	Composition
9/2/19		1	TY20		Spotting errors	Practical
		2	TY20		Words commonly misspelt	Reddiganal
		3	TY20		Words liable to be confused and misused	Vikas objective General
		4	TY20		Choosing the correct and incorrect sentence	English A Senior
		5	Y20		Errors in grammar	English
		6	Y20		Spotting errors	Grammar
16/2/19		1	TY20		Passage reading	Essential
		2	TY20		Jumbled sentences	English
		3	TY20		Rearranging the story outline in correct order	Grammar Rahmishan
		4	Y20		Logical and critical reasoning based on reading comprehension	Essential
		5	Y20		Note making and summarizing	English grammar
		6	Y20		Jumbled sentences	Raymond Murphy



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NAAC – SSR CYCLE -I
 1.2 Academic Flexibility

1.2.1 Effective Communication Feed Back
 Year: 2018- 2019



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 Serkkadu, Vellore District – 632115
 E.mail: mmeswc@yahoo.in Phone 04172 266167, 266463



STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

SEMESTER (ODD) - 2018-2019

Name of the Student: *Ramya .B*
 Course Name: *Effective Communication Skill*
 Course Code: *VAECA*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

- To what degree did the course content meet your expectations
 Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
 Excellent Very Good Good Average Below average
- The learning experience you had in this course was
 Excellent Very Good Good Average Below average
- Please rate the course faculties
 Excellent Very Good Good Average Below average
- How would you rate the overall course content
 Excellent Very Good Good Average Below average
- Please rate the relevance of the course
 High Average Low
- Please rate the usefulness of the course
 High Average Low

Suggestions if any:

Ramya .B
 Signature of the student

Dr.
 Dr. Freda Gnanaselvam, Ph.D.,
 Principal
 M.M.E.S. Women's Arts & Science College
 Melvisharam - 632 509



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Human Resource Management Syllabus
Year: 2018- 2019



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VALUE ADDED COURSES

Course Name	HUMAN RESOURCE MANAGEMENT
Course Code	VAHR08
Duration	30 HOURS
Offered by	DEPARTMENT OF BUSINESS ADMINISTRATION

Course Objectives:

L	T	P	C
28	2	0	1

1. To understand the concepts and basic functions of HRM
2. To learn the implementation of employee recruitment and selection processes.
3. To acquire knowledge in the Selection and Recruitment process.
4. To understand the Techniques involved in Job Analysis and Evaluation.

Course Outcome

1. Student will be able to understand the concepts and basic functions of HRM.
2. Students will be able to apply comprehensive set of skills and knowledge for their success.
3. Students will be able to know the career prospects and develop better relationships.

B. Vidya
HOD

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Lizaleth
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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Human Resource Management Syllabus
Year: 2018- 2019

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o.d.d.

HUMAN RESOURCE MANAGEMENT

SYLLABUS

UNIT I- INTRODUCTION TO HUMAN RESOURCE MANAGEMENT

HRM – Definition –Nature and Scope – Objectives of HRM – Functions of HR and Personnel Department – Evolution and Growth of HRM.

UNIT II- HUMAN RESOURCE PLANNING

HRP: Definition – Different levels of HRP – Factors influencing HRP – Steps/Process of HRP

UNIT III-JOB ANALYSIS & EVALUATION

Definition – Techniques of Job Analysis – Job Evaluation – Methods – Merits and Demerits of Job Analysis and Evaluation.

UNIT IV- RECRUITMENT

Definition and Meaning of Recruitment – Principles of Recruitment – Factors influencing Recruitment – Steps involved in Recruitment – Sources of Recruitment.

UNIT V- SELECTION

Selection: Meaning and Definition – Importance of Selection – Stages/Process of Selection.

Interview: Meaning – Types – Guidelines for Effective Interview.

B. Vidya
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Rizabetha Saini

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STUDENTS ENROLMENT DETAIL 2018 – 2019(ODD)

Course Name	Human Resource Management
Course Code	VAHR08

S.No	Name of the Student	Department	Signature
1	MONISHA.S	II B.A ENGLISH	Monisha.S
2	PREETHI. K	II B.A ENGLISH	Preethi.K
3	KEERTHIKA.D	II B.A ENGLISH	keerthika.D
4	JANNATHUL FIRDOUSE.L	II B.A ENGLISH	Jannathul Firdouse
5	MONISA.S	II B.A ENGLISH	Monisa.S
6	GAJALAKSHMIS	II B.A ENGLISH	Gajalakshmis
7	WAHEDA BANU	II BCA	Wahede Banu
8	KALAIVANI.M	II BCA	Kalairani.M
9	GEETHA.S	II BCA	Geetha.S
10	DEEPIKA.P	II BCA	Deepika.P
11	PREETHA.D	II BCA	D. preetha
12	AFREEN FATHIMA.J	II BCA	J. Afreen Fathima
13	FARZANA.A	II BCA	Farzana.A
14	AFREEN.M	II BCA	Afreen.M
15	KEERTHANAS	II BCA	Keerthane.s
16	GAYATHRI.S	II BCA	Gayathri.S
17	AARIFA FARHEEN.S	II BCA	Aarifa Farheen.S



NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Human Resource Management Enrollment List
Year: 2018- 2019

18	MADHUMITHA.P	II BCA	Madhumitha.P
19	HALEEMA SHARIQUA.K	II BCA	Haleema Shariqua.K
20	SARANYA.U	II BCA	Saranya .U
21	MONIKABAI.V	II BCA	V. Monika Bai
22	RANI.R	II BCA	Rani . R
23	ASMA SIDDIQUA.C	II BCA	Asma Siddiqua.C
24	SHANJANA.S	II BCA	Shanjana .S
25	RAMYA S	II B.Sc BIOTECHNOLOGY	Ramya S
26	AALIYA A	II B.Sc BIOTECHNOLOGY	Aaliya .s
27	BIRUNDHA S	II B.Sc BIOTECHNOLOGY	Birundha .s
28	MAHALAKSHMI S	II B.Sc BIOTECHNOLOGY	Mahalakshmi .S
29	SHAHIN S	II B.Sc BIOTECHNOLOGY	Shahin .S
30	SUMAIYA THABASSUM K	II B.Sc BIOTECHNOLOGY	Sumaiya Thabassum .k
31	SUFIYA.A	II B.Sc., CS	Sufiya .A
32	VINOTHINI.K	II B.Sc., CS	Vinothini .k
33	RIZWANA.A.J	II B.Sc., CS	A.J. Rizwana.
34	RENUGAMBAL.U	II B.Sc., CS	Renugambalu
35	SUJITHA.P	II B.Sc., CS	P. Sujatha
36	NAFILA NAFIN.B	II B.Sc., CS	B. Nafila Nafin
37	SHAHEEN.M	II B.Sc., CS	Shaheen .M
38	USHA.J	II B.Sc., CS	Usha .J
39	SANGEETHA.V	II B.Sc., CS	V. Sangeetha
40	KOKILA.C	II B.Sc., CS	Kokila C.
41	UZMA NAUREEN	II B.Sc., CS	Uzma Naureen
42	VALARMATHI.R	II B.Sc., CS	Valarmathi .R



NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Human Resource Management Enrollment List
Year: 2018- 2019

43	HAJEERA PARVEEN.K		
44	VANITHA.V	II B.Sc., CS	Hajeera Parveen.K
45	BEULA JENIFER.B	II B.Sc., CS	Vanitha.V
46	PAVITHRA.B	II B.Sc., CS	Beula Jenifer.B
47	VISHALAKSHLA	II B.Sc., CS	Pavithra.B.
48	RAKSHANA.S	II B.Sc., CS	VISHALAKSHLA
49	KANMANI.K	II B.Sc(MATHEMATICS)	Rakshana.S
50	POOJA SHRIS	II B.Sc(MATHEMATICS)	Kanmani.K
51	MONIKA.B	II B.Sc(MATHEMATICS)	Pooja Shris
52	JAYANTHI.M	II B.Sc(MATHEMATICS)	Jayanthi.M.
53	SABEENA.Y	II B.Sc(MATHEMATICS)	Sabeena.Y
54	YASMEEN FIRDOSE.R	II B.Sc(MATHEMATICS)	Yasmeen Firdose.R
55	JEEVITHA.M	II B.Sc(MATHEMATICS)	Jeevitha.M
56	SANDHIYA.P	II B.Sc(MATHEMATICS)	Sandhya
57	KARTHIKA.R	II B.Sc(MATHEMATICS)	Karthika.R
58	UMA DEVI.S	II B.Sc(MATHEMATICS)	Uma Devi.S
59	VANITHA.G	II B.Sc(MATHEMATICS)	Vanitha.G
60	PREETHI.J	II M.Sc BIOTECHNOLOGY	J.preeethi
61	AMRIN TAJ.I	II M.Sc BIOTECHNOLOGY	Amrin Taj.H
62	KEERTHANA. V.R	II M.Sc MATHEMATICS	V.R. keesthana
63	VIJAYALAKSHMI. R	II M.Sc MATHEMATICS	Vijayalakshmi
64	BHARATHI. G	II M.Sc MATHEMATICS	Bharathi.G
65	SANDHIYA. P	II M.Sc MATHEMATICS	P.Sandhyya
66	DIVYA. P	II M.Sc MATHEMATICS	Divya.P

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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Human Resource Management Photos
Year: 2018- 2019



VALUE ADDED COURSE – HUMAN RESOURCE MANAGEMENT

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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Human Resource Management Que paper
Year: 2018- 2019



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COURSE : HUMAN RESOURCE MANAGEMENT

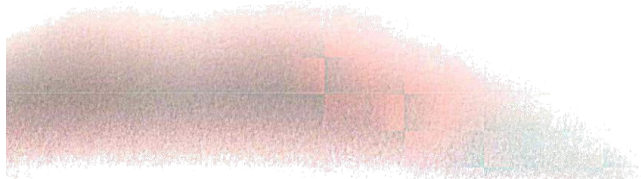
COURSE CODE: BHR08

DATE: 08.09.2018

TIME: 45 MINS

TOTAL MARKS: 25

1. Human Resource departments are-----
A. Line Department B. Authority Department C. Function Department **D. Service Department**
2. Which among the followings describe the skills that are available within the company?
A. Human Resource Inventory B. HRIS C. Skills Inventory
D. Management Inventories.
3. Human Resource Planning is compulsory for -----
A. Effective Employee Development Programme B. Base for Recruitment
C. Base for Selection Policy **D. All of the Above.**
4. What is the scope of HRM?
A. Training and development of employees for their growth.
B. Maintenance of good industrial relations and worker's high morale for higher productivity
C. Further researches in behavioral science, new ideas in man, management and advances in the field of training and development.
D. None of the Above.
5. Job Evaluation essentially seeks to
A. determine the relative worth of various jobs in an organization in monetary terms





- B. Evaluate the performance of employees on their respective jobs
C. Evaluate the importance of various jobs in the organization
D. Establish the hierarchy of various jobs in the organization.
6. The content of Job Description involves
A. Job Title, Condition of Work B. Educational Qualification, Skills
C. Both A and B D. None of the Above
7. Concept of MBO was first developed by
A. Peter Drucker B. Douglas McGregor C. Henry Fayol D. Clayton P. Aldermen.
8. The role of HRD personnel is to
A. Description of entire process/ analytical decomposition
B. Identification of HRD elements and resources
C. Both A and B
D. Analytical Decomposition only.
9. The Primary Goal of HRD is
A. To increase productivity of workers/and organizational profitability
B. Improve workers skill and enhance motivation, to prevent obsolesces of all
C. Prevent Obsolescence and increase organizational profitability only
D. Both A and B
10. The core elements of HRM are
A. People B. Management C. Behavioral Dynamics D. Uniformity of Application
11. Interviews can be
A. One –to – One B. Panel Interview C. Stress Interview
D. All of the Above



12. Training process is
A. Short term B. Medium term C. Long term D. None of these
13. Methods of job evaluation area
A. Qualitative method B. Quantitative method **C. Both (a) and (b)**
D. None of these
14. Process of studying and collecting information about a job is known as
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15. Job description is a statement containing items like
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16. Job analysis is helpful in
A. HRP, recruitment and selection B. Training and development
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17. HRM Policy is
A. Place of Action B. A Decision Making C. Is a Mission **D. All of the Above**
18. ___ is useful as a process of eliminating undesirable and unsuitable candidates.
A. Preliminary interview B. Group discussion C. Written examination
D. Tests
19. Which one is the first step in any human resource program?
A. Selection **B. Planning** C. Training D. Appraising
20. Which of the following comprise the compensation function of HRM?
A. Job evaluation B. Wage and salary Administration C. Bonus **D. All of the above**
21. How many stages does the recruitment process comprise of?
A. 2 B. 6 C. 9 **D. 5**



22. What is the main objective of the recruitment and selection process?
A. Recruit the right candidates B. Meet the high labour turnover
C. To reduce the costs of recruiting D. None of the above

23. Recruitment usually highlights the need for establishing
A. Job Specification B. Job Analysis C. Job Description D. None of the Above

24. How many broad sources of recruitment are there?
A. 4 B. 8 C. 2 D. 6

25. ----- is a selection test which judges the emotional ability which help to judge work in group

A. Personality Test B. Intelligence Test C. Mental Ability Test D. None of the Above

B. Vidya
HOD

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COURSE : HUMAN RESOURCE MANAGEMENT

COURSE CODE: BHR08

DATE: 08.09.2018

TIME: 45 MINS

TOTAL MARKS: 25

24
25
Answer

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MINS

KS: 2



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COURSE CODE: BHR08

DATE: 08.09.2018

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COURSE : HUMAN RESOURCE MANAGEMENT

COURSE CODE: BAHR08

DATE: 08.09.2018

14
25

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9. The Primary Goal of HRD is
- A. To increase productivity of workers/and organizational profitability
- B. Improve workers skill and enhance motivation, to prevent obsolesces of all
- C. Prevent Obsolescence and increase organizational profitability only
- D. Both A and B
10. The core elements of HRM are
- A. People B. Management C. Behavioral Dynamics D. Uniformity of Application
11. Interviews can be
- A. One to One B. Panel Interview C. Stress Interview
- D. All of the Above



22. What is the main objective of the recruitment and selection process?
A. Recruit the right candidates ✓ B. Meet the high labour turnover
C. To reduce the costs of recruiting D. None of the above
23. Recruitment usually highlights the need for establishing
A. Job Specification B. Job Analysis C. Job Description D. None of the Above
24. How many broad sources of recruitment are there?
✓ A. 4 B. 8 C. 2 D. 6
25. ----- is a selection test which judges the emotional ability which help to judge work in group
A. Personality Test B. Intelligence Test C. Mental Ability Test D. None of the Above

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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Human Resource Management Mark List
Year: 2018- 2019



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Serkkadu, Vellore District - 632115



STUDENTS ENROLMENT DETAIL 2018 - 2019(ODD)

Course Name	Human Resource Management
Course Code	VAHR08

S.No	Name of the Student	Department	Marks (25)
1	MONISHA.S	II B.A ENGLISH	24
2	PREETHI. K	II B.A ENGLISH	20
3	KEERTHIKA.D	II B.A ENGLISH	22
4	JANNATHUL FIRDOUSE.L	II B.A ENGLISH	23
5	MONISA.S	II B.A ENGLISH	19
6	GAJALAKSHMI.S	II B.A ENGLISH	20
7	WAHEDA BANU	II BCA	22
8	KALAIVANI.M	II BCA	24
9	GEETHA.S	II BCA	23
10	DEEPIKA.P	II BCA	22
11	PREETHA.D	II BCA	20
12	AFREEN FATHIMA.J	II BCA	20
13	FARZANA.A	II BCA	21
14	AFREEN.M	II BCA	23
15	KEERTHANA.S	II BCA	24
16	GAYATHRI.S	II BCA	22
17	AARIFA FARHEEN.S	II BCA	19



NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Human Resource Management Mark List
Year: 2018- 2019


18	MADHUMITHA.P	II BCA	22
19	HALEEMA SHARIQUA.K	II BCA	24
20	SARANYA.U	II BCA	23
21	MONIKABAI.V	II BCA	22
22	RANI.R	II BCA	21
23	ASMA SIDDIQUA.C	II BCA	20
24	SHANJANA.S	II BCA	14
25	RAMYA S	II B.Sc BIOTECHNOLOGY	22
26	AALIYA A	II B.Sc BIOTECHNOLOGY	23
27	BIRUNDHA S	II B.Sc BIOTECHNOLOGY	24
28	MAHALAKSHMI S	II B.Sc BIOTECHNOLOGY	24
29	SHAHIN S	II B.Sc BIOTECHNOLOGY	21
30	SUMAIYA THABASSUM K	II B.Sc BIOTECHNOLOGY	20
31	SUFIYA.A	II B.Sc., CS	19
32	VINOTHINI.K	II B.Sc., CS	18
33	RIZWANA.A.J	II B.Sc., CS	18
34	RENUGAMBAL.U	II B.Sc., CS	24
35	SUJITHA.P	II B.Sc., CS	22
36	NAFILA NAFIN.B	II B.Sc., CS	23
37	SHAHEEN.M	II B.Sc., CS	24
38	USHA.J	II B.Sc., CS	21
39	SANGEETHA.V	II B.Sc., CS	20
40	KOKILA.C	II B.Sc., CS	19
41	UZMA NAUREEN	II B.Sc., CS	20
42	VALARMATHI.R	II B.Sc., CS	21



43	HAJEERA PARVEEN.K	II B.Sc., CS	20
44	VANITHA.V	II B.Sc., CS	22
45	BEULA JENIFER.B	II B.Sc., CS	21
46	PAVITHRA.B	II B.Sc., CS	23
47	VISHALAKSHLA	II B.Sc., CS	20
48	RAKSHANA.S	II B.Sc(MATHEMATICS)	24
49	KANMANI.K	II B.Sc(MATHEMATICS)	24
50	POOJA SHRI.S	II B.Sc(MATHEMATICS)	20
51	MONIKA.B	II B.Sc(MATHEMATICS)	22
52	JAYANTHI.M	II B.Sc(MATHEMATICS)	23
53	SABEENA.Y	II B.Sc(MATHEMATICS)	21
54	YASMEEN FIRDOSE.R	II B.Sc(MATHEMATICS)	20
55	JEEVITHA.M	II B.Sc(MATHEMATICS)	21
56	SANDHIYA.P	II B.Sc(MATHEMATICS)	23
57	KARTHIKA.R	II B.Sc(MATHEMATICS)	19
58	UMA DEVI.S	II B.Sc(MATHEMATICS)	22
59	VANITHA.G	II B.Sc(MATHEMATICS)	23
60	PREETHI.J	II M.Sc BIOTECHNOLOGY	21
61	AMRIN TAJ.I	II M.Sc BIOTECHNOLOGY	22
62	KEERTHANA. V.R	II M.Sc MATHEMATICS	23
63	VIJAYALAKSHMI. R	II M.Sc MATHEMATICS	24
64	BHARATHI. G	II M.Sc MATHEMATICS	22
65	SANDHIYA. P	II M.Sc MATHEMATICS	20
66	DIVYA. P	II M.Sc MATHEMATICS	19

B.Vidya.
HOD

H.O.D. of Business Administration
M.M.E.S. Women's Art & Science College,
Melvisharam-632 509.



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and Science College,
Hakeem Nagar, Melvisharam



Class :		LESSON PLAN		Semester :	
SUBJECT : HUMAN RESOURCE MANAGEMENT.					
Sl. No.	Proposed Date/Week	Unit	Topics to be covered	Book referred	
			Unit I: Introduction to Human Resource Management: HRM - Definition - Nature & Scope - Objectives of HRM - Functions of HR and Personnel Department - Evolution and Growth of HRM.		
			Unit II: Human Resource Planning: HRP: Definition - Different levels of HRP - Factors influencing HRP - Steps/Process of HRP		
			Unit III: Job Analysis & Evaluation Definition - Techniques of Job Analysis - Job Evaluation - Methods - Merits & Demerits of Job Analysis & Evaluation.		
			Unit IV: Recruitment: Definition & Meaning of Recruitment - Principles of Recruitment - Factors influencing recruitment - steps involved in Recruitment - Sources of Recruitment		



odd. (18-19)

WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
4.8.18		1			Definition & Meaning of HRM	
		2			Principles of Recruitment	
		3			Definition - Job Evaluation	
		4			Definition & Meaning - Recruitment	
		5			Importance of Selection.	
		6			Personnel department.	
11.8.2018		1			HRP: Definition, Meaning	
		2			processes of Recruitment.	
		3			Definition & Meaning of Selection.	
		4			Job analysis & Evaluation	
		5			objectives of HRM.	
		6			Nature & scope of HRM.	
18.8.18		1			Evolution & Growth of HRM	
		2			Principles of Recruitment	
		3			Assessment in HRP	
		4			Merits & Demerits of Job evaluation	
		5			Steps/processes of HRP	
		6			Merits & demerits of Job analysis	
		7				
01.9.18		1			Merits & Demerits of HRM	
		2			Assessment Activity in Recruitment	
		3			Techniques of Job analysis	
		4			Functions of HR & personnel department.	

B. N. N. N.



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Serkkadu, Vellore District – 632115



STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *Vani B*
Course Name : *Human Resource Management*
Course Code : *BAHR08*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

- To what degree did the course content meet your expectations
Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
Excellent Very Good Good Average Below average
- The learning experience you had in this course was
Excellent Very Good Good Average Below average
- Please rate the course faculties
Excellent Very Good Good Average Below average
- How would you rate the overall course content
Excellent Very Good Good Average Below average
- Please rate the relevance of the course
High Average Low
- Please rate the usefulness of the course
High Average Low

Suggestions if any :

Vani
Signature of the student



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NAAC – SSR CYCLE -I
 1.2 Academic Flexibility

1.2.1 Internet and its application Syllabus
 Year: 2018- 2019



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 Phone 04172 266167, 266463



VALUE ADDED COURSES

COURSE NAME	INTERNET AND ITS APPLICATIONS
COURSE CODE	VAIA09
DURATION	30 hrs
OFFERED BY	DEPARTMENT OF COMPUTER APPLICATIONS

L	P	C
15	15	1

Course Objectives:

The aim of this course is to provide you the conceptual developments in the field of Internet, its applications-mail concepts, world wide web and security aspects of the internet.

Course Outcome

On Successful completion of the course, the students will be able to:

- Describe Internet, World Wide Web, Internet Protocols.
- Create E-mail Address, send/receive E-mail.
- Understand online chatting, audio and video conferencing.
- Figure out the various security hazards on the Internet and need of security measures.

Syllabus

Unit – I: Introduction to Internet

Internet– History of Internet – Intranet– World Wide Web – Web Browsers –Types of Browsers– Internet Service Provider–Types of Internet Connections–Internet Software-Uniform Resource Locator– Domain Names–Web Pages and Websites–Advantages and disadvantages of Internet.

Unit – II: Connecting to the Internet

Internet Connection concepts – Internet Communication Protocols – TCP/IP, SMTP, TELNET, FTP, HTTP–Internet Hosts–Servers–Clients–Port and Port Numbers.



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Year: 2018- 2019

Unit – III: E-mail

E-mail address-Creating an E-mail id-E-mail Message Format-Sending and Receiving mails-Ways of accessing E-mail- Attaching a File-Application of e-mail.

Unit – IV: Chatting and Conferencing

Online Chatting, Messaging and conferencing Concepts-Types of Online Chat and Conferencing- Newsgroups-Hierarchies-Accessing news groups-Internet Relay Chat (IRC) -Instant Messaging-Audio and video on the web.

Unit – V: Internet security

Importance of Internet Security -Security issues - Hacker - Malware - virus - Phishing-Spyware-Threats-Challenges-Firewall-Antivirus Software.

Reference Book:

Internet of Things, P. Rizwan Ahmed & A. Zakiuddin Ahmed.

Related Links:

https://www.tutorialspoint.com/internet_technologies/internet_overview.html

<https://www.geeksforgeeks.org/introduction-to-internet>

G. kalpana

Head Of the Department of
Computer Applications,
M.M.E.S. Women's
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Hakeem Nagar,
Melvisharam-632509

Elizabeth Selvi

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Hakeem Nagar, Melvisharam



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Internet and its application Enrollment List
Year: 2018- 2019



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(Affiliated to Thiruvalluvar University)
Serkkadu, Vellore District – 632115
STUDENTS ENROLMENT DETAIL 2018 – 2019(ODD)



Course Name	Internet and its Applications
Course Code	VAIA09

S.NO	NAME OF THE STUDENT	DEPARTMENT	SIGNATURE
1	PARVEEN BANU.A	II B.A ENGLISH	Parveen Banu.A
2	SHABANA.A	II B.A ENGLISH	Shabana.A
3	AALISHA GOUSER A.M	II B.A ENGLISH	Aalisha
4	VIJAYALAKSHMI .A	II B.A ENGLISH	A. Vijayalakshmi
5	THUSMITHUNISHA.S	II B.A ENGLISH	Thusmithunisha.S
6	AISHA AMRIN	II B.A ENGLISH	Aisha Amrin.
7	KOWSALYA. C	II BBA	Kowsalya.C
8	REVATHI. V	II BBA	Revathi.V.
9	SABITHA. S	II BBA	S. Sabitha
10	DAYANA. V	II BBA	Dayana.V
11	DHEIVAYANAI. D	II BBA	Dheivayanai.D
12	THABASUM. M	II BBA	Thabassum.M
13	JAYANTHI. K	II BBA	K. Jayanthi
14	POOJAA PRIYA. S	II BBA	Pooja Priya.S
15	JOTHIKA. B	II BBA	Jothika.B
16	NANDHINI. S	II BBA	Nandhini.S.
17	MAMTHA.K	II B.COM	Mamtha.K
18	PREETHA.M	II B.COM	Preetha.M



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Internet and its application Enrollment List
Year: 2018- 2019

19	KEERTHANA.S	II B.COM	Keerthana.S
20	PAVITHRA.V	II B.COM	PAVITHRA.V
21	KAVITHA.A	II B.COM	Kavitha.A
22	SONIYA.B	II B.COM	Soniya.B
23	MEENAKSHI.N	II B.COM	Meenakshi.N
24	ARSHIYA S	II B.Sc BIOTECHNOLOGY	Arshiya.S
25	SNEKHA S	II B.Sc BIOTECHNOLOGY	Sneekha.S
26	MEENA S	II B.Sc BIOTECHNOLOGY	Meena.S
27	POOJA G	II B.Sc BIOTECHNOLOGY	Pooja.G
28	ABARNA K	II B.Sc BIOTECHNOLOGY	Abarna.K
29	SUMAIYAH SOGHRA	II B.Sc BIOTECHNOLOGY	Sumaiyah.
30	PRIYA DHARSHINI M	II B.Sc BIOTECHNOLOGY	Priya.
31	AMRUNISA	II B.Sc., IDD	Amrunisa.
32	SABIYA ANJUM. M.H	II B.Sc., IDD	Sabiya.
33	MONIKA. K	II B.Sc., IDD	Monika.K
34	ASWINI. R	II B.Sc., IDD	Aswini.R
35	JANSLM	II B.Sc(MATHEMATICS)	Jansi.
36	RAJESHWARI.K	II B.Sc(MATHEMATICS)	Rajeshwari.K
37	GAYATHRI.R	II B.Sc(MATHEMATICS)	Gayathri.R
38	AAMEENA BEE.D	II B.Sc(MATHEMATICS)	Aameena bee.D
39	LUBNA THABASSUM.S	II B.Sc(MATHEMATICS)	Lubna Thabassum.
40	KEERTHANA.S	II B.Sc(MATHEMATICS)	Keerthana.S
41	PAVITHRA.S	II B.Sc(MATHEMATICS)	Pavithra.S
42	KEERTHIGA.M	II B.Sc(MATHEMATICS)	Keerthiga.M
43	RIZWANA BANU.M	II B.Sc(MATHEMATICS)	Rizwana Banu.M
44	LAKSHMI.A	II B.Sc(MATHEMATICS)	Lakshmi.A



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Internet and its application Enrollment List
Year: 2018- 2019

45	ARTHLM	II B.Sc(MATHEMATICS)	Darshi . M
46	SUMARIA SULTANA M	II BA ARABIC	Sumaria Sultana . M
47	AFFEFA FATHIMA S	II BA ARABIC	Ayega fathima . S
48	AYESHA .A	II BA ARABIC	Aishi . A
49	AYESHA SAFANA K.F	II BA ARABIC	Safana . K.F
50	FATHIMA THASEEN G	II BA ARABIC	Fathima thaseen . G
51	HARFINA J	II BA ARABIC	Harfina . J
52	ANSIYA U	II BA ARABIC	Anniya . U
53	RAHILA .K	II BA ARABIC	Rahila . K
54	JAHAN ARA S	II BA ARABIC	Jahanara . S
55	WAJIHA BANU .L	II BA ARABIC	Wajaha Banu . L
56	AISHA.L	II M.COM	Aishah . L
57	MONISHA.N	II M.COM	monisha .
58	PAVITHRA.B	II M.COM	Pavithra . B
59	NOWSHATH BEE.A	II M.COM	Nowshath bee . A
60	KUMUTHAVALLI.K	II M.COM	Kumuthavallik
61	MANIMOZHI.U	II M.COM	manimozhi . U
62	JEEVITHA.K	II M.Sc BIOTECHNOLOGY	Jeenitha . K
63	ASMA FIRDOUS.A	II M.Sc BIOTECHNOLOGY	Asma firdous . A
64	AISHWARYA . S	II M.Sc MATHEMATICS	Aishwarya . S
65	SUMITHRA . M	II M.Sc MATHEMATICS	Sumithra . R

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Head Of the Department of
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Elizabeth Selvi

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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Internet and its application Photos
Year: 2018- 2019



VALUE ADDED COURSE - INTERNET AND ITS APPLICATIONS

D. Elizabeth Selvi
PRINCIPAL i/c
M.M.E.S. Women's Arts
and Science College,
Hakeem Nagar, Melvisharam



Course Name: **Internet & Its Applications**

Course Code: **VAIA09**

Date: **16.3.2019**

Total Marks: **25**

Student Name:

Class:

- A program that is used to view websites is called a
 A. **Browser** B. Web viewer C. Spreadsheet D. Word processor
- Email address separates the user name from the ISP using the ___ symbol.
 A. * B. @ C. ! D. ^
- Which term identifies a specific computer on the web and the main page of the entire site?
 A. WWW B. Link C. SQL D. **URL**
- The two basic parts of URLs are
 A. TCP and FTP B. **The protocol and the domain name** C. TCP/IP and ISP
 D. Destination and device
- Internet is
 A. **A worldwide interconnected network of computers which use a common protocol to communicate with one another**
 B. A worldwide network of computers C. An interconnected network of computers
 D. A local computer network
- The process of connecting to the internet account is
 A. Sign in B. Sign out C. **Login** D. Logout
- E-mail stands for?
 A. Electrical mail B. Electronic messaging service C. **Electronic mail** D. All of these
- What does WWW stand for?
 A. Working window web B. Web window word C. **World Wide Web** D. None of these
- What does FTP stand for?
 A. Folder Text Protocol B. Fixed Terminology Placement C. **File Transfer Protocol** D. None
- The World Wide Web (WWW) was invented by ____.
 A. Steve Jobs B. **Tim Berners Lee** C. Ray Tomliners D. All of these
- The "S" in HTTPS stands for?
 A. Selected B. **Secure** C. Software D. System
- SMTP stands for?
 A. Simple Mail Text Processing B. Secure Mail Transfer Protocol C. **Simple Mail Transfer Protocol**
 D. Secure Message Transfer Process
- What is the initial network communication called?
 A. Micronet B. **ARPANET** C. Network D. ARPANET

Lizabath Sani
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 and Science College,
 Hakeem Nagar, Melvisharam



14. Which of these is required to send mail?
A. **Email id** B. Image C. Link D. All of these
15. Which of these are web browsers?
A. Google Chrome B. Internet Explorer C. Brave D. **All of these**
16. What is BCC in email?
A. Block content creation B. Behind Content Copy C. **Blind Carbon Copy** D. None of these
17. TCP stands for?
A. Total communication Platform B. **Transmission control protocol** C. Technical communication D. All of these platform
18. How many layers does the OSI model have?
A. 5 B. 6 C. 7 D. **10**
19. What does OSI stand for?
A. One Standard Interconnection B. **Open Source Interconnection** C. One Source Internet D. None of these
20. Internet access by transmitting digital data over the wires of a local telephone network is provided by
A. leased line B. **digital subscriber line** C. digital signal line D. none of the mentioned
21. Sending an e-mail is similar to ____
A. picturing an event B. narrating a story C. **writing a letter** D. creating a drawing
22. What does SMTP in an SMTP server stand for ?
A. **Simple Mail Transfer Protocol** B. Serve Message Text Process C. Short Messaging Text Process D. Short Messaging Transfer Protocol
23. We access the World Wide Web using :
A. **Browsers** B. Instant messaging applications C. High bandwidth D. Search engine
24. wireless network uses waves to transmit signals
A. mechanical B. **radio** C. sound D. magnetic
25. While sending an e-mail, the line describes the contents of the message.
A. **subject** B. to C. contents D. cc



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Serkkadu, Vellore District – 632115



Course Name: Internet & Its Applications

Date: 16.3.2019

Student Name: REVATHI.V

25
25

Course Code: VAIA09

Total Marks: 25

Class: II BBA

1. A program that is used to view websites is called a
 A. Browser B. Web viewer C. Spreadsheet D. Word processor
2. Email address separates the user name from the ISP using the ___ symbol.
A. * B. @ C. ! D. ^
3. Which term identifies a specific computer on the web and the main page of the entire site?
A. WWW B. Link C. SQL D. URL
4. The two basic parts of URLs are
A. TCP and FTP B. The protocol and the domain name C. TCP/IP and ISP
D. Destination and device
5. Internet is
 A. A worldwide interconnected network of computers which use a common protocol to communicate with one another
B. A worldwide network of computers C. An interconnected network of computers
D. A local computer network
6. The process of connecting to the internet account is
A. Sign in B. Sign out C. Login D. Logout
7. E-mail stands for?
A. Electrical mail B. Electronic messaging service C. Electronic mail D. All of these
8. What does WWW stand for?
A. Working window web B. Web window word C. World Wide Web D. None of these
9. What does FTP stand for?
A. Folder Text Protocol B. Fixed Terminology Placement C. File Transfer Protocol D. None
10. The World Wide Web (WWW) was invented by _____.
A. Steve Jobs B. Tim Berners Lee C. Ray Tomliners D. All of these
11. The "S" in HTTPS stands for?
A. Selected B. Secure C. Software D. System
12. SMTP stands for?
A. Simple Mail Text Processing B. Secure Mail Transfer Protocol C. Simple Mail Transfer Protocol
D. Secure Message Transfer Process
13. What is the initial network communication called?
A. Micronet B. ARPANET C. Network D. APRENET

Lizalath Sani
C. Network D. APRENET
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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Internet and its application Mark List
Year: 2018- 2019



M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE
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Serkkadu, Vellore District – 632115



STUDENTS ENROLMENT DETAIL 2018 – 2019(ODD)

Course Name: Internet and its Applications
Course Code: VAIA09

S.NO	NAME OF THE STUDENT	DEPARTMENT	MARKS(25)
1	PARVEEN BANU.A	II B.A ENGLISH	22
2	SHABANA.A	II B.A ENGLISH	23
3	AALISHA GOUSER A.M	II B.A ENGLISH	25
4	VIJAYALAKSHMI .A	II B.A ENGLISH	24
5	THUSMITHUNISHA.S	II B.A ENGLISH	25
6	AISHA AMRIN	II B.A ENGLISH	25
7	KOWSALYA. C	II BBA	25
8	REVATHI. V	II BBA	25
9	SABITHA. S	II BBA	25
10	DAYANA. V	II BBA	24
11	DHEIVAYANAI. D	II BBA	23
12	THABASUM. M	II BBA	25
13	JAYANTHI. K	II BBA	24
14	POOJAA PRIYA. S	II BBA	23
15	JOTHIKA. B	II BBA	25
16	NANDHINI. S	II BBA	25
17	MAMTHA.K	II B.COM	25
18	PREETHA.M	II B.COM	23
19	KEERTHANA.S	II B.COM	25



20	PAVITHRA.V	II B.COM	25
21	KAVITHA.A	II B.COM	25
22	SONIYA.B	II B.COM	25
23	MEENAKSHI. N	II B.COM	25
24	ARSHIYA S	II B.Sc BIOTECHNOLOGY	24
25	SNEKHA S	II B.Sc BIOTECHNOLOGY	24
26	MEENA S	II B.Sc BIOTECHNOLOGY	25
27	POOJA G	II B.Sc BIOTECHNOLOGY	25
28	ABARNA K	II B.Sc BIOTECHNOLOGY	25
29	SUMAIYAH SOGHRA	II B.Sc BIOTECHNOLOGY	25
30	PRIYA DHARSHINI M	II B.Sc BIOTECHNOLOGY	23
31	AMRUNISA	II B.Sc., IDD	23
32	SABIYA ANJUM. M.H	II B.Sc., IDD	23
33	MONIKA. K	II B.Sc., IDD	25
34	ASWINI. R	II B.Sc., IDD	25
35	JANSI.M	II B.Sc(MATHEMATICS)	25
36	RAJESHWARI.K	II B.Sc(MATHEMATICS)	23
37	GAYATHRI.R	II B.Sc(MATHEMATICS)	24
38	AAMEENA BEE.D	II B.Sc(MATHEMATICS)	25
39	LUBNA THABASSUM.S	II B.Sc(MATHEMATICS)	23
40	KEERTHANA.S	II B.Sc(MATHEMATICS)	25
41	PAVITHRA.S	II B.Sc(MATHEMATICS)	23
42	KEERTHIGA.M	II B.Sc(MATHEMATICS)	22
43	RIZWANA BANU.M	II B.Sc(MATHEMATICS)	23
44	LAKSHMLA	II B.Sc(MATHEMATICS)	25
45	ARTHILM	II B.Sc(MATHEMATICS)	25



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Internet and its application Answer Script
Year: 2018- 2019

46	SUMARIA SULTANA M	II BA ARABIC	24
47	AFFEFA FATHIMA S	II BA ARABIC	25
48	AYESHA .A	II BA ARABIC	23
49	AYESHA SAFANA K.F	II BA ARABIC	22
50	FATHIMA THASEEN G	II BA ARABIC	23
51	HARFINA J	II BA ARABIC	23
52	ANSIYA U	II BA ARABIC	25
53	RAHILA .K	II BA ARABIC	25
54	JAHAN ARA S	II BA ARABIC	25
55	WAJIHA BANU .L	II BA ARABIC	25
56	AISHA.L	II M.COM	24
57	MONISHA.N	II M.COM	23
58	PAVITHRA.B	II M.COM	25
59	NOWSHATH BEE.A	II M.COM	25
60	KUMUTHAVALLI.K	II M.COM	24
61	MANIMOZHI.U	II M.COM	23
62	JEEVITHA.K	II M.Sc BIOTECHNOLOGY	23
63	ASMA FIRDOUS.A	II M.Sc BIOTECHNOLOGY	23
64	AISHWARYA. S	II M.Sc MATHEMATICS	23
65	SUMITHRA. M	II M.Sc MATHEMATICS	23

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Lizabeth stani
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and Science College,
Hakeem Nagar, Melvisharam



Class :		LESSON PLAN		Semester :	
SUBJECT : INTERNET AND ITS APPLICATIONS					
Sl. No.	Proposed Date/Week	Unit	Topics to be covered	Book referred	
		<u>I</u>	Introduction to Internet : Internet History of internet - Intranet www - web Browsers - Types of Browsers - Internet service providers - Types of Internet Connections - Internet Software - Uniform Resource Locator - Domain Names web Pages & websites - Advantages & disadvantages of Internet.	GeeksforGeeks.	
		<u>II</u>	Connecting to the internet Internet Connections concepts Internet Communication protocols - TCP/IP, SMTP, TELNET, FTP, HTTP, Internet Hosts - servers - Clients - port and Port Numbers.	Internet & its applications Rizwan Ahmed	
		<u>III</u>	Email address - creating an Email id - Email Message & Receiving Emails - ways of accessing Email - Attaching a file Application of email.		
		<u>IV</u>	Chatting & Conferencing Online chatting, Messaging & Conferencing concepts Types of Online chat & Conferencing - Newsgroups - Hierar chies -		



WORK DIARY						
UNIT 1: INTRODUCTION TO INTERNET						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
02.2.19		1			Internet, history of Internet Intranet.	
		2			WWW - web browsers - Types of Browsers	Internet
		3			Internet service providers - Types of Internet connections	Internet & its Applications
		4			Internet Software - Uniform Resource Locator	
		5			Domain Names - web pages & web sites	
		6			Advantages & disadvantages of Internet	
<u>II</u> CONNECTING TO THE INTERNET:						
9.2.19		1			Internet Connection Concepts Internet Communication Protocols	
		2			TCP/IP	Internet
		3			SMTP, TELNET	Books for
		4			FTP, HTTP	Books
		5			Internet hosts, servers	
		6			Clients - port & port numbers	
<u>III</u> EMAIL:						
16.2.19		1			Email Address - Creating an	



WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
					Email id - Email id Message format	Internet & its Applications
		2			Sending & Receiving mails	
		3			ways of accessing Email	
		4			Attaching a file - Example	
		5			Applications of email	
		6			Applications of email - Example	
					<u>IV</u> CHATTING AND CONFERENCING	
22.2.19		1			Online Chatting, Messaging & Conferencing Concepts	Internet: Geeks for Geeks
		2			Types of Online chat & Conferencing	
		3			News groups Hierarchies	
		4			Accessing news groups - Internet - Relay chat	
		5			Instant Messaging	
		6			Audio & video on the web	
					<u>V</u> INTERNET SECURITY	
9.3.19		1			Importance of Internet Security	Internet & its Applications
		2			Security issues - Hacker	
		3			Malware - Virus - types	
		4			Phishing - spyware	Geeks for Geeks



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Internet and its application Feed Back
Year: 2018- 2019



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Phone 04172 266167, 266463



STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: LAKSHMI -A

Course Name : INTERNET AND ITS APPLICATIONS

Course Code : VAIA09

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1. To what degree did the course content meet your expectations

Excellent Very Good Good Average Below average

2. To what level did the course expose you to new knowledge & practices

Excellent Very Good Good Average Below average

3. The learning experience you had in this course was

Excellent Very Good Good Average Below average

4. Please rate the course faculties

Excellent Very Good Good Average Below average

5. How would you rate the overall course content

Excellent Very Good Good Average Below average

6. Please rate the relevance of the course

High Average Low

7. Please rate the usefulness of the course

High Average Low

Suggestions if any : The course was well Organised clear and easy to follow

A. Lakshmi
Signature of the student



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NAAC – SSR CYCLE -I
 1.2 Academic Flexibility

1.2.1 Business Correspondence Syllabus
 Year: 2018- 2019



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VALUE ADDED COURSES 2018-2019 ODD

Course Name	BUSINESS CORRESPONDENCE
Course Code	VABC10
Duration	30 HRS
Offered by	Department of Commerce(G)

L	T	P	C
30			1

Course Objectives:

- To understand the basic concepts of Business Correspondence.
- To understanding on different types of Business Correspondence .
- To facilitate the student to know the uses of Application Letters.
- To learn the to write the Business Reports.

Course Outcome

By successfully completing this course, students will be able to :

- Summarise different concepts of Business.
- Summarise types of Business Correspondence .
- Describe procedures to write Application Letters and Business Reports.

Syllabus

Unit - I

Business Correspondence - Concepts, Nature and Scope- Importance of effective Communication in Business.

Unit - II

Preparation of Business letters – Basic principles in drafting – Appearance, content and layout – Letter style.



Unit – III

Various types of Business Letters – Letters of Enquiry, Offers, Quotations and Complaints.

Unit – IV

Letters of Application – CV – Resume – Application in response to an advertisement.

Unit – V

Business Reports – Importance – Types – Individuals - Committees.

Reference Book

1. Excellence In Business Communication by John V. Thill and Courtland L. Bovee
2. Communication in the Work place by David L.



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NAAC – SSR CYCLE - I
1.2 Academic Flexibility

1.2.1 Business Correspondence Enrollment List
Year: 2018- 2019



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STUDENTS ENROLMENT DETAIL 2018 - 2019(ODD)

Course Name	Business Correspondence
Course Code	VABC10

S.No	Name of the Student	Department	Signature
1	GAYATHRIS	II B.A ENGLISH	Gayathri
2	SULTHANA.I	II B.A ENGLISH	Sultana
3	AISHWARAYA.N	II B.A ENGLISH	Aishwarya
4	SOUNDARYA.N	II B.A ENGLISH	Soundarya
5	HINA KOUSER.U	II B.A ENGLISH	Hina Kouser
6	KALPANA.P	II B.A ENGLISH	Kalpana
7	RESHMA BANU.N	II B.A ENGLISH	Reshma Banu
8	LAVANYA PREETHI.R	II B.A ENGLISH	Lavanya Preethi
9	ROHINI.V	II BCA	Rohini
10	FATHIYA KOUSER.S	II BCA	Fathiya Kouser
11	HARIDHA.K	II BCA	Haridha
12	SRINITHI.K	II BCA	Srinithi
13	ANGEL PRIYA.M	II BCA	Angel Priya
14	SUMAITHA FARZEEN.F	II BCA	Sumaita Farzeen
15	AYSHA SIDDIQUA C.M	II BCA	Aysha Siddiqua
16	RENUGA DEVI.A	II BCA	Renugadevi
17	MADHUMITHA.G	II BCA	Madhumitha


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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Business Correspondence Enrollment List
Year: 2018- 2019

18	MOHANAPRIYA.D	II BCA	Mohanapriya.D
19	RAMYA.T	II BCA	Ramya.T
20	RAMEEZA SULTHANA A	II B.Sc BIOTECHNOLOGY	Rameeza Sulthana
21	RADHA K	II B.Sc BIOTECHNOLOGY	Radha.K
22	FATHIMA G	II B.Sc BIOTECHNOLOGY	Fathima.G
23	MUDDASSIRA FATHIMA A	II B.Sc BIOTECHNOLOGY	Muddassira.A
24	SUPRIYA.M	II B.Sc., CS	Supriya.M
25	KAVITHA.R	II B.Sc., CS	Kavitha.R
26	PRIYADHARSHINI.E	II B.Sc., CS	Priyadharshini.E
27	RAGINIE.R	II B.Sc., CS	Raginie.R
28	INDUMATHI.S	II B.Sc., CS	Indumathi.S
29	INDUJA.P	II B.Sc., CS	Induja.P
30	SOWMIYA.V	II B.Sc., CS	Sowmiya.V
31	VINODHINI.S	II B.Sc., CS	Vinodhini.S
32	PRIYA.D	II B.Sc., CS	Priya.D
33	MONISHA.V	II B.Sc., CS	Monisha.V
34	THASEEN. S	II B.Sc., IDD	Thaseen.S
35	NILUFAR BANU. A	II B.Sc., IDD	Nilufar Banu.A
36	JEEVITHA.P	II B.Sc(MATHEMATICS)	Jeevitha.P
37	GAYATHRI.P	II B.Sc(MATHEMATICS)	Gayathri.P
38	NIVETHA.R	II B.Sc(MATHEMATICS)	Nivetha.R
39	UZMA NOUREEN.A	II B.Sc(MATHEMATICS)	Uzma Noureen.A
40	SHAZIYA AFREEN.A	II B.Sc(MATHEMATICS)	Shaziya Afreen.A
41	ROOBINI.M	II B.Sc(MATHEMATICS)	Roobini.M
42	PARIMALA.R	II B.Sc(MATHEMATICS)	Parimala.R


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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Business Correspondence Enrollment List
Year: 2018- 2019

2-3

43	AMRIN.D	II B.Sc(MATHEMATICS)	Amrin-D
44	RESHMA.S	II B.Sc(MATHEMATICS)	S. Reshma
45	GAYATHRI P	II M.A ENGLISH	Gayathri P
46	GEETHA B	II M.A ENGLISH	Geetha.B
47	KAVIYARASI S	II M.A ENGLISH	Kaviyarasi.S.
48	SATHYA M	II M.A ENGLISH	Sathya.m.
49	LAVANYA M	II M.A ENGLISH	Lavanya .m.
50	KALAIVANI J	II M.A ENGLISH	Kalavani.J
51	SHABNA HASMI A.B	II M.A ENGLISH	Shabna hasmi A.B
52	BHAKYALAKSHMI T.V	II M.A ENGLISH	Bhayaalakshmi.T.v
53	MEENAKSHI G	II M.A ENGLISH	Meenakshi G
54	MAGESHWARI. S	II M.Sc., CS	mageshwari.s
55	MUMTAZ. Z	II M.Sc., CS	Mumtaz. Z.
56	NATHIYA. D	II M.Sc., CS	Nathiya.D
57	PREMA. K	II M.Sc., CS	Prema.K
58	ASWINI. R	II M.Sc., CS	Aswini.R
59	SHAHEERA BEGUM. K	II M.Sc., CS	Shahera begum.k
60	KARPAGATHARANI. K	II M.Sc MATHEMATICS	Karpagatharani.k
61	RAJESWARI. V	II M.Sc MATHEMATICS	Rajeswari.v
62	ASWINI. A	II M.Sc MATHEMATICS	Aswini.A


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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Business Correspondence Photos
Year: 2018- 2019





K. Masitha




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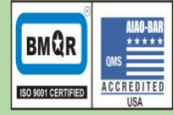
VALUE ADDED 2018-2019 ODD
BUSINESS CORRESPONDENCE
MCQ'S

05
25

1. Communication is a _____ of facts, ideas, and opinions by two or more persons.
 a) Exchange
 b) Foreign exchange
 c) Control
 d) Understanding
2. _____ channel of communication called the grapevine.
 a) Formal
 b) Informal
 c) Horizontal
 d) Vertical
3. The downward communication flow from _____
 a) A subordinate to a superior
 b) A subordinate to a subordinate
 c) A superior to a superior
 d) A superior to a subordinate
4. Examples of oral communication _____
 a) Letter
 b) E-mail
 c) Telephone
 d) Fax
5. Written communication includes _____
 a) Reports & forms
 b) Interviews
 c) Film
 d) Speaking
6. Communication saves time in _____
 a) Internal communication
 b) Interview
 c) Oral communication
 d) Schedule
7. Telephonic conversation is a _____
 a) Verbal communication.
 b) Non-verbal communication
 c) Visual communication
 d) Written


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8. In the communication cycle, the process of retranslation of signals into ideas is called
- a) Encoding
 - b) Decoding
 - c) Response
 - d) Feedback
9. The inside address should be written _____
- a) Below the salutation
 - b) Above the heading
 - c) Above the salutation
 - d) Above the date
10. Reports from the subordinates to the superiors take the form of _____
- a) Upward communication
 - b) Downward communication
 - c) Face-to-face communication
 - d) Visual communication
11. A memo is an example for _____
- a) Internal communication
 - b) External communication
 - c) Lateral communication
 - d) Written communication
12. Gestures is an example for _____
- a) Body language
 - b) Grammar
 - c) Speeches
 - d) Written
13. The term communis derived from _____ word.
- a) Greek
 - b) Latin
 - c) Chinese
 - d) English
14. Communication problems otherwise known as _____
- a) Enquire
 - b) Barriers
 - c) Encoding
 - d) Decoding
15. Physical Barriers to communication are _____
- a) Time and distance
 - b) Interpretation of words
 - c) Denotations
 - d) Connotation
16. _____ is the process of arriving at agreement through consultation.
- a) Consensus
 - b) Horizontal
 - c) Vertical
 - d) Meaning



7. Information must be _____
a) ~~Accurate, complete, recent~~
b) Inaccurate, incomplete
c) Irregular
d) Clear
18. The possibility of misunderstanding at any step _____
a) ~~Brain drain~~
b) Output
c) Channel
d) Medium
19. The information the receiver gets is called _____
a) ~~Message~~
b) Output
c) Input
d) source
20. Information about its products is _____ information.
a) External
b) ~~Internal~~
c) Planning
d) Deciding
21. A business letter serves as a record for _____ reference.
a) Past
b) Present
c) Future
d) ~~Both (2) & (3)~~
22. _____ is the essential aspect of communication.
a) Enclosure
b) Letter
c) Telephone
d) ~~Feedback~~
23. Communication is the _____ of business.
a) ~~Backbone~~
b) Life blood
c) Nervous system
d) Both (1) & (2)
24. Circular letter is meant for _____
a) ~~Mass communication~~
b) Personal communication
c) Secret communication
d) Informal communication
25. The effort to influence the attitudes, feeling or beliefs is _____
a) instruction
b) ~~persuasion~~
c) Suggestion
d) motivation



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Business Correspondence Mark List
Year: 2018- 2019

MMES WOMENS ARTS AND SCIENCE COLLEGE
DEPARTMENT OF COMMERCE(G)
VALUE ADDED COURSE - 2018-2019 (ODD)
BUSINESS CORRESPONDENCE-VABC10

S.No	Student Name	Department	Marks(25)
1	GAYATHRI.S	II B.A ENGLISH	24
2	SULTHANA.I	II B.A ENGLISH	25
3	AISHWARAYA.N	II B.A ENGLISH	24
4	SOUNDARYA.N	II B.A ENGLISH	24
5	HINA KOUSER.U	II B.A ENGLISH	22
6	KALPANA.P	II B.A ENGLISH	23
7	RESHMA BANU.N	II B.A ENGLISH	24
8	LAVANYA PREETHI.R	II B.A ENGLISH	24
9	ROHINI.V	II BCA	25
10	FATHIYA KOUSER.S	II BCA	24
11	HARIDHA.K	II BCA	25
12	SRINITHI.K	II BCA	24
13	ANGEL PRIYA.M	II BCA	25
14	SUMAITHA FARZEEN.F	II BCA	24
15	AYSHA SIDDIQUA C.M	II BCA	25
16	RENUGA DEVI.A	II BCA	19
17	MADHUMITHA.G	II BCA	23
18	MOHANAPRIYA.D	II BCA	25
19	RAMYA.T	II BCA	24
20	RAMEEZA SULTHANA A	II B.Sc BIOTECHNOLOGY	24
21	RADHA K	II B.Sc BIOTECHNOLOGY	22
22	FATHIMA G	II B.Sc BIOTECHNOLOGY	24
23	MUDDASSIRA FATHIMA A	II B.Sc BIOTECHNOLOGY	23
24	SUPRIYA.M	II B.Sc., CS	24
25	KAVITHA.R	II B.Sc., CS	24
26	PRIYADHARSHINI.E	II B.Sc., CS	25
27	RAGINIE.R	II B.Sc., CS	23
28	INDUMATHI.S	II B.Sc., CS	24
29	INDUJA.P	II B.Sc., CS	25
30	SOWMIYA.V	II B.Sc., CS	24
31	VINODHINI.S	II B.Sc., CS	25
32	PRIYA.D	II B.Sc., CS	24


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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Business Correspondence Mark List
Year: 2018- 2019

33	MONISHA.V	II B.Sc., CS	24
34	THASEEN. S	II B.Sc., IDD	20
35	NILUFAR BANU. A	II B.Sc., IDD	23
36	JEEVITHA.P	II B.Sc.(MATHEMATICS)	24
37	GAYATHRI.P	II B.Sc.(MATHEMATICS)	24
38	NIVETHA.R	II B.Sc.(MATHEMATICS)	25
39	UZMA NOUREEN.A	II B.Sc.(MATHEMATICS)	24
40	SHAZIYA AFREEN.A	II B.Sc.(MATHEMATICS)	25
41	ROOBINI.M	II B.Sc.(MATHEMATICS)	24
42	PARIMALA.R	II B.Sc.(MATHEMATICS)	25
43	AMRIN.D	II B.Sc.(MATHEMATICS)	24
44	RESHMA.S	II B.Sc.(MATHEMATICS)	25
45	GAYATHRI P	II M.A ENGLISH	24
46	GEETHA B	II M.A ENGLISH	25
47	KAVIYARASI S	II M.A ENGLISH	24
48	SATHYA M	II M.A ENGLISH	24
49	LAVANYA M	II M.A ENGLISH	22
50	KALAIVANI J	II M.A ENGLISH	24
51	SHABNA HASMI A.B	II M.A ENGLISH	23
52	BHAKYALAKSHMI T.V	II M.A ENGLISH	24
53	MEENAKSHI G	II M.A ENGLISH	24
54	MAGESHWARI. S	II M.Sc., CS	25
55	MUMTAZ. Z	II M.Sc., CS	23
56	NATHIYA. D	II M.Sc., CS	24
57	PREMA. K	II M.Sc., CS	25
58	ASWINI. R	II M.Sc., CS	25
59	SHAHEERA BEGUM. K	II M.Sc MATHEMATICS	23
60	KARPAGATHARANI. K	II M.Sc MATHEMATICS	24
61	RAJESWARI. V	II M.Sc MATHEMATICS	24
62	ASWINI. A	II M.Sc MATHEMATICS	25

Dr. B. Sasireka, Ph.D.
Head, Department of Commerce,
M.M.E.S. Women's Arts & Science College,
Melvisharam -632 509

Dr. Freda Gnanaselvam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
Melvisharam - 632 509




Sl. No.	Proposed Date/Week	Unit	Topics to be covered	Book referred
		1	Business correspondence - concepts, Nature and scope. Importance of effective communication in Business	David 1
		2	preparation of Business letters - Basic principles in drafting - Appearance, content and layout Letter style.	David 1
		3	various types of Business letters - letters of Enquiry offers, quotations and complaints.	David 1
		4	letters of Application - CV - Resume. Application in response to an advertisement	David 2
		5	Business Reports - Importance Types - Individuals - Committees.	David 1


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WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
4.8.2018	1				Introduction to Busi. Correspondence	G. Loganayagam
	2				Concepts of Business	Abno
	3				Nature and Scope.	Stuber
	4				Effective Communication	F. Ruben
	5				Importance of Communication.	S. Soppa.
11.8.2018	1				Business letters	Abno
	2				Basic principles of drafting	G. Loganayagam
	3				Appearance, content.	S. Soppa.
	4				Lay out of Business letters	J. Thulas
	5				Letter style.	F. Ruben
18.8.2018	1				various types of letters.	G. Loganayagam
	2				Enquiry & offer letters.	J. Thulas
	3				quotation and complaints	F. Ruben
	4				Reply letters.	Abno
	5				Letters related to Business	S. Soppa.
01.9.2018	1				Letters of application.	Abno
	2				Curriculum vitae	Stuber
	3				Resume writing	F. Ruben
	4				Response to an advertisement.	S. Soppa.
	5				Quotation letters.	G. Loganayagam


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M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
 HAKEEM NAGAR, MELVISHARAM -632509
 (Affiliated to Thiruvalluvar University)
 Serkkadu, Vellore District – 632115
 Phone 04172 266167, 266463



STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *Sulthana T*
 Course Name : *Business Correspondence*
 Course Code : *VABC 10*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

3. To what degree did the course content meet your expectations
 Excellent Very Good Good Average Below average
4. To what level did the course expose you to new knowledge & practices
 Excellent Very Good Good Average Below average
8. The learning experience you had in this course was
 Excellent Very Good Good Average Below average
9. Please rate the course faculties
 Excellent Very Good Good Average Below average
10. How would you rate the overall course content
 Excellent Very Good Good Average Below average
11. Please rate the relevance of the course
 High Average Low
12. Please rate the usefulness of the course
 High Average Low

Suggestions if any :

Sulthana T
 Signature of the student



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 Serkkadu, Vellore District – 632115



VALUE ADDED COURSE

Course Name	ONLINE TRADING
Course Code	VAOT11
Duration	30 Hours
Offered by	Commerce (Computer Applications)

L	T	P	C
25	5	-	1

COURSE OBJECTIVES

- To familiarize the students to the concept of Online Trading
- To emphasis the concept of efficient market
- To understand the latest developments in online trading

COURSE OUTCOME

At the end of the course the student will be able to
 Understand the role and functions of Primary and Secondary Market
 To know about the capital market movement
 The studnt will be aware of the investment strategies

UNIT I

Primary Market Initial Public Offer (IPO) – Introduction

UNIT II

Secondary Market Role and Functions of: • Securities and Exchange Board of India (SEBI),
 • Stock Exchanges, • Stock Price Indices,

UNIT III

Trading • Logging on • Log Off/Exit from the Application • Invoking An Inquiry Screen •
 Market Watch • Previous Trades • Outstanding Orders • Activity Log • Order Status •
 Market Movement



UNIT IV

Methodology • Fundamental Analysis • Technical Analysis

UNIT V

Strategies • Investment Strategies • Swing Trading Strategies • Day Trading Strategies

Course Name	ONLINE TRADING
Course Code	7A0111
Duration	30 Hours
Offered by	Commerce (Computer Applications)

Sl. No.	Name

S. S. Sathyan
 Head
 Department of B.Com(Computer Applications)
 M M.E.S. Women's
 Art's and Science College,
 Melvisharam - 632 509

COURSE OBJECTIVES

Dr. Freda Gnanaselvam
 Dr. Freda Gnanaselvam, Ph.D.,
 Principal
 M.M.E.S. Women's Arts & Science College
 Melvisharam - 632 509

COURSE OUTCOME

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UNIT I

Primary Market Initial Public Offer (IPO) - Introduction

UNIT II

Secondary Market Role and functions of • Securities and Exchange Board of India (SEBI)
 • Stock Exchange • Stock Price Indices

UNIT III

Trading • Trading on • Log off from the Application • Investing in Indian Market
 Market • Order • Order Types • Order Book • Order Book • Order Book



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Hakeem Nagar, Melvisharam, Ranipet -632509



NAAC – SSR CYCLE - I
1.2 Academic Flexibility

1.2.1 Online Trading Enrollment List
Year: 2018- 2019



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Serkkadu, Vellore District – 632115



STUDENTS ENROLMENT DETAIL 2018 – 2019(ODD)

Course Name	Online Trading
Course Code	VAOT11

S.No	Name of the Student	Department	Signature
1	NUSURA THASEEN. K	II B.A ENGLISH	Nusura Thaseen. k.
2	ARSHIYA ANJUM	II B.A ENGLISH	Arshiya Anjum
3	PRAVEENA SHREE.R	II B.A ENGLISH	Praveena SHREE. R
4	ALMAS FATHIMA.M	II B.A ENGLISH	Almas fathima.M.
5	MADHUMETHA.B	II B.A ENGLISH	Madhumetha -B
6	A MEENA MISBAH.A	II B.A ENGLISH	Ameena Misbah.A
7	SUBIKSHAS	II B.A ENGLISH	Subikshas S.
8	HAMEEDA SAMREEN	II B.A ENGLISH	Hameeda Samreen.
9	NANDHINI.P	II B.A ENGLISH	Nandhini .p
10	S'WETHA.C	II BCA	Swetha .C
11	GAYATHIRI.T	II BCA	Gayathiri.T.
12	SUMITHRAS	II BCA	Sumithra .s
13	B AREERA ANJUM.N	II BCA	Areera Anjum.N
14	SARANYA.S	II BCA	Sanya .S
15	JANANI.G	II BCA	Janani .G
16	A ISWARYA.M	II BCA	Aishwarya.M.
17	NAVEENA.P	II BCA	Naveena .P
18	MADHUMITHA.P	II BCA	Mathumitha.P
19	GAYATHRI.T	II BCA	Gayathri .T
20	RANJEETHA S	II B.Sc BIOTECHNOLOGY	Ranjeetha .S



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Online Trading Enrollment List
Year: 2018- 2019

21	INDUMATHI G	II B.Sc BIOTECHNOLOGY	INDUMATHI G
22	IFRAH KONAIN M	II B.Sc BIOTECHNOLOGY	IFRAH KONAIN.M
23	SADIQA AMREEN A	II B.Sc BIOTECHNOLOGY	SADIQA AMREEN.A
24	JAYASHVANTHY W.K	II B.Sc BIOTECHNOLOGY	Jayashvanthys w.k.
25	FOUZIYA.Z	II B.Sc., CS	Fouziya.Z
26	AMIRTHA.A	II B.Sc., CS	Amirtha .A
27	KHARTHIKHA SHREE.R	II B.Sc., CS	Kharthika shree .R
28	ZEHRA NOOR.V	II B.Sc., CS	Zehra Noor.V
29	RABIA MIZAR.K	II B.Sc., CS	Rabia Mizar.K.
30	SHAJADHI.K	II B.Sc., CS	SHAJADHI K
31	GAYATHRI.S	II B.Sc., CS	Gayathri.S
32	JAYANTHI.V	II B.Sc., CS	Jayanthi.V
33	JAMUNA.V	II B.Sc., CS	Jamuna.V
34	SARITHA.S	II B.Sc(MATHEMATICS)	Saritha.S
35	LOGESHWARI.V	II B.Sc(MATHEMATICS)	Logeshwari.V
36	PREETHI.P	II B.Sc(MATHEMATICS)	Preethi.P
37	BEANU PRIYA.P	II B.Sc(MATHEMATICS)	Beenu Priya.P
38	SANDHIYA.M	II B.Sc(MATHEMATICS)	SANDHIYA.M
39	FATHIMA THABASSUM.S	II B.Sc(MATHEMATICS)	Fathima Thabassum.S.
40	THULASI.S	II B.Sc(MATHEMATICS)	Thulasi.S.
41	RAJESHWARI.S	II B.Sc(MATHEMATICS)	Rajeswari.S
42	NOOR US SABAH.D	II B.Sc(MATHEMATICS)	Noor Us Sabah.D
43	RABIYA KOUSER I.M	II BA ARABIC	RABIYA KOUSER.I.M
44	AASIYA T	II BA ARABIC	Aasiya.T
45	HUSNARA BEGAM R	II M.A ENGLISH	Husnara Begam.R
46	ASIFA PARVEEN R	II M.A ENGLISH	ASIFA PARVEEN .R
47	SARANYA D	II M.A ENGLISH	Saranya.D



48	SANDHIYA D	II M.A ENGLISH	Sandhiya D.
49	MANCY A	II M.A ENGLISH	Mancy A
50	SOWMIYA.L	II M.Sc BIOTECHNOLOGY	Sowmya L
51	SUMIYA BEGUM.N	II M.Sc BIOTECHNOLOGY	Sumiya Begum N.
52	FAIQA KOWNAINER	II M.Sc BIOTECHNOLOGY	Faiqa Kownain R.
53	PRIYADHARSHINI.R	II M.Sc BIOTECHNOLOGY	Priyadharsini R
54	SHAHEERA BEGUM. K	II M.Sc., CS	Shaheera Begum K.
55	SARUMATHI. N	II M.Sc., CS	Sarumathi N.
56	SARUMATHI. N	II M.Sc., CS	Sarumathi N.
57	SRIMATHI. M	II M.Sc MATHEMATICS	Srimathi M
58	REENA. A	II M.Sc MATHEMATICS	Reena A
59	MANIMEGALAI. G	II M.Sc MATHEMATICS	Manimegalai G.
60	SAMITHA. D	II M.Sc MATHEMATICS	Samitha D.
61	PAVITHRA. S	II M.Sc MATHEMATICS	Pavithra S
62	MANIMEGALAI. S	II M.Sc MATHEMATICS	MANIMEGALAI S
63	JOLAMALINI. S	II M.Sc MATHEMATICS	Jolamalini S


Head
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Hakeem Nagar, Melvisharam, Ranipet -632509



NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Online Trading Photos
Year: 2018- 2019





M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM
DEPARTMENT OF COMMERCE (CA)
VALUE ADDED COURSE- ONLINE TRADING – VAOTII MARKS: 25

1. _____ refers to the process of offering shares of a private corporation to the public in a new stock issuance for the first time.
A) Initial Public Offering B) Public Offering C) First time trading D) Online trading
2. Companies must meet requirements by exchanges and the _____ to hold an IPO.
A) Investors B) Traders C) Government D) Securities and Exchange Commission
3. IPO shares of a company are priced through _____ due diligence
A) Overwriting B) Underwriting C) Analysis D) Ideas
4. The transition from a _____ can be an important time for private investors to fully realize gains from their investment as it typically includes a share premium for current private investors.
A) Private to public company B) Public to private company C) Public to public company D) Private to private company
5. _____ is a big step for a company as it provides the company with access to raising a lot of money.
A) SEC B) IPO C) SEBI D) NSE
6. Objective of Securities Exchange Board of India is to maintain the _____.
A) Manipulation of Stock market B) Advise Traders on stocks C) Money of companies D) smooth and effective operation of the stock market
7. The _____ are the most important stock market participants.
A) Banks B) Government C) Investors D) Private companies
8. Brokers, aggregators, merchant bankers, underwriters, custodians, credit rating agencies are known as _____.
A) Financial Intermediaries B) Manipulators C) Marketing Team D) Traders
9. _____ are the markets for purchasing and selling securities.
A) Banks B) Stock Exchanges C) SEBI D) Local shops
10. The prices prevailing in the stock exchanges are called as _____.
A) rupees B) Cash C) Money D) Quotations
11. _____ provide the most perfect type of market by making the transactions publicly known to the investors.
A) SEBI B) Stock Exchange C) Banks D) Supermarket
12. _____ is a statistical source that measures financial market fluctuations.
A) Stock market index B) SEBI index C) Banks D) Bombay Stock Exchange
13. If the prices of the stocks in an index rise, the index as a whole _____ as well.
A) fall B) Rise C) Stay same D) slight decrease



14. _____ have some strong indicators that gauge companies in a given sector.
- A) Bombay Stock Exchange B) National Stock Exchange C) **Both Bombay Stock Exchange and National Stock Exchange**
D) None of the above
15. _____ is the indicator of the National Stock Exchange.
- A) **Nifty 50** B) BSE Sensex C) SEBI D) IPO
16. Which are regarded as the most reliable source of information about how markets work in general.
- A) Market cap index B) **Benchmark index** C) Sectoral index D) IPO
17. _____ refers to the stock exchange market value of any publicly traded corporation
- A) **Market capitalization** B) Sectoral index C) IPO D) NSE
18. In stock exchanges, prices of securities are determined by
- A) Investors demand and preferences B) **investors demand and suppliers preferences** C) Investors preferences and suppliers demand
D) Suppliers demand and preferences
19. Enable the investor to evaluate the value of his shareholding.
- A) rupees B) Cash C) **Quotations** D) Money
20. Who was the author of the book named "Methods in Social Research"?
- A) Kerlinger B) CR Kothari C) **Goode and Hatt** D) Wilkinson
21. What does the longitudinal research approach actually deal with?
- A) **Long-term research** B) Short-term research C) Horizontal research D) None of the above
22. The conclusions/findings of which type of research cannot be generalized to other situations?
- A) Casual Comparative Research B) **Historical Research** C) Descriptive Research
D) Experimental Research
23. A statistical measure of how closely two variables especially in stock returns move together.
- A) variation coefficient B) certainty equivalent C) variance D) **Covariance**
24. A shareholder-funded investment program that trades in a variety of assets
- A) **Mutual Funds** B) Dividends C) Share program D) None of the answers
25. The connection between investors and debtors is called _____
- A) Electronic market B) **Financial market** C) Market D) None of these



M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM

DEPARTMENT OF COMMERCE (CA) STUDENT NAME: *Nurra*

VALUE ADDED COURSE- ONLINE TRADING – VAOT11 MARKS: 25

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M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM

DEPARTMENT OF COMMERCE (CA)

VALUE ADDED COURSE- ONLINE TRADING – VAOT11 MARKS: 25

Grayathri.

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M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM
DEPARTMENT OF COMMERCE (CA)
VALUE ADDED COURSE- ONLINE TRADING – VAOT11 MARKS: 25

Janani G 19

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20. Who was the author of the book named "Methods in Social Research?"
- A) Kerlinger B) CR Kothari C) Goode and Hatt D) Wilkinson
21. What does the longitudinal research approach actually deal with?
- A) Long-term research B) Short-term research C) Horizontal research D) None of the above
22. The conclusions/findings of which type of research cannot be generalized to other situations?
- A) Casual Comparative Research B) Historical Research C) Descriptive Research
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23. A statistical measure of how closely two variables especially in stock returns move together.
- A) variation coefficient B) certainty equivalent C) variance D) Covariance
24. A shareholder-funded investment program that trades in a variety of assets
- A) Mutual Funds B) Dividends C) Share program D) None of the answers
25. The connection between investors and debtors is called _____
- A) Electronic market B) Financial market C) Market D) None of these



M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM
DEPARTMENT OF COMMERCE (CA) *Preethi. 23*
VALUE ADDED COURSE - ONLINE TRADING - VAOTEI MARKS 25

1. _____ refers to the process of offering shares of a private corporation to the public in a new stock issuance for the first time.
 A) Initial Public Offering B) Public Offering C) First time trading D) Online trading
2. Companies must meet requirements by exchanges and the _____ to hold an IPO.
A) Investors B) Traders C) Government D) Securities and Exchange Commission
3. IPO shares of a company are priced through _____ due diligence
A) Overwriting B) Underwriting C) Analysis D) Ideas
4. The transition from a _____ can be an important time for private investors to fully realize gains from their investment as it typically includes a share premium for current private investors.
 A) Private to public company B) Public to private company C) Public to public company D) Private to private company
5. _____ is a big step for a company as it provides the company with access to raising a lot of money.
A) SEC B) IPO C) SEBI D) NSE
6. Objective of Securities Exchange Board of India is to maintain the _____.
A) Manipulation of Stock market B) Advise Traders on stocks C) Money of companies D) smooth and effective operation of the stock market
7. The _____ are the most important stock market participants.
A) Banks B) Government C) Investors D) Private companies
8. Brokers, aggregators, merchant bankers, underwriters, custodians, credit rating agencies are known as _____.
A) Financial Intermediaries B) Manipulators C) Marketing Team D) Traders
9. _____ are the markets for purchasing and selling securities.
A) Banks B) Stock Exchanges C) SEBI D) Local shops
10. The prices prevailing in the stock exchanges are called as _____.
A) rupees B) Cash C) Money D) Quotations
11. _____ provide the most perfect type of market by making the transactions publicly known to the investors.
A) SEBI B) Stock Exchange C) Banks D) Supermarket
12. _____ is a statistical source that measures financial market fluctuations.
 A) Stock market index B) SEBI index C) Banks D) Bombay Stock Exchange
13. If the prices of the stocks in an index rise, the index as a whole _____ as well.
A) fall B) Rise C) Stay same D) slight decrease



14. _____ have some strong indicators that gauge companies in a given sector.
- A) Bombay Stock Exchange B) National Stock Exchange Both Bombay Stock Exchange and National Stock Exchange
D) None of the above
15. _____ is the indicator of the National Stock Exchange.
- Nifty 50 B) BSE Sensex C) SEBI D) IPO
16. Which are regarded as the most reliable source of information about how markets work in general.
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17. _____ refers to the stock exchange market value of any publicly traded corporation
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M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM

DEPARTMENT OF COMMERCE (CA)

Fatima

VALUE ADDED COURSE- ONLINE TRADING – VAOTII MARKS: 25

- 22
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M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM

DEPARTMENT OF COMMERCE (CA)

Almas Banu . 21

VALUE ADDED COURSE- ONLINE TRADING – VAOT11 MARKS: 25

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M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE
DEPARTMENT OF COMMERCE(CA)
VALUE ADDED COURSE - 2018-2019 ODD
ONLINE TRADING- VAOT11

Sl. No	Name of the student	Department	Marks(25)
1	NUSURA THASEEN. K	II B.A ENGLISH	22
2	ARSHIYA ANJUM	II B.A ENGLISH	23
3	PRAVEENA SHREE.R	II B.A ENGLISH	20
4	ALMAS FATHIMA.M	II B.A ENGLISH	21
5	MA DHUMETHA.B	II B.A ENGLISH	20
6	AM EENA MISBAH.A	II B.A ENGLISH	19
7	SUBIKSHA.S	II B.A ENGLISH	18
8	HAMEEDA SAMREEN	II B.A ENGLISH	20
9	NANDHINI.P	II B.A ENGLISH	21
10	SW ETHA.C	II BCA	22
11	GAYATHIRI.T	II BCA	21
12	SUMITHRA.S	II BCA	22
13	BAREERA ANJUM.N	II BCA	21
14	SAFANYA.S	II BCA	21
15	JANANI.G	II BCA	19
16	AISWARYA.M	II BCA	18
17	NA'VEENA.P	II BCA	21
18	MA DHUMITHA.P	II BCA	22
19	GAYATHRI.T	II BCA	21
20	RANJEETHA S	II B.Sc BIOTECHNOLOGY	20
21	INDUMATHI G	II B.Sc BIOTECHNOLOGY	21
22	IFRAH KONAIN M	II B.Sc BIOTECHNOLOGY	20
23	SADIQA AMREEN A	II B.Sc BIOTECHNOLOGY	21
24	JAYASHVANTHY W.K	II B.Sc BIOTECHNOLOGY	22
25	FOUZIYA.Z	II B.Sc., CS	21
26	AMIRTHA.A	II B.Sc., CS	19
27	KHARTHIKHA SHREE.R	II B.Sc., CS	19
28	ZEHRA NOOR.V	II B.Sc., CS	18
29	RABIA MIZAR.K	II B.Sc., CS	19
30	SHAJADHI.K	II B.Sc., CS	20
31	GAYATHRI.S	II B.Sc., CS	20
32	JAYANTHI.V	II B.Sc., CS	20
33	JAMUNA.M	II B.Sc., CS	20
34	SARITHA.S	II B.Sc(MATHEMATICS)	21



35	LOGESHWARI.V	II B.Sc(MATHEMATICS)	22
36	PREETHI.P	II B.Sc(MATHEMATICS)	23
37	BANU PRIYA.P	II B.Sc(MATHEMATICS)	22
38	SANDHIYA.M	II B.Sc(MATHEMATICS)	21
39	FATHIMA THABASSUM.S	II B.Sc(MATHEMATICS)	22
40	THULASIS	II B.Sc(MATHEMATICS)	21
41	RAJESHWARIS	II B.Sc(MATHEMATICS)	21
42	NOOR US SABAH.D	II B.Sc(MATHEMATICS)	22
43	RAIYA.KOUSER.I.M.	U. BA. ARABIC	23
44	AAS IYA T	II BA ARABIC	21
45	HUSNARA BEGAM R	II M.A ENGLISH	21
46	ASIFA PARVEEN R	II M.A ENGLISH	23
47	SARANYA D	II M.A ENGLISH	22
48	SANDHIYA.D	U. M.A. ENGLISH.	23
49	MANCY A	II M.A ENGLISH	21
50	SOVMIYA.L	II M.Sc BIOTECHNOLOGY	22
51	SUMIYA BEGUM.N	II M.Sc BIOTECHNOLOGY	21
52	FAIQA KOWNAINER	II M.Sc BIOTECHNOLOGY	21
53	PRIYADHARSHINI.R	II M.Sc BIOTECHNOLOGY	22
54	SHAHEERA BEGUM. K	II M.Sc., CS	23
55	SARUMATHI. N	II M.Sc., CS	23
56	SARUMATHI. N	II M.Sc., CS	22
57	SRIMATHI. M	II M.Sc MATHEMATICS	21
58	REENA. A.	U. M.Sc. MATHEMATICS	22
59	MAINIMEGALAI. G	II M.Sc MATHEMATICS	21
60	SAMITHA. D	II M.Sc MATHEMATICS	22
61	PAVITHRA. S	II M.Sc MATHEMATICS	23
62	MANIMEGALAI. S	II M.Sc MATHEMATICS	24
63	JOLAMALINI. S	II M.Sc MATHEMATICS	24

S. S. Sathish
Head
Department of B.Com(Computer Applications)
M.M.E.S. Women's
Art's and Science College,
Melvisharam - 632 509

Dr. Froda Gnanaselvam
Dr. Froda Gnanaselvam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
Melvisharam - 632 509



Class		LESSON PLAN		Semester :
SUBJECT :				
Sr No	Proposed Date/Week	Unit	Topics to be covered	Book referred
1.	4/08/18	I	Primary market initial public offer (IPO)-Introduction	Net Source
2.	11/8/18	II	Secondary Market Role & function of Securities & Exchange Board of India (SEBI)	
		II	Stock Exchange • stock price indices	
3.	18/8/18	III	Trading - Logging on - Log off / Exit from the Application - Invoking An enquiry Screen	
		III	Market Watch - previous Traders - Outstanding orders - Activity Log - Order Status Market movement	
4.	11/9/18	IV	Methodology - Fundamental Analysis - Technical Analysis	



WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
4/8/18	1.	1.	I		Ushamila Sulthana .k Unit - I Primary Market initial Public Offers (IPO).	
4/8/18		2.	II		Fazila Begum .A.S. Introduction of Initial Public Offers.	
11/8/18		1.	I		Unit - II Vichitra Secondary Market Role and function.	
11/8/18		2.	II	II	Sabeeha .N Securities and Exchange Board of India (SEBI).	
11/8/18		3.	III	III	Shamila Sulthana .k Stock Exchanges	
11/8/18		4.	IV	IV	Fazila Begum .A.S. Stock Price Indices	



WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
18/8/18		1	I	II	Unit - II	
					Vitthra .N.	
					Trading :-	
					Logging On .	
		2	II	III	Sabeeha .N	
					Log off /Exit from	
					the Application .	
		3	III	IV	Shamila Sulthana .K .	
					Invoking An Inquiry	
					screen .	
		4	IV	V	Vitthra .	
					Market Watch .	
		5	V	I	Sabeeha .N .	
					Previous Trades ,	
					Outstanding orders .	
		6	VI	II	Faizla Begum .A .S .	
					Activity log , Order	
					status , Market	
					Movement .	



WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
1/9/18		1	1	<u>III</u>	Unit - <u>IV</u> Shamila Sulthana .K. Methodology and its Introduction .	
		2		<u>IV</u>	Fasila Begum .A .S. Fundamental Analysis .	
		3.		<u>V</u>	Vitthra : Technical Analysis .	
8/9/18					Unit - <u>V</u>	
		1.		<u>I</u>	Sabeeha .N . Strategies . and Investment strategies .	
		2.		<u>II</u>	Shamila Sulthana .K . Swing Trading strategies .	
		3		<u>III</u>	Fasila Begum .A .S Day Trading strategies .	



M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
 HAKEEM NAGAR, MELVISHARAM -632509
 (Affiliated to Thiruvalluvar University)
 Serkkadu, Vellore District – 632115
 Phone 04172 266167, 266463



STUDENTS FEEDBACK FORM

Name of the Student: *Fouziya Z*
 Course Name: *Online Trading*
 Course Code: *VAOT11*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1. To what degree did the workshop content meet your expectations
 Excellent Very Good Good Average Below average
2. To what level did the workshop expose you to new knowledge & practices
 Excellent Very Good Good Average Below average
3. The learning experience you had in this workshop was
 Excellent Very Good Good Average Below average
4. Please rate faculties
 Excellent Very Good Good Average Below average
5. How would you rate the overall content of the workshop
 Excellent Very Good Good Average Below average
6. Please rate the relevance of the course
 High Average Low
7. Please rate the usefulness of the workshop
 High Average Low

Suggestions if any:

[Signature]

Dr. Freda Gnanaselvam, Ph.D.,
 Principal
 M.M.E.S. Women's Arts & Science College
 Melvisharam - 632 509

[Signature]

Signature of the student



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STUDENTS FEEDBACK FORM

Name of the Student: *Gayathri-T*
Course Name: *Online Trading*
Course Code: *VAOT11*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1. To what degree did the workshop content meet your expectations
Excellent Very Good Good Average Below average
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Signature of the student

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STUDENTS FEEDBACK FORM

Saranya . S

Name of the Student: *Saranya . S*
 Course Name: *Online Trading*
 Course Code: *VAD-TII*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

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 Excellent Very Good Good Average Below average
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Saranya . S

Signature of the student



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STUDENTS FEEDBACK FORM

Name of the Student: *Ameena Misbah*
Course Name: *Online Trading*
Course Code: VAOTII

Dear Student,

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1. To what degree did the workshop content meet your expectations

Excellent Very Good Good Average Below average

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Excellent Very Good Good Average Below average

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Signature of the student



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 Affiliated to Thiruvalluvar University
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NAAC – SSR CYCLE -I
 1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Syllabus
 Year: 2018- 2019

2018-2019 (ODD SEM)



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Course Name	MUSHROOM CULTIVATION
Course Code	VAMC16
Duration	30 Hours
Offered by	Department of Biotechnology

L	T	P	C
25	0	5	1

Course Objectives:

1. To teach to the students' knowledge and skills about mushroom cultivation.
2. To establish a mushroom cultivation enterprise.
3. To cultivate mushroom in a form of extra-earnings or as hobby
4. To know about harvesting.
5. To study disease and problem in mushroom cultivation.

Course Outcome

1. The student will be able to distinguish the principle differences of mushroom cultivation.
2. The student will be able to determine the most important species of cultivated mushroom.
3. The student will be able to know the most important kinds of substrata for mushroom cultivation.
4. The student will be able to maintain mushroom farming hygienic and scientific way of cultivation.
5. The student will be able to know the disease and problems in mushroom cultivation.



Unit I

Mushroom cultivation – Introduction-History-Edible and poisonous mushrooms-common Indian mushroom –Nutritional value, Medicinal value and advantage, structure and life cycle of Agaricus.

Unit –II

Structure and construction of mushroom house- layout of traditional and green house method-maintenance of sanitation in mushroom plant.

Unit-III

Isolation and culture of spores-culture media preparation-production of mother spawn-multiplication of spawn.

Unit- IV

Post harvesting management-harvesting methods, storage-Freezing, dry freezing and drying, canning, quality assurance of mushroom-preservation of mushroom.

Unit-V

Disease and problem in mushroom cultivation: Disease of mushroom-Bacterial, brown blotch disease, pest attacking mushroom and mushroom bed-Environmental changes affecting mushroom production

REFERENCE

1. Pandey B P 1996. A text book of fungi. Chand and company N Delhi
2. Marimuthu, T. et al. (1991). Oster Mushroom. Department of plant pathology, Tamilnadu Agricultural University, Coimbatore.
3. Mushroom cultivation – an illustrated guide to growing your own mushrooms at home by Tavis Lynch 2018.
4. <https://www.sceltamushrooms.com/en/themes/cultivation-harvesting-mushrooms>
5. <https://www.krishisewa.com/articles/production-technology/46-technology-for-mushroom-cultivation.html>

V.R.P.H.K



Elizabeth Selvi

PRINCIPAL i/c
M.M.E.S. Women's Arts
and Science College,
Hakeem Nagar, Melvisharam



M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE
Affiliated to Thiruvalluvar University
Hakeem Nagar, Melvisharam, Ranipet -632509



NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Enrolment List
Year: 2018- 2019



M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
HAKEEM NAGAR, MELVISHARAM -632509
(Affiliated to Thiruvalluvar University)
Serkkadu, Vellore District – 632115



STUDENTS ENROLMENT DETAIL 2018 – 2019(ODD)

Course Name	Mushroom Cultivation
Course Code	VAMC16

S.No	Name of the Student	Department	Signature
1	AFRIN THABASUM.M	II B.A ENGLISH	Afrin Thabassum.M
2	MERAJ FATHIMA	II B.A ENGLISH	Meraj Fathima.
3	SEETHARANI.V	II B.A ENGLISH	Seetharani.V
4	KARTHIKA.C	II B.A ENGLISH	Karthika.C
5	SONIYA.N	II B.A ENGLISH	Soniya.N
6	BHUVANESHWARI.J	II B.A ENGLISH	Bhuvaneshwari.J
7	UMESALMA .A	II B.A ENGLISH	Umesalma.A
8	PRIYADHARSHINI.B	II B.A ENGLISH	Priyadharshini.B
9	SWATHI. S	II BBA	Swathi.S
10	RAJALAKSHMI. M	II BBA	Rajalakshmi.M
11	JEEVITHA. P	II BBA	Jeevitha.p
12	TAMILARASI. V	II BBA	Tamilarasi.V
13	DURGADEVI. S	II BBA	Durgadevi.S
14	POONKODI. V	II BBA	Poonkodi.V
15	JANSI. K	II BBA	K.Jansi
16	NITHYAVANDHINI.M	II BCA	Nithyavandhini.M
17	MUBASSHERA TABASSUM.H	II BCA	Mubasshera Tabassum.H
18	BUSHRA IFFATH.K	II BCA	Bushra Iffath.K



NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Enrolment List
Year: 2018- 2019

19	HINA FARHEEN.S	II BCA	Hina farheen.S
20	KEERTHANA.B	II BCA	B.Keerthana.
21	LAVANYA.R.S	II BCA	Lavanya.R.s
22	ALIYA ANJUM.V.A	II BCA	Aliya Anjum.V.A
23	BHARATHY.S	II BCA	Bharathy.S
24	SADIYA AFSHIN.V	II BCA	Sadiya Afshin.V
25	THASEEN BANU.K	II BCA	Thaseen Banu.K
26	TAMIZHINI.R	II B.COM	TamizhiniR
27	DURGADEVI.S	II B.COM	DurgDevi.S
28	BHARATHI.A	II B.COM	A.Bharathi
29	SHALINI.R	II B.COM	Shalini.R
30	YASMIN BANU.K	II B.COM(CA)	Yasmin Banu.K
31	ZARIKA KULSAM.P.M.Y	II B.COM(CA)	Zarika Kulsam.M.Y
32	NOUSHEEN MUSARRATH.V.N	II B.COM(CA)	Nousheen Musarrath.v.al
33	PAVITHRA.V	II B.COM(CA)	Pavithra.V
34	LAVANYA.V	II B.COM(CA)	Lavanya.V
35	MUSIBEERA.A	II B.COM(CA)	Musibeera.A
36	ZUHERIA NAVEEN.M	II B.COM(CA)	Musibeera.A Zuhier Naveen.M
37	ALMAS BANU	II B.COM(CA)	Almas Banu
38	SHOBIKA.B	II B.Sc., CS	B.Shobika
39	JOTHIKA.V	II B.Sc., CS	Jothika.V
40	ANITHA.R	II B.Sc., CS	Anitha.R
41	SRIPRIYA.V	II B.Sc., CS	Sripriya.V
42	KEERTHANA.B	II B.Sc., CS	B.Keerthana.
43	SANDHIYA.A	II B.Sc., CS	A.Sandhya



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Enrolment List
Year: 2018- 2019

44	MUBASHSHIRA.A	II B.Sc., CS	Mubashshira.A
45	VINU POORNIMA.M	II B.Sc., CS	Vinu Poornima.M
46	JABEEN.S	II B.Sc., CS	Jabeen.S
47	SWETHA.P	II B.Sc., CS	Swetha.P
48	ASHA.R	II B.Sc., CS	Asha.R
49	DEEPIKA.S	II B.Sc., CS	Deepika.S
50	MADHUMITHA.K	II B.Sc., CS	Madhumitha.K
51	HANIYA YASHFEEN A	II B.Sc ISM	Haniya Yashfeen.A
52	KHAN AASIFA TABASSUM	II B.Sc ISM	Khan Aasifa Tabassum
53	RENU U	II B.Sc ISM	Renu.U
54	SARASWATHI M	II B.Sc ISM	Saraswathi.M
55	SUMAIYA BEGUM E	II B.Sc ISM	Sumiya Begum.E
56	VIJIYA LAKSHMI. S	II B.Sc., IDD	Vijayalakshmi.S
57	QURRA THULAAIN. A	II B.Sc., IDD	Qurra Thulaain.A
58	ZOHRA BATHOOL. P	II B.Sc., IDD	Zohra Bathool.P
59	PREETHI. V	II B.Sc., IDD	Preethi.V
60	SHAJITHA. N	II B.Sc., IDD	N. Shajitha
61	MONICA. R	II B.Sc., IDD	monica.R
62	NAZIYA BANU	II B.Sc., IDD	Naziyah Banu
63	ARCOT ZULAIKHA MARHA	II B.Sc., IDD	Zulikha Marha
64	JESINTHA. J	II B.Sc., IDD	Jesintha.J
65	AMEDUNISA. A	II B.Sc., IDD	Amedunisa.A
66	SINDHUJA V	II M.A ENGLISH	Sindhuja.V
67	CHANDRALEKA A.V	II M.A ENGLISH	Chandraleka A.V

V.R.PUNITHAVATHI

Dr.V.R.Punithavathi, Ph.D.
Head & Assistant Professor
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Gizalathulhami

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NAAC – SSR CYCLE -I
 1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Photos
 Year: 2018- 2019



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 Phone 04172 266167, 266463



VALUE ADDED COURSE

Course Name	Mushroom Cultivation
Course Code	VAMC16
Duration	30 Hours
Offered by	Department of Biotechnology





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Serkkadu, Vellore District – 632115



COURSE CODE: VAMC16

NAME OF THE STUDENT: *Durgadevi - S*

DATE: *08.09.2018*

COURSE NAME : MUSHROOM CULTIVATION

TOTAL MARKS: 25 MARKS

MULTIPLE CHOICE QUESTIONS

1. What type of reproduction occurs in mushrooms?
a) Asexual reproduction
b) Sexual reproduction
c) Both asexual and sexual reproduction
d) None of the above
2. What is the scientific name for the mushroom commonly known as the "magic mushroom"?
a) Agaricus bisporus
b) Psilocybe cubensis
c) Amanita muscaria
d) Pleurotus ostreatus
3. What is the primary function of the gills found on the underside of a mushroom cap?
a) To absorb sunlight for photosynthesis
b) To release spores for reproduction
c) To absorb water and nutrients
d) To provide camouflage
4. What is the process called in which mushrooms are grown in a controlled environment, such as a greenhouse or laboratory?
a) Cultivation
b) Foraging
c) Harvesting
d) Wildcrafting
5. Some mushrooms are good to eat but some are poisonous.
a) True
b) False
6. The study of fungi is called bryology
a) True
b) False
7. Which of the following mushrooms are not poisonous to humans?
a) Death Cap Mushroom
b) Greengills Mushroom
c) Destroying Angel Mushroom
d) Parasol Mushroom

25/25
Shub Shub
v. Good



8. What is the other name of Mushroom?
a) Funaria
b) Dryopteris
c) Agaricus ✓
d) d. Ferus
9. Components of Mushroom farm are
a) Spawn unit
b) Inoculation room
c) Incubtion room
d) All of the above ✓
10. Mushrooms are good source of
a) Protein ✓
b) Carbohydrates
c) Fats
d) None of these
11. For long term storage mushrooms are stored in
a) Acid solution
b) Alkaline solution
c) Salt solution ✓
d) Alcohol
12. The shelf life of mushroom may be extended by refrigeration at the temperature of
a) -50C to 20C
b) 10C to 40C
c) 50C to 100C
d) -20C to +20C ✓
13. Canning Is employed for
a) long term storage ✓
b) short term storage
c) both
d) none of the above
14. Preservation methods of mushrooms are
a) pickling
b) Canning ✓
c) both
d) None of the above
15. Mushroom training centre in Tamilnadu is
a) Agriculture college and research institute ✓
b) b. Angara village industries
c) c. Mushroom production and training centre
d) d. farmer training centre
16. Mushroom has
a) Anticancer property
b) Anti aging property
c) Antibiotic property
d) All of the above ✓



NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Answer Script
Year: 2018- 2019

17. _____ is known as temperature tolerant white button mushroom.
- Agaricus
 - Pleurotus
 - Voveriella
 - Agaricus bitorquis
18. _____ is known as 'king oyster mushroom'.
- Pleurotus eryngii
 - Volveriella
 - Agaricus
 - None of the above
19. Formaldehyde is used as _____ in mushroom cultivation.
- Disinfectant
 - Fertilizer
 - Insect repellent
 - Food material
20. Short method of button mushroom compost preparation requires _____ days.
- 14-18 days
 - 10 days
 - 20 days
 - 30 days
21. Compost used for mushroom cultivation are:
- Natural compost
 - Synthetic compost
 - None of these
22. Natural compost can be made by:
- Soil and water
 - Chemicals and pesticides
 - Horse dung and wheat straw
 - All the above
23. What is the other name for magic mushrooms?
- Prooms
 - Bchrooms
 - Shrooms
 - None of the above
24. Where do mushrooms typically grow?
- Under the ground
 - On the ground
 - On the water
 - Both
25. It grows during _____
- Summer season
 - Winters
 - Rainy season
 - In all seasons

V.R.R.I.M.K.

Dr.V.R.Punithavathi, Ph.D.
Head & Assistant Professor
Department of Biotechnology
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Melvisharam - 632509.

Rizabesh Vani

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Serkkadu, Vellore District – 632115



COURSE CODE: VAMC16

NAME OF THE STUDENT: RAJALAKSHMI.M

DATE: 8.9.2018

COURSE NAME : MUSHROOM CULTIVATION

TOTAL MARKS: 25 MARKS

MULTIPLE CHOICE QUESTIONS

1. What type of reproduction occurs in mushrooms?
a) Asexual reproduction
b) Sexual reproduction
c) Both asexual and sexual reproduction
d) None of the above
2. What is the scientific name for the mushroom commonly known as the "magic mushroom"?
a) Agaricus bisporus
b) Psilocybe cubensis
c) Amanita muscaria
d) Pleurotus ostreatus
3. What is the primary function of the gills found on the underside of a mushroom cap?
a) To absorb sunlight for photosynthesis
b) To release spores for reproduction
c) To absorb water and nutrients
d) To provide camouflage
4. What is the process called in which mushrooms are grown in a controlled environment, such as a greenhouse or laboratory?
a) Cultivation
b) Foraging
c) Harvesting
d) Wildcrafting
5. Some mushrooms are good to eat but some are poisonous.
a) True
b) False
6. The study of fungi is called bryology.
a) True
b) False
7. Which of the following mushrooms are not poisonous to humans?
a) Death Cap Mushroom
b) Greengills Mushroom
c) Destroying Angel Mushroom
d) Parasol Mushroom

21
25
Shubha



8. What is the other name of Mushroom?

- a) Funaria
- b) Dryopteris
- c) Agaricus
- d) d. Ferus

9. Components of Mushroom farm are

- a) Spawn unit
- b) Inoculation room
- c) Incubation room
- d) All of the above

10. Mushrooms are good source of

- a) Protein
- b) Carbohydrates
- c) Fats
- d) None of these

11. For long term storage mushrooms are stored in

- a) Acid solution
- b) Alkaline solution
- c) Salt solution
- d) Alcohol

12. The shelf life of mushroom may be extended by refrigeration at the temperature of

- a) -50C to 20C
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- c) 50C to 100C
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13. Canning is employed for

- a) long term storage
- b) short term storage
- c) both
- d) none of the above

14. Preservation methods of mushrooms are

- a) pickling
- b) Canning
- c) both
- d) None of the above

15. Mushroom training centre in Tamilnadu is

- a) Agriculture college and research institute
- b) b. Angara village industries
- c) c. Mushroom production and training centre
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16. Mushroom has

- a) Anticancer property
- b) Anti aging property
- c) Antibiotic property
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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Answer Script
Year: 2018- 2019

17. _____ is known as temperature tolerant white button mushroom.

- a) Agaricus
- b) Pleurotus
- c) Voveriella
- d) Agaricus bitorquis

18. _____ is known as 'king oyster mushroom'.

- a) Pleurotus eryngii
- b) Volveriella
- c) Agaricus
- d) None of the above

19. Formaldehyde is used as _____ in mushroom cultivation.

- a) Disinfectant
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- c) Insect repellent
- d) Food material

20. Short method of button mushroom compost preparation requires _____ days.

- a) 14-18 days
- b) 10 days
- c) 20 days
- d) 30 days

21. Compost used for mushroom cultivation are:

- a) Natural compost
- b) Synthetic compost
- c) None of these

22. Natural compost can be made by:

- a) Soil and water
- b) Chemicals and pesticides
- c) Horse dung and wheat straw
- d) All the above

23. What is the other name for magic mushrooms?

- a) Prooms
- b) Behrooms
- c) Shrooms
- d) None of the above

24. Where do mushrooms typically grow?

- a) Under the ground
- b) On the ground
- c) On the water
- d) Both

25. It grows during _____

- a) Summer season
- b) Winters
- c) Rainy season
- d) In all seasons

V.R. Punithavathi

Dr.V.R.Punithavathi, Ph.D.
Head & Assistant Professor
Department of Biotechnology
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Melvisharam - 632509.


Dr. Freda Gnanaselvam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
Melvisharam - 632 509



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Serkkadu, Vellore District – 632115



COURSE CODE: VAMC16

NAME OF THE STUDENT: SWATHI-S

DATE: 08.09.2018

COURSE NAME : MUSHROOM CULTIVATION

TOTAL MARKS: 25 MARKS

MULTIPLE CHOICE QUESTIONS

1. What type of reproduction occurs in mushrooms?
a) Asexual reproduction
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d) None of the above
2. What is the scientific name for the mushroom commonly known as the "magic mushroom"?
a) ~~Agaricus bisporus~~
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c) Amanita muscaria
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3. What is the primary function of the gills found on the underside of a mushroom cap?
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b) To release spores for reproduction ✓
c) To absorb water and nutrients
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a) Cultivation ✓
b) Foraging
c) Harvesting
d) Wildcrafting
5. Some mushrooms are good to eat but some are poisonous.
a) True ✓
b) False
6. The study of fungi is called bryology
a) True ✓
b) False
7. Which of the following mushrooms are not poisonous to humans?
a) Death Cap Mushroom
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c) Destroying Angel Mushroom
d) Parasol Mushroom ✓

20
25
Shri
Shri



8. What is the other name of Mushroom?

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- c) Agaricus
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- c) 50C to 100C
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- b) short term storage
- c) both
- d) none of the above

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- a) pickling
- b) Canning
- c) both
- d) ~~None of the above~~

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16. Mushroom has

- a) ~~Anticancer property~~
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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Syllabus
Year: 2018- 2019

17. _____ is known as temperature tolerant white button mushroom.

- a) Agaricus
- b) Pleurotus
- c) Volvariella
- d) Agaricus bitorquis

18. _____ is known as 'king oyster mushroom'.

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- b) Winters
- c) Rainy season
- d) In all seasons

V. R. R. Iyer

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Elizabeth Sani

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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Mark List
Year: 2018- 2019



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VALUE ADDED

TEST MARKS

Course Name	Mushroom Cultivation
Course Code	VAMC16

S.No	Name of the Student	MARKS
1	AFRIN THABASUM.M	24
2	MERAJ FATHIMA	24
3	SEETHARANI.V	23
4	KARTHIKA.C	22
5	SONIYA.N	21
6	BHUVANESHWARI.J	21
7	UMESALMA .A	22
8	PRIYADHARSHINI.B	22
9	SWATHI. S	20
10	RAJALAKSHMI. M	21
11	JEEVITHA. P	23
12	TAMILARASI. V	22
13	DURGADEVI. S	24
14	POONKODI. V	25
15	JANSI. K	24
16	NITHYAVANDHINI.M	24
17	MUBASSHERA TABASSUM.H	25



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Mark List
Year: 2018- 2019

18	BUSHRA IFFATH.K	25
19	HINA FARHEEN.S	21
20	KEERTHANA.B	22
21	LAVANYA.R.S	23
22	ALIYA ANJUM.V.A	22
23	BHARATHY.S	21
24	SADIYA AFSHIN.V	24
25	THASEEN BANU.K	23
26	TAMIZHINI.R	24
27	DURGADEVI.S	25
28	BHARATHLA	24
29	SHALINI.R	23
30	YASMIN BANU.K	21
31	ZARIKA KULSAM.P.M.Y	22
32	NOUSHEEN MUSARRATH.V.N	21
33	PAVITHRA.V	20
34	LAVANYA.V	20
35	MUSIBEERA.A	21
36	ZUHERIA NAVEEN.M	20
37	ALMAS BANU	24
38	SHOBIKA.B	24
39	JOTHIKA.V	25
40	ANITHA.R	20
41	SRIPRIYA.V	21
42	KEERTHANA.B	21



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Mark List
Year: 2018- 2019

43	SANDHIYA.A	22
44	MUBASHSHIRA.A	24
45	VINU POORNIMA.M	24
46	JABEEN.S	23
47	SWETHA.P	23
48	ASHA.R	22
49	DEEPIKA.S	21
50	MADHUMITHA.K	21
51	HANIYA YASHFEEN A	24
52	KHAN AASIFA TABASSUM	21
53	RENU U	24
54	SARASWATHI M	25
55	SUMAIYA BEGUM E	20
56	VIJIYA LAKSHMI. S	21
57	QURRA THULAAIN. A	21
58	ZOHRA BATHOOL. P	23
59	PREETHI. V	22
60	SHAJITHA. N	24
61	MONICA. R	25
62	NAZIYA BANU	20
63	ARCOT ZULAIKHA MARHA	24
64	JESINTHA. J	25
65	AMEDUNISA. A	23
66	SINDHUJA V	21
67	CHANDRALEKA A.V	20

V.R.R. I.H.K.

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Elizabeth Selvi

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MUSHROOM CULTIVATION
 WORK DIARY

Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
04/8/2018	1		2 nd Year	Mushroom cultivation	Mushroom Cultivation - Introduction	Pandey, A Text book
	2				History - Edible & poisonous	"
	3				Mushroom Indian Mushroom	"
	4				Nutritional value	"
	5				Medicinal value & advantage	"
					Structure & life cycle of	"
					Agaricus	"
11/8/2018	1		"	"	Structure of mushroom house & construction of mushroom house	Alet souca
	2				Layout of traditional & green house method	"
	3				Maintenance of mushroom	"
	4,5				Sanitation of mushroom plant	"
18/8/2018	1		"	"	Isolation of spores, culture of spores	A text book of Fungi by Pandey
	2				Culture media preparation	"
	3				Production of mother spawn	"
	4				Multiplication of spawn	"
1/9/2018	1				POST harvesting Management	"
	2				Harvesting methods.	"
	3				Freezing, dry freezing	"
					drying & canning	"



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Feed Back
Year: 2018- 2019



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(Affiliated to Thiruvalluvar University)
Serkkadu, Vellore District – 632115
Phone 04172 266167, 266463



STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *Priyadharshini.B*
Course Name : *Mushroom Cultivation*
Course Code : *VAMC16*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

- To what degree did the course content meet your expectations
Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
Excellent Very Good Good Average Below average
- The learning experience you had in this course was
Excellent Very Good Good Average Below average
- Please rate the course faculties
Excellent Very Good Good Average Below average
- How would you rate the overall course content
Excellent Very Good Good Average Below average
- Please rate the relevance of the course
High Average Low
- Please rate the usefulness of the course
High Average Low

Suggestions if any : *—*

Priyadharshini.B
Signature of the student



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Mushroom Cultivation Feed Back
Year: 2018- 2019



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Phone 04172 266167, 266463



STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: SWATHI. S
Course Name : MUSHROOM CULTIVATION
Course Code : VAMC16

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

- To what degree did the course content meet your expectations
Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
Excellent Very Good Good Average Below average
- The learning experience you had in this course was
Excellent Very Good Good Average Below average
- Please rate the course faculties
Excellent Very Good Good Average Below average
- How would you rate the overall course content
Excellent Very Good Good Average Below average
- Please rate the relevance of the course
High Average Low
- Please rate the usefulness of the course
High Average Low

Suggestions if any : —

SWATHI. S
Signature of the student



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NAAC – SSR CYCLE -I
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1.2.1 Mushroom Cultivation Feed Back
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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: LAVANYA . R . S
Course Name : MUSHROOM CULTIVATION
Course Code : VAMC16

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

- To what degree did the course content meet your expectations
Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
Excellent Very Good Good Average Below average
- The learning experience you had in this course was
Excellent Very Good Good Average Below average
- Please rate the course faculties
Excellent Very Good Good Average Below average
- How would you rate the overall course content
Excellent Very Good Good Average Below average
- Please rate the relevance of the course
High Average Low
- Please rate the usefulness of the course
High Average Low

Suggestions if any : -

Signature of the student



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NAAC – SSR CYCLE -I
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1.2.1 Mushroom Cultivation Feed Back
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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *Shalini.R*
Course Name : *Mushroom Cultivation*
Course Code : *VAMC16*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

- To what degree did the course content meet your expectations
Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
Excellent Very Good Good Average Below average
- The learning experience you had in this course was
Excellent Very Good Good Average Below average
- Please rate the course faculties
Excellent Very Good Good Average Below average
- How would you rate the overall course content
Excellent Very Good Good Average Below average
- Please rate the relevance of the course
High Average Low
- Please rate the usefulness of the course
High Average Low

Suggestions if any : ✓

Shalini.R
Signature of the student



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NAAC – SSR CYCLE -I
 1.2 Academic Flexibility

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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *Renu . U*
 Course Name : *Mushroom Cultivation*
 Course Code : *VAMC16*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1. To what degree did the course content meet your expectations
 Excellent Very Good Good Average Below average
2. To what level did the course expose you to new knowledge & practices
 Excellent Very Good Good Average Below average
3. The learning experience you had in this course was
 Excellent Very Good Good Average Below average
4. Please rate the course faculties
 Excellent Very Good Good Average Below average
5. How would you rate the overall course content
 Excellent Very Good Good Average Below average
6. Please rate the relevance of the course
 High Average Low
7. Please rate the usefulness of the course
 High Average Low

Suggestions if any : *Good teaching*

Renu . U
 Signature of the student



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 1.2 Academic Flexibility

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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *Monica R*
 Course Name : *mushroom cultivation*
 Course Code : *VAMC16*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1. To what degree did the course content meet your expectations
 Excellent Very Good Good Average Below average
2. To what level did the course expose you to new knowledge & practices
 Excellent Very Good Good Average Below average
3. The learning experience you had in this course was
 Excellent Very Good Good Average Below average
4. Please rate the course faculties
 Excellent Very Good Good Average Below average
5. How would you rate the overall course content
 Excellent Very Good Good Average Below average
6. Please rate the relevance of the course
 High Average Low
7. Please rate the usefulness of the course
 High Average Low

Suggestions if any : —

Monica R
 Signature of the student



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VALUE ADDED COURSES

Course Name	Open Source Applications
Course Code	VAOA18
Duration	30 Hrs
Offered by	Computer Science

L	T	P	C
20	-	10	1

OBJECTIVES:

- To provide a basic idea of Open source technology, their software development process to understand the role and future of open source software in the industry along with the impact of legal, economic and social issues for such software.

OUTCOMES:

- To recognize the benefits and features of Open Source Technology and to interpret, contrast and compare open source products among themselves.

UNIT- I

Introduction, Why Open Source, Principles, Standards Requirements, Successes, Free Software, Internet Application Projects, History, Open Source Software Development, Methodologies, Philosophy.

UNIT- II

Fundamentals/ Basic HTML, Text formatting on Web Pages, Incorporate images, Creating hyperlinks, Tables and Frames, Inserting web page, Setting & modifying field properties, Validating HTML.

UNIT-III

Introduction, Designing with Style Sheets, Style Sheet Syntax, ID, Class Contextual Selectors, Style tag, Tag selectors, font-size, font-family, color, & line-height properties Hexadecimal color codes.

UNIT – IV

Introduction, PHP Document, Language Fundamentals, PHP Scripting, Commenting Your Code, Primitives, Operations, and Expressions, Control Statements, Array, Functions.

UNIT – V

Introduction to MySQL & its Versions, Creating Databases & Tables, Using keys, Types of Table in MySQL, Data Types, Deleting databases and tables, Inserting, Retrieving, Updating & Deleting data.

Text Books:

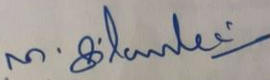


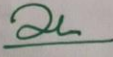
Text Books:

1. Learning PHP, MySQL, Java Script, CSS and HTML5, Robin Nixon, O'Reilly Publications, 3rd Edition, 2014.
2. Steven Holzner, HTML Black Book1, Dreamtech Press &Paraglyph Press Publishers, 2007

Reference Book:

1. Open Source Software, P.Rizwan Ahmed, Margham Publication, Chennai, 2015


Head of the Department of
Computer Science
M.M.E.S.Women's
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Hakeem Nagar,
Melvisharam - 632 509


Dr. Freda Gnanaselvam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
Melvisharam - 632 509



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Open Source Application Enrollment List
Year: 2018- 2019



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STUDENTS ENROLMENT DETAIL 2018 - 2019(ODD)

Course Name	Open Source Applications
Course Code	VAOA18

S.NO	NAME OF THE STUDENT	DEPARTMENT	SIGNATURE
1	AFREEN FATHIMA J	II B.A ENGLISH	Afreen fathima J
2	FATHIMA BANU.N	II B.A ENGLISH	Fathima Banu .N.
3	DHANUSHA.G	II B.A ENGLISH	Dhanusha .G
4	KEERTHANA.T	II B.A ENGLISH	Keerthana .T
5	RAZIYA SULTANA.I	II B.A ENGLISH	Raziya Sultana .I
6	USMABADUL .A	II B.A ENGLISH	usmabadul .A
7	SHALINI.M	II B.A ENGLISH	Shalini .M
8	CHANDRALEKA.P	II B.A ENGLISH	chandraleka .P
9	MONISHA .R	II BBA	Monisha .R
10	VINODHINI. K	II BBA	Vinodhini .K
11	MARIAM SADHIYA. S	II BBA	Mariam sandhiya .s
12	GOWTHAMI. N	II BBA	Gowthami .N
13	ZUBAIDA KOWSER	II BBA	Zubaida kowser
14	ABIRAMI. M	II BBA	Abirami .M
15	SHARIKHA. S	II BBA	Sharikha .S
16	PUNITHAVALLI. G	II BBA	Punithavalli .G .
17	MAHALAKSHMI. R	II BBA	Mahalakshmi .R
18	KOMATHI. M	II BBA	Komathi .M



S.NO	NAME OF THE STUDENT	DEPARTMENT	SIGNATURE
19	SUSHMITHA.B	II B.COM	Sushmitha.B
20	PREETHIGAS	II B.COM	Preethi G.S
21	PAVITHRA.R	II B.COM	Pavithra.R
22	MOSSAMNAT FARAH KHATUN	II B.COM	Mossamnat Farah Khatun.
23	RAMYA. M	II B.COM	Ranya.M
24	SHALINI.K	II B.COM	Shalini.K
25	VAISHALI.K	II B.COM	Vaishali.K
26	YASMIN.G	II B.COM(CA)	Yasmin.G
27	KAVITHA.M	II B.COM(CA)	Kavitha.M
28	JEYASHREE.R	II B.COM(CA)	Jeyashree.R
29	DIVYA EZHILARASI.P	II B.COM(CA)	Divya Ezhilarasi.P
30	MONESHA.S	II B.COM(CA)	Monesha.S
31	KAVERI.P	II B.COM(CA)	Kaveri.P
32	PRIYA.R	II B.COM(CA)	Priya.R
33	AMRIN BANU .A	II B.Sc., IDD	Amrin Banu.A
34	UMME SALMA. R	II B.Sc., IDD	umme salma.R
35	BHARATHI. M	II B.Sc., IDD	BHarathi.M
36	ATHYA PARVEEN. M	II B.Sc., IDD	Athya Parveen. M
37	AYISHA SAHADUNA. C.U	II B.Sc., IDD	Ayisha sahaduna.C.U
38	KOWSER BANU	II B.Sc., IDD	Kowser Banu.
39	FATHIMA. A	II B.Sc., IDD	Fathima.A
40	SUMAIYA BANU.B	II B.Sc., IDD	Sumaiya Banu.B.
41	NUZHA FATHIMA	II B.Sc., IDD	



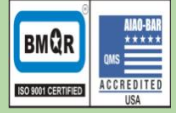
NAAC – SSR CYCLE - I
1.2 Academic Flexibility

1.2.1 Open Source Application Enrollment List
Year: 2018- 2019

S.NO	NAME OF THE STUDENT	DEPARTMENT	SIGNATURE
42	ZEENATH BANU.V	II B.Sc(MATHEMATICS)	Zeenath banu. V
43	SANAM.A	II B.Sc(MATHEMATICS)	Sanam. A
44	PRIYANKA.J	II B.Sc(MATHEMATICS)	Priyanka. J
45	VASANTHA KUMARI.V	II B.Sc(MATHEMATICS)	Vasantha Kumari. V
46	JEEVITHA.A	II B.Sc(MATHEMATICS)	Jeevitha. A
47	PRIYANKA.R	II B.Sc(MATHEMATICS)	Priyanka. R
48	SHALINI.K	II B.Sc(MATHEMATICS)	Shalini. K
49	SARANYA.U	II B.Sc(MATHEMATICS)	Saranya. U
50	SAKTHI JANANI.K	II B.Sc(MATHEMATICS)	Sakthi Janani. K
51	YASMEEN BANU .I	II BA ARABIC	Yasmeen Banu. I
52	SUMAIRA BANU V.N	II BA ARABIC	Sumaira Banu. V. N
53	SABREEN .M	II BA ARABIC	Sabreen. M.
54	SAFIYA .A	II BA ARABIC	Safiya. A.
55	ASMA AAFREEN A	II BA ARABIC	Asma Aafreen. A
56	SAMREEN FATHIMA .A	II BA ARABIC	Samreen Fathima. A
57	AMEENA FARHIN A	II BA ARABIC	Ameena Farhin. A
58	SEEMA AFRAH S	II M.A ENGLISH	Seema Afrah. S
59	RUTH V	II M.A ENGLISH	RUTH V
60	KARTHIGA S	II M.A ENGLISH	Karthiga. S
61	HAJIRA.K	II M.COM	Hajira. K
62	VARSHA.J	II M.COM	Varsha. J
63	ROJA.M	II M.COM	Raja. M
64	KARTHIGA.M.J.V	II M.COM	Karthiga. M. J. V



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Open Source Application Enrollment List
Year: 2018- 2019

S.NO	NAME OF THE STUDENT	DEPARTMENT	SIGNATURE
65	ARCHANA.S	II M.Sc BIOTECHNOLOGY	<i>Archana S.</i>
66	RUKSHANA TAJ.H	II M.Sc BIOTECHNOLOGY	<i>Rukshana Taj.H.</i>
67	SHADANA.M	II M.Sc BIOTECHNOLOGY	<i>Shadana M.</i>

M. Gnanasekar
HOD

Head of the Department of
Computer Science
M.M.E.S Women's
Arts & Science College,
Hakeem Nagar,
Melvisharam - 632 509.

Dr. Freda Gnanaselvam

PRINCIPAL
Dr. Freda Gnanaselvam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
Melvisharam - 632 509



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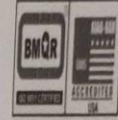


NAAC – SSR CYCLE -I
 1.2 Academic Flexibility

1.2.1 Open Source Application Attendance
 Year: 2018- 2019



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 Serkkadu, Vellore District – 632115



ATTENDANCE SHEET 2018-2019(ODD)

COURSE NAME : OPEN SOURCE APPLICATIONS

COURSE CODE: VAOA18

S.No	Name of the Student	04.08.2018					11.08.2018					18.08.2018					01.09.2018					08.09.2018									
1	AFREEN FATHIMA J	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
2	FATHIMA BANU.N	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
3	DHANUSHA.G	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
4	KEERTHANA.T	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
5	RAZIYA SULTANA.I	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
6	USMABADUL .A	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
7	SHALINI.M	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
8	CHANDRALEKA.P	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
9	MONISHA. R	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
10	VINODHINI. K	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
11	MARIAM SADHIYA. S	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
12	GOWTHAMI. N	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
13	ZUBAIDA KOWSER	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
14	ABIRAMI. M	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
15	SHARIKHA. S	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Dr.

Dr. Freda Granaselvam, Ph.D.,
 Principal
 M.M.E.S. Women's Arts & Science College
 Melvisharam - 632 509



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 1.2 Academic Flexibility

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 Serkkadu, Vellore District – 632115



ATTENDANCE SHEET 2018-2019(ODD)

COURSE NAME : OPEN SOURCE APPLICATIONS

COURSE CODE: VAOA18

S.No	Name of the Student	04.08.2018					11.08.2018					18.08.2018					01.09.2018					08.09.2018				
16	PUNITHAVALLI. G	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
17	MAHALAKSHMI. R	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
18	KOMATHI. M	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
19	SUSHMITHA.B	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
20	PREETHIGA.S	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
21	PAVITHRA.R	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
22	MOSSAMNAT FARAH KHATUN	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
23	RAMYA. M	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
24	SHALINI.K	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
25	VAISHALI.K	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
26	YASMIN.G	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
27	KAVITHA.M	a	a	a	a	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
28	JEYASHREE.R	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
29	DIVYA EZHILARASI.P	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
30	MONESHA.S	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Dr. Freda Gnanaseivam, Ph.D.,
 Principal
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 HAKEEM NAGAR, MELVISHARAM -632509
 Serkkadu, Vellore District – 632115




ATTENDANCE SHEET 2018-2019(ODD)

COURSE NAME : OPEN SOURCE APPLICATIONS

COURSE CODE: VAOA18

S.No	Name of the Student	04.08.2018					11.08.2018					18.08.2018					01.09.2018					08.09.2018				
		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
31	KAVERI.P	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
32	PRIYAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
33	AMRIN BANU .A	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
34	UMME SALMA. R	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
35	BHARATHI. M	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
36	ATHYA PARVEEN. M	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
37	AYISHA SAHADUNA. C.U	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
38	KOWSER BANU	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
39	FATHIMA. A	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
40	SUMAIYA BANU.B	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
41	NUZHA FATHIMA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
42	ZEENATH BANU.V	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
43	SANAM.A	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
44	PRIYANKA.J	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
45	VASANTHA KUMARI.V	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X


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NAAC – SSR CYCLE - I
 1.2 Academic Flexibility

1.2.1 Open Source Application Attendance
 Year: 2018- 2019



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


ATTENDANCE SHEET 2018-2019(ODD)

COURSE NAME : OPEN SOURCE APPLICATIONS

COURSE CODE: VAOA18

S.No	Name of the Student	04.08.2018					11.08.2018					18.08.2018					01.09.2018					08.09.2018				
61	HAJIRA.K	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
62	VARSHA.J	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
63	ROJA.M	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
64	KARTHIGA.M.J.V	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
65	ARCHANA.S	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
66	RUKSHANA TAJ.H	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	a	a	a	a	a	X	X	X	X	X
67	SHADANA.M	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
STAFF INITIAL		f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f	f


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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Open Source Application Photos
Year: 2018- 2019





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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Open Source Application Mark List
Year: 2018- 2019



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Serkkadu, Vellore District - 632115



VALUE ADDED COURSE 2018 - 2019(ODD)
OPEN SOURCE APPLICATIONS - VAOA18

S.No	Name of the Student	Department	Marks
1	AFREEN FATHIMA J	II B.A ENGLISH	20
2	FATHIMA BANU.N	II B.A ENGLISH	24
3	DHANUSHA.G	II B.A ENGLISH	25
4	KEERTHANA.T	II B.A ENGLISH	19
5	RAZIYA SULTANA.I	II B.A ENGLISH	23
6	USMABADUL .A	II B.A ENGLISH	21
7	SHALINI.M	II B.A ENGLISH	20
8	CHANDRALEKA.P	II B.A ENGLISH	19
9	MONISHA. R	II BBA	18
10	VINODHINI. K	II BBA	22
11	MARIAM SADHIYA. S	II BBA	21
12	GOWTHAMI. N	II BBA	20
13	ZUBAIDA KOWSER	II BBA	23
14	ABIRAMI. M	II BBA	24
15	SHARIKHA. S	II BBA	22
16	PUNITHAVALLI. G	II BBA	21
17	MAHALAKSHMI. R	II BBA	20
18	KOMATHI. M	II BBA	19
19	SUSHMITHA.B	II B.COM	18
20	PREETHIGA.S	II B.COM	22
21	PAVITHRA.R	II B.COM	20
22	MOSSAMNAT FARAH KHATUN	II B.COM	23
23	RAMYA. M	II B.COM	24



NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Open Source Application Mark List
Year: 2018- 2019

24	SHALINI.K	II B.COM	19
25	VAISHALI.K	II B.COM	18
26	YASMIN.G	II B.COM(CA)	20
27	KAVITHA.M	II B.COM(CA)	20
28	JEYASHREE.R	II B.COM(CA)	19
29	DIVYA EZHILARASI.P	II B.COM(CA)	23
30	MONESHA.S	II B.COM(CA)	24
31	KAVERI.P	II B.COM(CA)	20
32	PRIYA.R	II B.COM(CA)	25
33	AMRIN BANU .A	II B.Sc., IDD	25
34	UMME SALMA. R	II B.Sc., IDD	20
35	BHARATHI. M	II B.Sc., IDD	19
36	ATHYA PARVEEN. M	II B.Sc., IDD	20
37	AYISHA SAHADUNA. C.U	II B.Sc., IDD	19
38	KOWSER BANU	II B.Sc., IDD	23
39	FATHIMA. A	II B.Sc., IDD	24
40	SUMAIYA BANU.B	II B.Sc., IDD	25
41	NUZHA FATHIMA	II B.Sc., IDD	24
42	ZEENATH BANU.V	II B.Sc(MATHEMATICS)	20
43	SANAM.A	II B.Sc(MATHEMATICS)	23
44	PRIYANKA.J	II B.Sc(MATHEMATICS)	22
45	VASANTHA KUMARI.V	II B.Sc(MATHEMATICS)	21
46	JEEVITHA.A	II B.Sc(MATHEMATICS)	23
47	PRIYANKA.R	II B.Sc(MATHEMATICS)	22
48	SHALINI.K	II B.Sc(MATHEMATICS)	21
49	SARANYA.U	II B.Sc(MATHEMATICS)	23
50	SAKTHI JANANI.K	II B.Sc(MATHEMATICS)	20
51	YASMEEN BANU .I	II BA ARABIC	19
52	SUMAIRA BANU V.N	II BA ARABIC	18



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Open Source Application Mark List
Year: 2018- 2019

53	SABREEN .M	II BA ARABIC	22
54	SAFIYA .A	II BA ARABIC	20
55	ASMA AAFREEN A	II BA ARABIC	19
56	SAMREEN FATHIMA .A	II BA ARABIC	23
57	AMEENA FARHIN A	II BA ARABIC	22
58	SEEMA AFRAH S	II M.A ENGLISH	23
59	RUTH V	II M.A ENGLISH	24
60	KARTHIGA S	II M.A ENGLISH	20
61	HAJIRA.K	II M.COM	25
62	VARSHA.J	II M.COM	19
63	ROJA.M	II M.COM	25
64	KARTHIGA.M.J.V	II M.COM	25
65	ARCHANA.S	II M.Sc BIOTECHNOLOGY	19
66	RUKSHANA TAJ.H	II M.Sc BIOTECHNOLOGY	22
67	SHADANA.M	II M.Sc BIOTECHNOLOGY	23

M. Gnanasekari
HOD

Head of the Department of
Computer Science
M.M.E.S.Women's
Arts & Science College,
Hakeem Nagar,
Melvisharam - 632 509

Dr. Freda Gnanaselvam

PRINCIPAL

Dr. Freda Gnanaselvam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
Melvisharam - 632 509



Course Name: **Open Source Applications**

Course Code: **VAOA18**

Student Name:

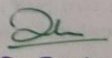
Total Marks: 25

Class:


1. What is the Basic Requirement for a Software to be "Open and Free Standard"?
 - a. No restrictions in acclimating executions
 - b. Should be free of cost.
 - c. No Restrictions on commercial use.
 - d. No Restriction on further modification.
2. Open Source Software can be used for commercial purpose.
 - a. True
 - b. False
3. Which of the following is not an open source software?
 - a. LibreOffice
 - b. Microsoft Office
 - c. GNU image manipulation
 - d. MySQL
4. The users must agree to the _____ terms and agreements when they use an open source software.
 - a. System
 - b. License
 - c. Community
 - d. Programmer
5. Any system that uses the HTTP protocol is called _____.
 - a. Web Browser
 - b. Web Server
 - c. WWW
 - d. TCP/IP
6. Which is the correct HTML statement to define the red color of the paragraph text?
 - a. `<p style="color: #ff0000;">`
 - b. `<p style="color: red;">`
 - c. Both a. and b.
 - d. None of the above
7. Which is the correct syntax of `<a>` tag?
 - a. `link text`
 - b. `link text`
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 - b. `<iframe>`
 - c. `<inlineframe>`
 - d. `<frames>`
10. Which attribute is used to specify a unique id for an HTML element?
 - a. style
 - b. css
 - c. id
 - d. class
11. Can we use class name with multiple HTML elements?
 - a. Yes
 - b. No
12. Which of the following type of HTML tag is used to define an internal style sheet?
 - a. `<script>`
 - b. `<link>`
 - c. `<class>`
 - d. `<style>`
13. What will be the output of following CSS code snippet?
`h1 {color: "green";}`
 - a. nothings happen
 - b. error occurs
 - c. heading becomes dark-green
 - d. heading becomes green




14. Which of the following CSS property sets what kind of line decorations are added to an element, such as underlines, overlines, etc?
- a. text-decoration b. text-style c. text-decoration-line d. text-line
15. Which of the following is correct to add a comment in php?
- a. & & b. // c. /* */ d. Both(b) and (c)
16. Which of the following is used for concatenation in PHP?
- a. + (plus) b. * (Asterisk) c. . (dot) d. append()
17. Which of the following is the correct way to create a function in PHP?
- a. Create myFunction() b. New_function myFunction()
c. function myFunction() d. None of the above
18. Which of the following is the correct way of defining a variable in PHP?
- a. \$variable name = value; b. \$variable_name = value;
c. \$variable_name = value d. \$variable name as value;
19. Which of the following is the correct way to create an array in PHP?
- a. \$season = array["summer", "winter", "spring", "autumn"];
b. \$season = array("summer", "winter", "spring", "autumn");
c. \$season = "summer", "winter", "spring", "autumn";
d. All of the above
20. To know your MYSQL version and current date which of the following command you should use?
- a. VERSION, CURRENT_DATE(); b. SELECT CURRENTDATE();
c. SELECT VERSION(); d. SELECT VERSION(),CURRENT_DATE();
21. To see all the databases which command is used?
- a. Show database; b. Show databases; c. Show database(); d. Show_all database;
22. In the following statement, what do you mean by the 'student'?
- USE student;
- a. Database name b. Row name c. Column name d. Table name
23. Suppose you have a table named test and inside this table you have a column named CGPA now if you are asked to change the column named CGPA to total percentage, using alter command then which of the following statement you will write?
- a. ALTER TABLE test CHANGE COLUMN 'cgpa' 'total_percentage' int;
b. ALTER test table CHANGE 'cgpa', 'total_percentage' int;
c. ALTER TABLE test CHANGE 'cgpa' 'total_percentage' int;
d. TABLE test CHANGE 'cgpa' 'total_percentage' int;
24. Which key is commonly known as a subset of a super key?
- a. Candidate key b. Foreign key c. Primary key d. Unique key
25. Suppose you are asked to display all the names which have 'a' as their second character then which query pattern you will use?
- a. __ a%;_ b. a _;_ c. a%; d. _%a;


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Course Name: **Open Source Applications** Course Code: **VAOA18**
Student Name: **Monisha.R** Total Marks: **25**
Class: **II BBA**

18
25

1. What is the Basic Requirement for a Software to be "Open and Free Standard"?
a. No restrictions in acclimating executions b. Should be free of cost.
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a. True b. False
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Serkkadu, Vellore District – 632115

Course Name: **Open Source Applications** Course Code: **VAQA18**
Student Name: **Sumaiya Banu B** Total Marks: **25**
Class: **II B.Sc IDP**

25
25

1. What is the Basic Requirement for a Software to be "Open and Free Standard"?
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c. heading becomes dark-green d. heading becomes green



14. Which of the following CSS property sets what kind of line decorations are added to an element, such as underlines, overlines, etc?
a. ~~text-decoration~~ b. text-style c. text-decoration-line d. text-line

15. Which of the following is correct to add a comment in php?
a. & & b. // c. /* */ d. Both(b) and (c)

16. Which of the following is used for concatenation in PHP?
a. + (plus) b. * (Asterisk) c. . (dot) d. append()

17. Which of the following is the correct way to create a function in PHP?
a. Create myFunction() b. New_function myFunction()
c. function myFunction() d. None of the above

18. Which of the following is the correct way of defining a variable in PHP?
a. \$variable name = value; b. \$variable_name = value;
c. \$variable_name = value d. \$variable name as value;

19. Which of the following is the correct way to create an array in PHP?
a. \$season = array["summer", "winter", "spring", "autumn"];
b. \$season = array("summer", "winter", "spring", "autumn");
c. \$season = "summer", "winter", "spring", "autumn";
d. All of the above

20. To know your MYSQL version and current date which of the following command you should use?
a. VERSION, CURRENT_DATE(); b. SELECT CURRENTDATE();
c. SELECT VERSION(); d. SELECT VERSION(),CURRENT_DATE();

21. To see all the databases which command is used?
a. Show database; b. Show databases; c. Show database(); d. Show_all database;

22. In the following statement, what do you mean by the 'student'?
USE student;
a. Database name b. Row name c. Column name d. Table name

23. Suppose you have a table named to test and inside this table you have a column named CGPA now if you are asked to change the column named CGPA to total percentage, using alter command then which of the following statement you will write?
a. ALTER TABLE test CHANGE COLUMN 'cgpa' 'total_percentage' int;
b. ALTER test table CHANGE 'cgpa', 'total_percentage' int;
c. ALTER TABLE test CHANGE 'cgpa' 'total_percentage' int;
d. TABLE test CHANGE 'cgpa' 'total_percentage' int;

24. Which key is commonly known as a subset of a super key?
a. Candidate key b. Foreign key c. Primary key d. Unique key

25. Suppose you are asked to display all the names which have 'a' as their second character then which query pattern you will use?
a. __ a%;_ b. a _;_ c. a%;_ d. _%a;

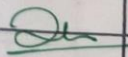
Dr. Freda Gnanaselvam, Ph.D.,
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Class :		LESSON PLAN		Semester :	
SUBJECT : OPEN SOURCE APPLICATION -					
Sl. No.	Proposed Date/Week	Unit	Topics to be covered	Book referred	
		01	Introduction, why open source, principles, standards, Requirements, Successes, Free software, Internet Application projects, History, open source software Development, Methodologies, philosophy.	Open Source Software, P. Rizwan Ahmed	
		02	Fundamentals/ Basic HTML, Text formatting on Web pages, Incorporate images, creating hyperlinks, Tables and Frames, Inserting web page, setting & modifying field properties, Validating HTML.	Open Source Software, P. Rizwan Ahmed	
		03	Introduction, Designing with style sheets, style sheet syntax, ID, class contextual selectors, style tag, Tag selectors, font-size,	Open Source Software, P. Rizwan Ahmed	



Class :		LESSON PLAN			Semester :
SUBJECT :					
Sl. No.	Proposed Date/Week	Unit	Topics to be covered	Book referred	
			font - family, color & line - height properties Hexadecimal color codes.		
		04	Introduction, PHP Document, Language Fundamentals, PHP Scripting, Commenting your code, Primitives, Operations and Expressions Control statements, Array, Functions.	Open Source Software, P. Rizwan Ahmed	
		05	Introduction to MySQL & its Versions, Creating Databases & Tables, Using Keys, Types of Tables in MySQL, Data Types, Deleting databases and tables, Inserting, Retrieving, updating & Deleting data	Open Source Software, P. Rizwan Ahmed	


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WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
2/2/19		1/2		Open Source Application	i) Introduction, Why Open Source, principles, standards ii) Requirement, successes, free Software, Internet Application. iii) Open Source Software iv) Open Source Software Development Methodologies, philosophy	HTML Book Book esteven Holzman - Rizwan Ahmed
		3/4			Access an HTML document in a Browser	practical Demo
		5		practical		
9/2/19		1/2		Open Source Application	Fundamentals Basic HTML, text formatting on web page i) Incorporate images ii) Creating hyperlinks.	Javascript CSS, HTML5 CSS - Rizwan Ahmed.
		3/4			iii) Tables & frames, web pages iv) Validating HTML v) Modifying field.	
		5		practical	Basic HTML tags, text formatting tag & heading tags.	practical Demo
16/2/19		1/2		open source applicat-	i) Introduction, Designing with style sheet, style sheet syntax, TD, class contextual selectors, style tag	CSS & HTML 5 - Rizwan Ahmed.



WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
16/2/19		3,4,		Open Source Graphic -intro	i) font size, font family, color line height properties Hexadecimal color codes.	Open Source Soft Rizwan Ahmed
		5		Practical.	Anchor tag - background color text color & border colors.	practical Demo.
23/2/19		1,2		Open Source Applicat.	Introduction to PHP.	Rizwan Ahmed.
		3,4			i) PHP Document, language fundamentals, PHP script primitives, Operations & limitations of PHP Document type Electronic Data Array	
		5		practical	PHP function, looping statement	Demo
9/3/19		1,2		Open Source Applicat.	i) Introduction to MySQL	Rizwan Ahmed.
		3,4			ii) Creating Database & tables Using keys, types of tables in MySQL, Deleting Databases & tables, Indexing, Retrieving Updating & Deleting Data	
		5		practical.	Introduction to Database and table Deletion.	Demo

[Signature]
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 Serkkadu, Vellore District - 632115



STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: DHANUSHA. G. BA (English)

Course Name: open source Application

Course Code: VAOR18

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1. To what degree did the course content meet your expectations

Excellent Very Good Good Average Below Average

2. To what level did the course expose you to new knowledge & practices

Excellent Very Good Good Average Below Average

3. The learning experience you had in this course was

Excellent Very Good Good Average Below Average

4. Please rate the course faculties

Excellent Very Good Good Average Below Average

5. How would you rate the overall course content

Excellent Very Good Good Average Below Average

6. Please rate the relevance of the course

High Average Below Average

7. Please rate the usefulness of the course

High Average Below Average

Suggestions if any:

Open Source application was
 useful technology. it gives new
 experiences about the computer
 technology.

Dhanusha. g
 Signature of the Student



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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: RUTH . V IIMA (English)

Course Name: Open Source Application

Course Code: VAOA18

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1. To what degree did the course content meet your expectations

Excellent Very Good Good Average Below Average

2. To what level did the course expose you to new knowledge & practices

Excellent Very Good Good Average Below Average

3. The learning experience you had in this course was

Excellent Very Good Good Average Below Average

4. Please rate the course faculties

Excellent Very Good Good Average Below Average

5. How would you rate the overall course content

Excellent Very Good Good Average Below Average

6. Please rate the relevance of the course

High Average Below Average

7. Please rate the usefulness of the course

High Average Below Average

Suggestions if any:

This course gives more knowledge.
and please extend the time learn
more.

Ruth . V
Signature of the Student



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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: RAMYA .M II B.com

Course Name: open source Application

Course Code: VA0A18

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1. To what degree did the course content meet your expectations

Excellent Very Good Good Average Below Average

2. To what level did the course expose you to new knowledge & practices

Excellent Very Good Good Average Below Average

3. The learning experience you had in this course was

Excellent Very Good Good Average Below Average

4. Please rate the course faculties

Excellent Very Good Good Average Below Average

5. How would you rate the overall course content

Excellent Very Good Good Average Below Average

6. Please rate the relevance of the course

High Average Below Average

7. Please rate the usefulness of the course

High Average Below Average

Suggestions if any:

Thank U so much giving me
 this opportunities to learn
 new things about computer technology

Ramya .M
 Signature of the Student



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VALUE ADDED COURSES

Course Name	FUNDAMENTALS OF MATHEMATICS
Course Code	VAFM25
Duration	30 HOURS
Offered by	DEPARTMENT OF MATHEMATICS

Course Objectives:

L	T	P	C
20	10	0	1

To introduce and understand a basic and elementary Concepts of Mathematics and Statistical Methods by which to Develop the Computing Skills.

Course Outcome

At the end of the course the student should be able to

- (i) Know the Measures of Location
- (ii) Know the Measures of Dispersion
- (iii) Analyze the sets and Matrices
- (iv) Analyze the Correlation and Regression

Syllabus

Unit – I

MEASURES OF LOCATION

Arithmetic Mean – Median – Mode – Geometric Mean – Harmonic Mean and their Properties – Simple Problems.

Unit – II

MEASURES OF DISPERSION

Range – Quartile Deviation – Mean Deviation – Standard Deviation – Combined Standard Deviation and their Relative Measures – Simple Problems.



Unit – III

SETS

Definition – Subsets – Power Sets – Equality of Sets – Finite and Infinite Sets – Set Operations – De-Morgan's laws – Distributive Tables – Cartesian Products – Simple Problems.

Unit – IV

MATRICES

Definition – Types of Matrices – Operations on Matrices – Adjoint and Inverse – Applications – Solving Non-Homogeneous Equations – Simple Problems.

Unit – V

CORRELATION AND REGRESSION

Correlation – Karl Pearson – Spearman's Rank Correlation – Regression Analysis – Simple Regression Equations – Simple Problems.

Reference Book

1. Fundamental of Mathematical Statistics - S.C. Gupta & V.K. Kapoor - Sultan Chand
2. Elements of Statistics - Mode . E.B. - Prentice Hall
3. Dr.M.K.Venkataraman & others, "Discrete mathematics and structures", The National Publishing Company, Madras.
4. P.R.Vittal "Algebra, Analytical Geometry and trigonometry" Margham Publications, Chennai.

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STUDENTS ENROLMENT DETAIL 2018 – 2019(ODD)

Course Name	Fundamentals of Mathematics
Course Code	VAFM25


S.No	Name of the Student	Department	Signature
1	AYISHA SIDDIQUA.Z	II B.A ENGLISH	Ayisha Siddiqua Z.
2	RAMYA.S	II B.A ENGLISH	Ramya.S
3	SITHWATH SATHIYA.H	II B.A ENGLISH	Sithwath Sathiya.H
4	VIJAYALAKSHMI .K	II B.A ENGLISH	Vijayalakshmi.K
5	RAJESHWARI.M	II B.A ENGLISH	M. Rajeshwari
6	DILLI LAKSHMI.B	II B.A ENGLISH	Dillilakshmi.B
7	KAMALI.B	II B.A ENGLISH	B. Kamali.
8	RAMYA.R	II B.A ENGLISH	Ramya.R
9	PRIYADHARSHINI. G	II BBA	Priyadharshini G.
10	SRI DURGA. L	II BBA	M. Sri durga
11	KOKILA. L	II BBA	L. Kokila
12	RAVINA. S	II BBA	S. Ravina
13	DIVYA BHARATHI. S	II BBA	Divya Bharathi S
14	SOWMIYA. C	II BBA	Sowmiya. C.
15	DURGA. V	II BBA	V. Durga
16	SELVARANI. J	II BBA	Selvarani- J
17	KHUTAIJA BANU.S	II BCA	S. Khutaida Banu
18	YOGALAKSHMI.A	II BCA	Yogalakshmi.A




19	SHABANA ASMIE	II BCA	E. Shabana A.
20	SHALINIDEVI.S.S	II BCA	Shalinidevi.S
21	AYISHA SIDDIQUA.S.Z	II BCA	Ayisha Siddiqua.S.Z.
22	YAMINI.D	II BCA	Yamini.D
23	GAYATHRI.K	II BCA	Gayathri.K
24	MEENA.S	II B.COM	S. Meena .
25	ROOBINI.M	II B.COM	Roobini.M
26	LOKESHWARI.M	II B.COM	Lokeshwari.M
27	KAVIYARASI.C	II B.COM	C.kaviyarsi
28	NANDHINI.T	II B.COM	Nandhini.T
29	PREETHA.D	II B.COM	D. Preetha
30	SONIA.E	II B.COM(CA)	Sonia.E
31	ZAINAB RESHMA.M	II B.COM(CA)	Zainab Reshma.M
32	DIVYADHARSHINI.L	II B.COM(CA)	L.Divyadharsini
33	PRIYANKA.B	II B.COM(CA)	B. Priyanka .
34	SAMRIN.M	II B.COM(CA)	Samrin.M
35	AFIFA KATHIJA.D.M	II B.COM(CA)	Afifa Kathija.D.M.
36	VIDHYA.J	II B.COM(CA)	Vidhya.J
37	AAFIYA THASLIN.B	II B.COM(CA)	B. Aafiya Thaslin
38	JEEVITHA.S	II B.COM(CA)	S. Jeevitha
39	MUBASHEERA SULTHANA M	II B.Sc BIOTECHNOLOGY	Mubasheera Sulthana.M
40	SAIRA BANU A	II B.Sc BIOTECHNOLOGY	A. Sairakany
41	AALIYA AMREEN T.L	II B.Sc BIOTECHNOLOGY	Aaliya Amreen
42	TAMANNA TAJ A	II B.Sc BIOTECHNOLOGY	Tamanna Taj.A
43	FATHIMA H	II B.Sc BIOTECHNOLOGY	Fathima.H.
44	GHOUSIYA S.A	II B.Sc BIOTECHNOLOGY	Ghousiya.S.



45	MADHUMATHI T	II B.Sc BIOTECHNOLOGY	Madhumitha .T
46	FATHIMA B	II B.Sc BIOTECHNOLOGY	Fathima .B
47	MAHALAKSHMI.V	II B.Sc., CS	V.Mahalakshmi
48	HEMAVATHI.R	II B.Sc., CS	Hemavathi .R
49	SABITHA.V	II B.Sc., CS	V. Sabitha
50	SAMREEN BANU.S	II B.Sc., CS	S. Samreen Banu
51	JAYASHREE.P	II B.Sc., CS	Jayashree .P
52	ROJA M	II B.Sc ISM	Roja . M
53	KALAIYARASI V	II B.Sc ISM	V. Kalai Arasi.
54	VIDHIYA G	II B.Sc ISM	Vidhiya .G
55	TAMILARASI. S	II B.Sc ISM	Tamil Arasi .S
56	DEEPIKA G	II B.Sc ISM	Deepika .G
57	DIVYA V	II B.Sc ISM	Divya .V
58	ALFIYA THABASSAM. K	II B.Sc., IDD	K. Alfiya Thabassam
59	JAMEELA.I	II B.Sc., IDD	Jameela A.I
60	SHAZIYA PARVEEN. S	II B.Sc., IDD	S. Shaziya Parveen.
61	RAVEENA FATHIMA. A	II B.Sc., IDD	Raveena fathima. A
62	NAZIYA PARVEEN. S	II B.Sc., IDD	Nazifa Parveen .S
63	UMME AIMAN. A	II B.Sc., IDD	Umme Aiman. A
64	RAMYA. P	II B.Sc., IDD	P. Ramya.
65	SHEERIN BUSHRA N.Z	II B.Sc., IDD	Sheerin Bushra N.Z
66	MADEEHA AFSHEEN. S	II B.Sc., IDD	S. Madeeha Afsheen
67	KARISHMA. K	II B.Sc., IDD	Karishma . K
68	AYESHA SIDDIQUA. K.B	II B.Sc., IDD	Ayesha Siddiqua. K.B


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Hakeem Nagar, Melvisharam



Class :		LESSON PLAN		Semester :	
SUBJECT : FUNDAMENTALS OF MATHEMATICS [VAFM05]					
Sl. No.	Proposed Date/Week	Unit	Topics to be covered	Book referred	
1)		I	MEASURES OF LOCATION Arithmetic mean - median - mode - Geometric mean - Harmonic mean and their properties - simple problems.	Fundamental of Mathematical Statistics - S.C. Gupta & V.K. Kapoor.	
2)		II	MEASURES OF DISPERSION. Range - Quartile Deviation - Mean Deviation - Standard Deviation - combined Standard Deviation and their Relative Measures - simple problems.	Algebra, Analytical Geometry and Trigonometry by P.R. Vittal.	
3)		III	SETS Definition - subset - power sets - Equality of sets - finite and infinite sets - set operations - De-morgan's laws - Distributive Tables - Cartesian products - Simple problems.	Algebra, Analytical Geometry and Trigonometry by P.R. Vittal	
4)		IV	MATRICES Definition - Types of Matrices - operations on matrices - adjoint and Inverse - Application - Solving NON - Homogeneous Equations -	Fundamental of Mathematical Statistics - S.C. Gupta & V.K. Kapoor.	



WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
4-8-2018	I		II-Yr	FM	Arithmetic mean	F.M.S
	II		II-Yr	FM	Range	A.A.b
	III		II-Yr	FM	Definition	A.A.T
	IV		II-Yr	FM	Definition - Types of matrices	F.M.S
	V		II-Yr	FM	coaxelation	F.M.S
	VI		II-Yr	FM	karol Pearson	F.M.S
11-8-2018	I		II-Yr	FM	Subset	A.A.T
	II		II-Yr	FM	Quartile Deviation	A.A.b
	III		II-Yr	FM	Spearman's Rank correlation	F.M.S
	IV		II-Yr	FM	Median	F.M.S
	V		II-Yr	FM	operations of matrices	F.M.S
	VI		II-Yr	FM	Adjoint and Inverse	F.M.S
18-8-2018	I		II-Yr	FM	Mean deviation	A.A.b
	II		II-Yr	FM	S. standard deviation	A.A.b
	III		II-Yr	FM	Application	F.M.S
	IV		II-Yr	FM	Mode	F.M.S
	V		II-Yr	FM	Power Sets	A.A.T
	VI		II-Yr	FM	Regression Analysis	F.M.S
1-9-2018	I		II-Yr	FM	Solving Non	F.M.S
	II		II-Yr	FM	Geometric mean	F.M.S
	III		II-Yr	FM	Simple regression equation	F.M.S
	IV		II-Yr	FM	Combined standard deviation	A.A.b



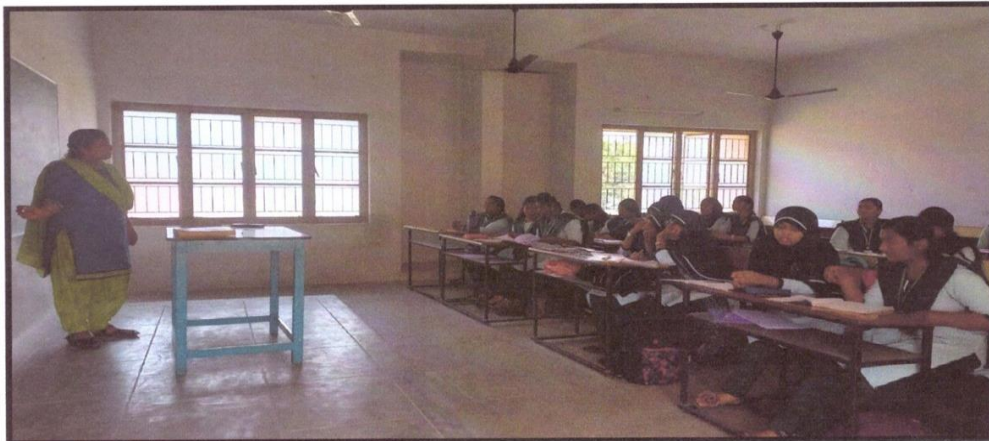
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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Fundamentals of Maths Photos
Year: 2018- 2019

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DEPARTMENT OF MATHEMATICS
VALUE ADDED COURSE 2018-2019



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Vijayalakshmi . k
 II B.A English.

M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM -632509
 VALUE ADDED COURSES ASSESSMENT

SUBJECT NAME : FUNDAMENTALS OF MATHEMATICS
 SUBJECT CODE : VAFM25
 CLASS : ALL UG II YEAR

ANSWER ALL QUESTIONS (10 * 5 = 50)

- 1) What is the mean of the following numbers? 10, 7, 8, 12, 13
 A) 13 B) 6 C) 8 D) 10
- 2) Four friends went shopping for school clothes. Kim bought 5 shirts, Jill bought 4 shirts, Leslie bought 6 shirts, and Crystal bought only 1 shirt. Which answer choice represents the mean of the shirts purchased?
 A) 4 B) 2 C) 6 D) 3
- 3) Which set of data has a mean of 15, a range of 22, a median of 14, and a mode of 14?
 A) 25, 15, 14, 3, 7 B) 14, 22, 15, 15, 9 C) 3, 14, 19, 25, 14 D) 14, 22, 14, 15, 4
- 4) The runs scored by a batsman in 5 ODIs are 31, 97, 112, 63, and 12. The standard deviation is
 A) 24.79 B) 23.79 C) 25.79 D) 26.79
- 5) Which of the following are types of correlation?
 A) Positive and Negative B) Simple, Partial and Multiple
 C) Linear and Nonlinear D) All of the above
- 6) Empty set is a _____
 A) Infinite set B) Finite set
 C) Unknown set D) Universal set
- 7) The number of elements in the Power set P(S) of the set S = {1, 2} is:
 A) 4 B) 8 C) 2 D) None of these
- 8) Which of the following two sets are equal?
 A) A = {1, 2} and B = {1} B) A = {1, 2} and B = {1, 2, 3}
 C) A = {1, 2, 3} and B = {2, 1, 3} D) A = {1, 2, 4} and B = {1, 2, 3}
- 9) If A is a square matrix such that A² = A, then (I - A)² + A is equal to
 A) I B) 0 C) I - A D) I + A
- 10) If A and B are two matrices of the order 3 × m and 3 × n, respectively, and m = n, then the order of matrix (5A - 2B) is
 A) m × 3 B) 3 × 3 C) m × n D) 3 × n

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Vijayalakshmi . k
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 Hakeem Nagar, Melvisharam



Kokila.L
 II BBA.

M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM -632509
 VALUE ADDED COURSES ASSESSMENT

SUBJECT NAME : FUNDAMENTALS OF MATHEMATICS
 SUBJECT CODE : VAFM25
 CLASS : ALL UG II YEAR

ANSWER ALL QUESTIONS (10 * 5 = 50)

- 1) What is the mean of the following numbers? 10, 7, 8, 12, 13
 A) 13 B) 6 C) 5 D) 10
- 2) Four friends went shopping for school clothes. Kim bought 5 shirts, Jill bought 4 shirts, Leslie bought 6 shirts, and Crystal bought only 1 shirt. Which answer choice represents the mean of the shirts purchased?
 A) 4 B) 2 C) 6 D) 3
- 3) Which set of data has a mean of 15, a range of 22, a median of 14, and a mode of 14?
 A) 25, 15, 14, 3, 7 B) 14, 22, 15, 15, 9 C) 3, 14, 19, 25, 14 D) 14, 22, 14, 15, 4
- 4) The runs scored by a batsman in 5 ODIs are 31, 97, 112, 63, and 12. The standard deviation is
 A) 24.79 B) 23.79 C) 25.79 D) 26.79
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 C) Unknown set D) Universal set
- 7) The number of elements in the Power set P(S) of the set S = {1, 2} is:
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- 8) Which of the following two-sets are equal?
 A) A = {1, 2} and B = {1} B) A = {1, 2} and B = {1, 2, 3}
 C) A = {1, 2, 3} and B = {2, 1, 3} D) A = {1, 2, 4} and B = {1, 2, 3}
- 9) If A is a square matrix such that $A^2 = A$, then $(I - A)^2 + A$ is equal to
 A) I B) 0 C) I - A D) I + A
- 10) If A and B are two matrices of the order $3 \times m$ and $3 \times n$, respectively, and $m = n$, then the order of matrix $(5A - 2B)$ is
 A) $m \times 3$ B) 3×3 C) $m \times n$ D) $3 \times n$

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 Head of the Department
 Department of Mathematics
 M.M.E.S. Women's Arts & Science College
 MELVISHARAM - 632 509.

50/50

Lizabeth Sani
 PRINCIPAL i/c
 M.M.E.S. Women's Arts
 and Science College,
 Hakeem Nagar, Melvisharam



Ramya. S
 II B.A English

M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE, MELVISHARAM -632509
 VALUE ADDED COURSES ASSESSMENT

SUBJECT NAME : FUNDAMENTALS OF MATHEMATICS
 SUBJECT CODE : VAFM25
 CLASS : ALL UG II YEAR

ANSWER ALL QUESTIONS (10 * 5 = 50)

- 1) What is the mean of the following numbers? 10, 7, 8, 12, 13
 A) 13 B)6 C)5 D)10
- 2) Four friends went shopping for school clothes. Kim bought 5 shirts, Jill bought 4 shirts, Leslie bought 6 shirts, and Crystal bought only 1 shirt. Which answer choice represents the mean of the shirts purchased?
A)4 B)2 C)6 D)3
- 3) Which set of data has a mean of 15, a range of 22, a median of 14, and a mode of 14?
 A) 25, 15, 14, 3, 7 B) 14, 22, 15, 15, 9 C) 3, 14, 19, 25, 14 D) 14, 22, 14, 15, 4
- 4) The runs scored by a batsman in 5 ODIs are 31, 97, 112, 63, and 12. The standard deviation is
 A) 24.79 B) 25.79 C) 25.79 D) 26.79
- 5) Which of the following are types of correlation?
 A) Positive and Negative B) Simple, Partial and Multiple
 C) Linear and Nonlinear D) All of the above
- 6) Empty set is a _____.
 A) Infinite set B) Finite set
 C) Unknown set D) Universal set
- 7) The number of elements in the Power set P(S) of the set $S = \{1, 2\}$ is:
 A) 4 B) 8 C) 2 D) None of these
- 8) Which of the following two sets are equal?
 A) $A = \{1, 2\}$ and $B = \{1\}$ B) $A = \{1, 2\}$ and $B = \{1, 2, 3\}$
 C) $A = \{1, 2, 3\}$ and $B = \{2, 1, 3\}$ D) $A = \{1, 2, 4\}$ and $B = \{1, 2, 3\}$
- 9) If A is a square matrix such that $A^2 = A$, then $(I - A)^3 + A$ is equal to
A) I B) 0 C) $I - A$ D) $I + A$
- 10) If A and B are two matrices of the order $3 \times m$ and $3 \times n$, respectively, and $m = n$, then the order of matrix $(5A - 2B)$ is
 A) $m \times 3$ B) 3×3 C) $m \times n$ D) $3 \times n$

30/50

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M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE
HAKEEM NAGAR, MELVISHARAM -632509
(Affiliated to Thiruvalluvar University)
Serkkadu, Vellore District – 632115



VALUE ADDED COURSES

ASSESSMENT SCORE DETAIL 2018 – 2019 (ODD)

Course Name	Fundamentals of Mathematics
Course Code	VAFM25

S.NO.	NAME OF THE STUDENT	DEPARTMENT	TOTAL MARKS(50)
1	AYISHA SIDDIQUA.Z	II B.A ENGLISH	50
2	RAMYA.S	II B.A ENGLISH	30
3	SITHWATH SATHIYA.H	II B.A ENGLISH	45
4	VIJAYALAKSHMI .K	II B.A ENGLISH	35
5	RAJESHWARI.M	II B.A ENGLISH	40
6	DILLI LAKSHMI.B	II B.A ENGLISH	30
7	KAMALI.B	II B.A ENGLISH	50
8	RAMYAR	II B.A ENGLISH	50
9	PRIYADHARSHINI. G	II BBA	40
10	SRI DURGA. L	II BBA	45
11	KOKILA. L	II BBA	35
12	RAVINA. S	II BBA	40
13	DIVYA BHARATHI. S	II BBA	50
14	SOWMIYA. C	II BBA	35
15	DURGA. V	II BBA	30
16	SELVARANI. J	II BBA	40
17	KHUTAIIJA BANU.S	II BCA	40
18	YOGALAKSHMI.A	II BCA	45



19	SHABANA ASMI.E	II BCA	40
20	SHALINIDEVI.S.S	II BCA	40
21	AYISHA SIDDIQUA.S.Z	II BCA	50
22	YAMINI.D	II BCA	35
23	GAYATHRI.K	II BCA	40
24	MEENA.S	II B.COM	50
25	ROOBINI.M	II B.COM	35
26	LOKESHWARI.M	II B.COM	35
27	KAVIYARASI.C	II B.COM	40
28	NANDHINI.T	II B.COM	40
29	PREETHA.D	II B.COM	45
30	SONIA.E	II B.COM(CA)	40
31	ZAINAB RESHMA.M	II B.COM(CA)	35
32	DIVYADHARSHINI.L	II B.COM(CA)	35
33	PRIYANKA.B	II B.COM(CA)	30
34	SAMRIN.M	II B.COM(CA)	45
35	AFIFA KATHIJA.D.M	II B.COM(CA)	35
36	VIDHYA.J	II B.COM(CA)	30
37	AAFIYA THASLIN.B	II B.COM(CA)	35
38	JEEVITHA.S	II B.COM(CA)	40
39	MUBASHEERA SULTHANA M	II B.Sc BIOTECHNOLOGY	45
40	SAIRA BANU A	II B.Sc BIOTECHNOLOGY	45
41	AALIYA AMREEN T.L	II B.Sc BIOTECHNOLOGY	45
42	TAMANNA TAJ A	II B.Sc BIOTECHNOLOGY	50
43	FATHIMA H	II B.Sc BIOTECHNOLOGY	50
44	GHOUSIYA S.A	II B.Sc BIOTECHNOLOGY	35



45	MADHUMATHI T	II B.Sc BIOTECHNOLOGY	30
46	FATHIMA B	II B.Sc BIOTECHNOLOGY	35
47	MAHALAKSHMI.V	II B.Sc., CS	45
48	HEMAVATHI.R	II B.Sc., CS	45
49	SABITHA.V	II B.Sc., CS	40
50	SAMREEN BANU.S	II B.Sc., CS	40
51	JAYASHREE.P	II B.Sc., CS	35
52	ROJA M	II B.Sc ISM	35
53	KALAIYARASI V	II B.Sc ISM	35
54	VIDHIYA G	II B.Sc ISM	40
55	TAMILARASI. S	II B.Sc ISM	40
56	DEEPIKA G	II B.Sc ISM	35
57	DIVYA V	II B.Sc ISM	35
58	ALFIYA THABASSAM. K	II B.Sc., IDD	40
59	JAMEELA.I	II B.Sc., IDD	50
60	SHAZIYA PARVEEN. S	II B.Sc., IDD	45
61	RAVEENA FATHIMA. A	II B.Sc., IDD	45
62	NAZIYA PARVEEN. S	II B.Sc., IDD	30
63	UMME AIMAN. A	II B.Sc., IDD	35
64	RAMYA. P	II B.Sc., IDD	30
65	SHEERIN BUSHRA N.Z	II B.Sc., IDD	35
66	MADEEHA AFSHEEN. S	II B.Sc., IDD	40
67	KARISHMA. K	II B.Sc., IDD	45
68	AYESHA SIDDIQUA. K.B	II B.Sc., IDD	35

V. Jyothi
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Lizabetta Sani
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M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *ROJA.M IB.SC ISM*
 Course Name : *Fundamentals of mathematics*
 Course Code : *VAFM25*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

- To what degree did the course content meet your expectations
 Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
 Excellent Very Good Good Average Below average
- The learning experience you had in this course was
 Excellent Very Good Good Average Below average
- Please rate the course faculties
 Excellent Very Good Good Average Below average
- How would you rate the overall course content
 Excellent Very Good Good Average Below average
- Please rate the relevance of the course
 High Average Low
- Please rate the usefulness of the course
 High Average Low

Suggestions if any :

Roja.M
 Signature of the student

V. Jyothi
 Head of the Department
 Department of Mathematics
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Lizabeth Selvaraj
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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *TAMANNA TAJA II B.Sc Biotechnology*
 Course Name : *Fundamentals of Mathematics*
 Course Code : *VAFM25*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

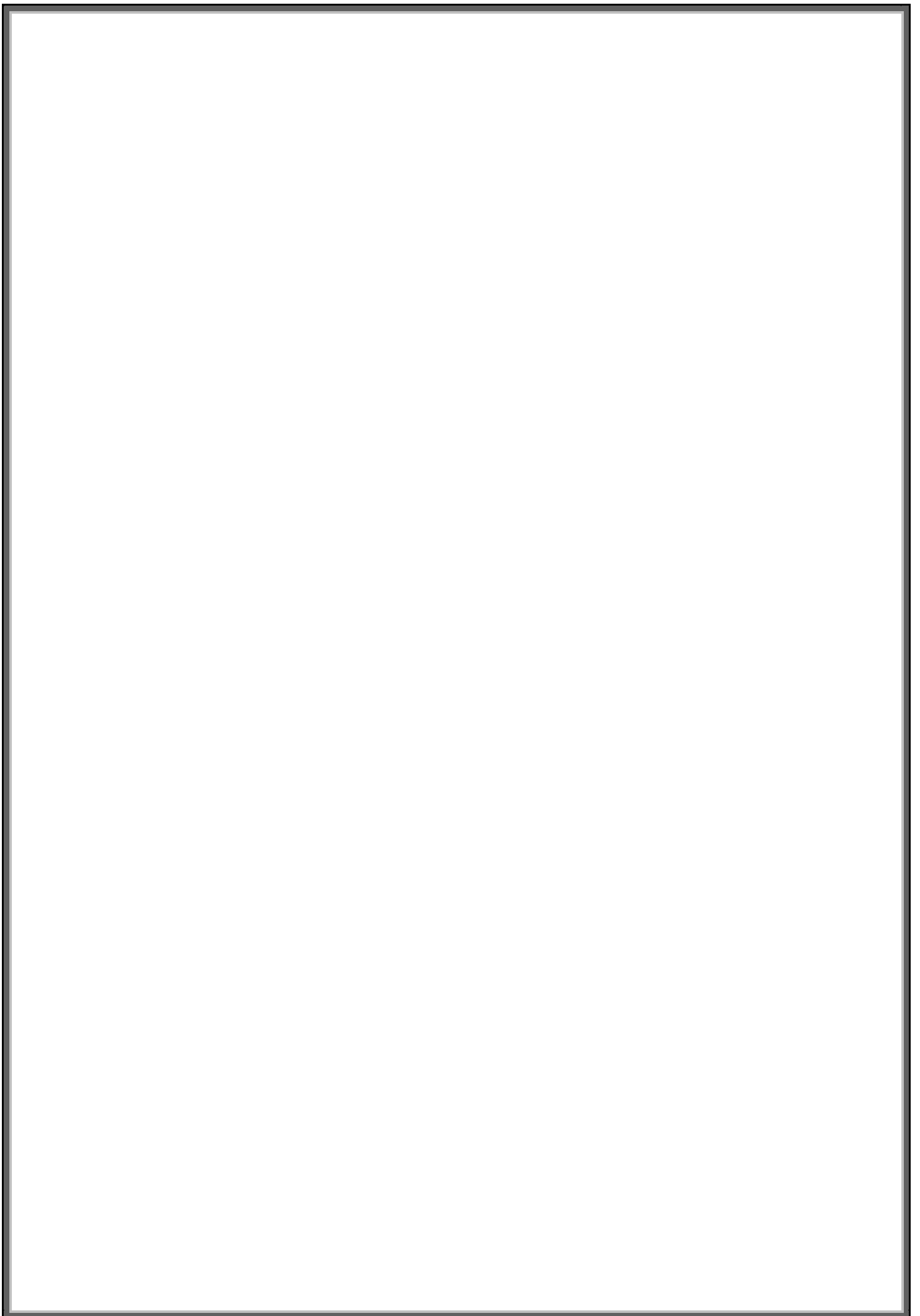
- To what degree did the course content meet your expectations
 Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
 Excellent Very Good Good Average Below average
- The learning experience you had in this course was
 Excellent Very Good Good Average Below average
- Please rate the course faculties
 Excellent Very Good Good Average Below average
- How would you rate the overall course content
 Excellent Very Good Good Average Below average
- Please rate the relevance of the course
 High Average Low
- Please rate the usefulness of the course
 High Average Low

Suggestions if any :

V. Jayaraj
 Head of the Department
 Department of Mathematics
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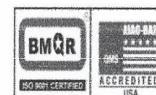
Tamanna Taj. A
 Signature of the student

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 and Science College,
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VALUE ADDED COURSES

Course Name	HOME FURNISHING
Course Code	VAHF24
Duration	30 HOURS
Offered by	INTERIOR DESIGN AND DECOR DEPARTMENT

Course Objectives:

L	T	P	C
15	5	15	1

To enable students to:

1. Familiarize with the basic considerations in design, aesthetics and furnishings
2. Understand the role of fabric in interior design and decoration
3. Develop ability to design fabulous window, wall and door treatments

Course Outcome:

After completion of the Course, the students will be able to

1. Understand the difference of furnishings used in various rooms.
2. Differentiate period styles in furnishings.
3. Appreciate role of soft furnishings in an interior.
4. Contemplate on furnishings' selection based on use, comfort and cost.
5. Take care of different types of household textiles.

Syllabus

Unit – I

Introduction to home Furnishings - Definition, Importance of home furnishings, uses of furnishings,. Factors to be considered while selecting home furnishings.

UNIT- II

Types of fabrics used for furnishings - Chiffon, cotton, georgette, jersey, lace, leather, linen, polyester, satin, silk, velvet, viscose rayon. Application of fabrics in interior furniture- sofa, chairs, cushions, bed.

UNIT -III

Types of furnishings - Cushion, cushion covers, slip covers, bed linens, Table linens, kitchen linen, and bath linen.

Upholstery – History, types of upholstery – traditional, automobile, commercial, marine upholstery, care and maintenance.

UNIT- IV



UNIT- IV

Soft furnishings - Meaning and importance, Types of furnishings - carpets, rugs, cushion cover, slip cover. Window treatments - curtains, draperies, blinds and shades.

UNIT- V

Care and Maintenance of home furnishing materials. Laundering - soaking, washing, rinsing, brightening or softening agents, drying, ironing and storing. Stain removal methods and agents, Principles followed while maintaining the fabrics. Storing and maintaining the soft furnishing.

Reference Book:

1. Mendelson,C., (2005). Home Comforts - The Art and Science of Home Comforts – The Art and Science of Keeping Home. Scriber Company. New York.
2. Stepat. D.D. (1991), Introduction to Home Furnishings, The Macmillan Company, New York.
3. Faulkner, R. and Faulkner, S. (1987), Inside Today's Home, Rinehart Winston, NewYork.
4. Kasu, A. 2005, Interior design, Ashish Book Centre Mumbai
5. Veena, G., and Shukul M and Jaiswal N, Introduction to Interior Design and Decoration, Dominant publishers and Distributors, New Delhi
6. Seetharaman P, Pannu P (2009) Interior design and Decoration, New Delhi and distributors Pvt Ltd, New Delhi.


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M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE
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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Home Furnishing Enrollment List
Year: 2018- 2019



M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
HAKEEM NAGAR, MELVISHARAM -632509
(Affiliated to Thiruvalluvar University)
Serkkadu, Vellore District – 632115



STUDENTS ENROLLMENT DETAIL 2018 – 2019 (ODD)

Course Name	Home Furnishing
Course Code	VAHF24

S.No.	Name of the Student	Department	Signature
1	HEMAVATHI.R	II B.A ENGLISH	R. Hemavathi
2	SHALINI.V	II B.A ENGLISH	U. Shalini
3	PAVITHRA. S	II B.A ENGLISH	S. Pavithra
4	SANGEETHA.A	II B.A ENGLISH	A. Sangeetha
5	SUMATHI.C	II B.A ENGLISH	C. Sumathi
6	WASIFA BANU .Y	II B.A ENGLISH	Y. Wasifa Banu
7	KARUNYA.R	II BBA	R. Karunya
8	KAMALI. K	II BBA	K. Kamali
9	ARSHIYA ANJUM.	II BBA	Arshiya Anjum
10	KAVIYA PRIYA. S	II BBA	S. Kaviya Priya
11	LEELAVATHI.M	II BBA	M. Leelavathi
12	PRIYA. S	II BBA	S. Priya
13	JEEVITHA. K	II BBA	K. Jeevitha
14	AAKIFA IFFAAT.K.O	II BBA	K.O. Akiya Iffat
15	FARZIA TANZEEL. A. I	II BBA	A.I. Farzia Tanzeel
16	PREETHI.R	II BBA	R. Preethi
17	PRIYADARSHINI.R	II BCA	R. Priyadarshini
18	PAVITHRA.B	II BCA	Pavithra
19	PUNITHA.S	II BCA	S. Punitha
20	BHAVANI SHRUTHI.K.B	II BCA	
21	VISALI.K	II BCA	K. Visali



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Home Furnishing Enrollment List
Year: 2018- 2019

22	KEERTHI.M	II BCA	M. Keerthi
23	KALPANA.B	II BCA	B. Kalpana
24	THAHSEEN BANU.N	II BCA	N. Thahseen Banu
25	SWETHA.S	II BCA	S. Swetha
26	MARIAM SITHIKA.K	II BCA	K. Mariam Sithika
27	SWETHA.R	II BCA	R. Swetha
28	AYISHA SIDDIQAH	II BCA	Ayisha Siddiqah
29	NOORMA	II BCA	Noorma
30	DEEPIKA.V	II B.COM	V. Deepika
31	ASWINI.C	II B.COM	C. Aswini
32	RAKSHA.S	II B.COM	S. Raksha
33	RAMYA RAVI.R	II B.COM	R. Ramya
34	JEEVITHA.A	II B.COM	A. Jeevitha
35	KOWSALYA.M	II B.COM	M. Kowsalya
36	ROGINI.U	II B.COM	U. Rogini
37	NIVETHA.C	II B.COM	C. Nivetha
38	SATHYA.R	II B.COM	R. Sathya
39	SWETHA.R	II B.COM(CA)	R. Swetha
40	SHAHIN BANU.M	II B.COM(CA)	M. Shahin Banu
41	MONISHA.M	II B.COM(CA)	M. Monisha
42	KOWSALYA.R	II B.COM(CA)	R. Kowsalya
43	NIVEDHIKA.C	II B.COM(CA)	C. Nivedhika
44	TAMIZHSELVI.M	II B.COM(CA)	M. Tamizhselvi
45	HEMAVATHI.R	II B.Sc BIOTECHNOLOGY	R. Hema Vathi
46	ISRATH BANU.C	II B.Sc BIOTECHNOLOGY	C. Israth Banu
47	VANJIMALAR.N	II B.Sc BIOTECHNOLOGY	N. Vanjimalar
48	SULTHANA.K	II B.Sc BIOTECHNOLOGY	K. Sulthana
49	NITHYA.P	II B.Sc., CS	P. Nithya
50	JOTHI.V	II B.Sc., CS	V. Jothi



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NAAC – SSR CYCLE - I
1.2 Academic Flexibility

1.2.1 Home Furnishing Enrollment List
Year: 2018- 2019

51	POOJA.R	II B.Sc., CS	R. Pooja
52	NANDHINI.M	II B.Sc., CS	M. Nandhini
53	BHUVANESHWARIS	II B.Sc., CS	S. Bhuvaneshwari
54	PAVITHRA.R	II B.Sc., CS	R. Pavithra
55	DIVYA.B	II B.Sc., CS	B. Divya
56	NOORUNNISA.A	II B.Sc., CS	A. Noorunnisa
57	SANDHIYA.V	II B.Sc., CS	V. Sandhya
58	PAVITHRA.S	II B.Sc., CS	S. Pavithra
59	GAYATHRI L	II B.Sc ISM	L. Gayathri
60	SARANYA M	II B.Sc ISM	M. Saranya
61	SUMATHI R	II B.Sc ISM	R. Sumathi
62	DHIVYA BHARATHI N	II B.Sc ISM	N. Dhivya Bharathi
63	INDUJA G	II B.Sc ISM	G. Induja
64	KOUSAR MUBEEN M	II M.A ENGLISH	M. Kousar Mubeen
65	HEMAMALINI S	II M.A ENGLISH	S. Hemamalini
66	THAZINA I	II M.A ENGLISH	I. Thazina
67	DHIVYA R	II M.A ENGLISH	R. Dhivya
68	PRIYADHARSHINI V	II M.A ENGLISH	V. Priyadharsini
69	RAJALAKSHMI.K	II M.COM	K. Rajalakshmi
70	EZHILARASI.V	II M.COM	V. Ezhilarasi
71	RANIS	II M.COM	S. Rani


Dr. Freda Gnanaseivam, Ph.D.,
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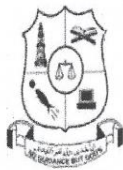


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NAAC – SSR CYCLE - I
1.2 Academic Flexibility

1.2.1 Home Furnishing Attendance
Year: 2018- 2019



M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
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 RANIPET DISTRICT - 632509



ATTENDANCE SHEET - 2018 - 2019

COURSE NAME : HOME FURNISHING
COURSE CODE : VAHF24

S.NO	NAME OF THE STUDENTS	04-08-2018	11-08-2018	18-08-2018	01-09-2018	08-09-2018
1	HEMAVATHI.R	x x x x x x	x x x x x x	x x x x x x	a a a a a a	x x x x x x
2	SHALINI.V	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
3	PAVITHRA.S	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
4	SANGEETHA.A	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
5	SUMATHI.C	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
6	WASIFA BANU.Y	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
7	KARUNYA.R	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
8	KAMALI.K	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
9	ARSHIYA ANJUM.	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
10	KAVIYA PRIYA.S	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
11	LEELAVATHI.M	a a a a a a	x x x x x x	x x x x x x	x x x x x x	x x x x x x
12	PRIYA.S	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
13	JEEVITHA.K	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
14	AAKIFA IFFAAT.K.O	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
15	FARZIA TANZEEL.A.I	x x x x x x	x x x x x x	a a a a a a	x x x x x x	x x x x x x
16	PREETHI.R	x x x x x x	x x x x x x	a a a a a a	x x x x x x	x x x x x x
17	PRIYADARSHINI.R	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
18	PAVITHRA.B	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
19	PUNITHA.S	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
20	BHAVANI SHRUTHI.K.B	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
21	VISALI.K	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x
22	KEERTHI.M	x x x x x x	x x x x x x	x x x x x x	x x x x x x	x x x x x x



VALUE ADDED COURSE – HOME FURNISHING

Students were taken to design basics lab to learn about soft furnishing used over a residential space.



Dr. Freda Gnanaselvam, Ph.D.,
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HAKEEMNAGAR-MELVISHARAM-632502
Walaja Taluk, Arcot Block, Phone: 04172 266167,266463



VALUE ADDED COURSE TEST – 2018- 2019 YEAR

SUB NAME: HOME FURNISHING

TIME: 1 HOUR

SUB CODE: VAHF24

MAX MARKS: 25

1. Dish towel should
 - a. Absorb moisture
 - b. be increase resistant
 - c. be colour fastness
 - d. be decrease resistant
2. Comforters are
 - a. Stuffed bed
 - b. Blankets
 - c. Bed spreads coverings
 - d. Bed linen
3. Towels should be made of ----- for better absorbency
 - a. Plain weave
 - b. twill weave
 - c. pile weave
 - d. satin weave
4. Wall to wall carpets are used in -----
 - a. Staircases
 - b. pathways
 - c. conference rooms
 - d. dining room
5. The rug is used to emphasis object placed on a wall to wall carpets
 - a. Scatter
 - b. accent
 - c. task
 - d. ornamental
6. ----- is the major criteria for deciding the window dressing
 - a. Window style
 - b. pattern
 - c. aesthetic appeal
 - d. window treatment
7. Easy for finishings is mainly given to ----- fabric.
 - a. Synthetic
 - b. Silk
 - c. cotton
 - d. rayon
8. Stacking of curtains is usually the glass areas
 - a. One third the width of
 - b. Half of the width of
 - c. Full of width
 - d. one fourth of the width
9. Used to protect draperies by adding durability
 - a. Liners
 - b. Hook
 - c. Folders
 - d. Thick materials
10. Which is not considered as a type of blind?
 - a. Vertical
 - b. woven wood
 - c. roller
 - d. 1-inch mini
11. The tops of the windows can be treat by
 - a. Casement window
 - b. swags and cascades
 - c. café curtains
 - d. tier curtains



12. The most suitable window dressing for a banquet hall is
 - a. Venetian blind
 - b. swags and cascades
 - c. café curtains
 - d. tier curtains
13. The fixed covering on furniture
 - a. Fixtures
 - b. coasters
 - c. furnishings
 - d. upholstery
14. Which of these is not a part of window?
 - a. Jamb
 - b. sill
 - c. panel
 - d. screen
15. Which of these is a soft window treatment?
 - a. Curtain
 - b. valance
 - c. blind
 - d. shutters
16. Synthetic fibres are
 - a. Nylon & polyester
 - b. cotton & polyester
 - c. nylon & silk
 - d. cotton & linen
17. For covering the lower part of the window, the most suitable type of curtain is
 - a. Cafe
 - b. tie back
 - c. draw
 - d. casement
18. The main function of window dressing is to provide
 - a. Aesthetic appeal
 - b. Privacy
 - c. reduce heat loss
 - d. noise levels
19. Suggest a suitable style of window dressing for the following.
 - a. Modern house
 - b. Suit in star hotel
 - c. An adolescent girl's bed room
 - d. Traditional cottage
20. Which kind of cloth that is made from a plant called flax. it is used for making clothes and things such as tablecloths and sheets
 - a. linen
 - b. silk
 - c. cotton
 - d. velvet
21.are sheer and light weight fabrics used to decorate doors and windows.
 - a. Curtains
 - b. draperies
 - c. blinds
 - d. shades
22. A large, rectangular piece of soft fabric, often with bound edges, used especially for warmth as a bed covering.
 - a. Blanket
 - b. bed spread
 - c. bed linen
 - d. upholstered
23. The technique of repairing small holes and tears or reinforcing frayed and worn out spots in fabric using needle and thread –
 - a. Darning
 - b. catch stitch
 - c. flat looped stitch
 - d. running stitch
24. Soft padded covering used to upholster furniture is referred to as
 - a. Upholstery
 - b. carpeting
 - c. Quilting
 - d. layering
25. A piece made of two layers of fabric and a wadding to provide warmth
 - a. Quilt
 - b. layering
 - c. cushioning
 - d. filling

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N. Thahseen Banu
BCA - II year.



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Walaja Taluk, Arcot Block, Phone: 04172 266167,266463



VALUE ADDED COURSE TEST – 2018- 2019 YEAR

SUB NAME: HOME FURNISHING
SUB CODE: VAHF24

TIME: 1 HOUR
MAX MARKS: 25

1. Dish towel should
 - a. Absorb moisture
 - b. be increase resistant
 - c. be colour fastness
 - d. be decrease resistant
2. Comforters are
 - a. Stuffed bed
 - b. Blankets
 - c. Bed spreads coverings
 - d. Bed linen
3. Towels should be made of ----- for better absorbency
 - a. Plain weave
 - b. twill weave
 - c. pile weave
 - d. satin weave
4. Wall to wall carpets are used in -----
 - a. Staircases
 - b. pathways
 - c. conference rooms
 - d. dining room
5. The rug is used to emphasis object placed on a wall to wall carpets
 - a. Scatter
 - b. accent
 - c. task
 - d. ornamental
6. ----- is the major criteria for deciding the window dressing
 - a. Window style
 - b. pattern
 - c. aesthetic appeal
 - d. window treatment
7. Easy for finishings is mainly given to ----- fabric.
 - a. Synthetic
 - b. Silk
 - c. cotton
 - d. rayon
8. Stacking of curtains is usually the glass areas
 - a. One third the width of
 - b. Half of the width of
 - c. Full of width
 - d. one fourth of the width
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23

25



12. The most suitable window dressing for a banquet hall is
a. Venetian blind
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a. Fixtures b. coasters c. furnishings d. upholstery
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 a. linen b. silk c. cotton d. velvet
21.are sheer and light weight fabrics used to decorate doors and windows.
 a. Curtains b. draperies c. blinds d. shades
22. A large, rectangular piece of soft fabric, often with bound edges, used especially for warmth as a bed covering.
 a. Blanket b. bed spread c. bed linen d. upholstered
23. The technique of repairing small holes and tears or reinforcing frayed and worn out spots in fabric using needle and thread –
 a. Darning b. catch stitch c. flat looped stitch d. running stitch
24. Soft padded covering used to upholster furniture is referred to as
 a. Upholstery b. carpeting c. Quilting d. layering
25. A piece made of two layers of fabric and a wadding to provide warmth
 a. Quilt b. layering c. cushioning d. filling


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2018-2019
 (ODD)

Class:		LESSON PLAN		Semester:
SUBJECT: HOME FURNISHING				
Sl No	Proposed Date/Week	Unit	Topics to be covered	Book referred
		1.	Introduction to home furnishings - definition, Importance of home furnishing, uses of furnishing, factors to be considered while selecting home furnishings.	www.stemp.com
		2.	Types of fabrics used for furnishing - Chiffon, Cotton, georgette, jersey, lace, leather, linen, polyester, Satin, Silk, Velvet, Viscose rayon. Application of fabrics in interior furniture - sofa, chairs, cushions, bed.	www.nappadori.com
		3.	Types of furnishings - Cushion, cushion covers, slip covers, bed linens, table linens, kitchen linen, and bath linen, upholstery history, types of upholstery, traditional, automobile, commercial, marine, upholstery care and maintenance.	www.IKEA.com



WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Book Referred
04/08/2018		1,2	II	Home	Introduction to home	
		3		Furnishing	furnishings- Definition, Importance of home furnishings, uses of furnishings.	www.tentilearns.net.
		4,5,6			Factors to be Considered while Selecting home furnishings.	
11/08/2018		1,2,3,4	II	Home	Types of Fabrics used for furnishings-	www.Livspace.com.
		5,6		Furnishing	Chiffon, cotton, georgette, Jersey, lace, leather, linen, polyester, satin, Silk, velvet, visco rayon	
					Application of fabrics in interior furniture - Sofa, chairs, cushions, bed.	
18/08/2018		1,2,3	II	Home	Types of furnishings-cushion	www.
				furnishing	cushion covers, slip covers, bed linens, Table linens,	homefads.com



WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Book Referred
					Kitchen linen & bath linen.	
		4:15/6	II		Upholstery - History, types of upholstery - traditional, automobile, commercial, marine, upholstery, care and maintenance.	
01/09/2018			II	Home furnishing	Soft furnishings - Meaning and importance, Types of furnishings - Carpets, rugs, Cushion cover, slip cover. Window treatments - Curtains, draperies, blinds and shades.	WWW budget blinds.com.
08/09/2018			II	Home furnishing	Care and maintenance of home furnishing materials - Laundering - Soaking, washing, rinsing, brightening or softening agents, drying, ironing and storing. Stain removal methods and agents, Principles followed while maintaining the fabrics. Storing and maintaining the soft furnishing.	WWW Squaseroom.com.

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M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
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 (Affiliated to Thiruvalluvar University)
 Serkkadu, Vellore District - 632115
 E. mail: mmeswc@yahoo.in website: www.mmescollege.com
 Phone 04172 266167, 266463



STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *Wanifa Bam-y*
 Course Name : *Home furnishing*
 Course Code : *VAHF24*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

- To what degree did the course content meet your expectations
 Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
 Excellent Very Good Good Average Below average
- The learning experience you had in this course was
 Excellent Very Good Good Average Below average
- Please rate the course faculties
 Excellent Very Good Good Average Below average
- How would you rate the overall course content
 Excellent Very Good Good Average Below average
- Please rate the relevance of the course
 High Average Low
- Please rate the usefulness of the course
 High Average Low

Suggestions if any :

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y. Wanifa Bam-y
 Signature of the student



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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *M. Leelavathi*
 Course Name : *home furnishing*
 Course Code : *PAHF24*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1.To what degree did the course content meet your expectations

Excellent Very Good Good Average Below average

2.To what level did the course expose you to new knowledge & practices

Excellent Very Good Good Average Below average

3.The learning experience you had in this course was

Excellent Very Good Good Average Below average

4.Please rate the course faculties

Excellent Very Good Good Average Below average

5.How would you rate the overall course content

Excellent Very Good Good Average Below average

6.Please rate the relevance of the course

High Average Low

7.Please rate the usefulness of the course

High Average Low

Suggestions if any :

M. Leelavathi
 Signature of the student

Dr. Freda
 Dr. Freda Gnanaseelvam, Ph.D.,
 Principal

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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *M. Priyadharshini*
Course Name : *Home furnishing*
Course Code : *VAHF24*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1.To what degree did the course content meet your expectations

Excellent Very Good Good Average Below average

2.To what level did the course expose you to new knowledge & practices

Excellent Very Good Good Average Below average

3.The learning experience you had in this course was

Excellent Very Good Good Average Below average

4.Please rate the course faculties

Excellent Very Good Good Average Below average

5.How would you rate the overall course content

Excellent Very Good Good Average Below average

6.Please rate the relevance of the course

High Average Low

7.Please rate the usefulness of the course

High Average Low

Suggestions if any :

Dr.

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Principal
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M. Priyadharshini
Signature of the student



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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: **AAKIFA IFFAAT.K.O**

Course Name : **HOME FURNISHING**

Course Code : **VAHF24**

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1.To what degree did the course content meet your expectations

Excellent Very Good Good Average Below average

2.To what level did the course expose you to new knowledge & practices

Excellent Very Good Good Average Below average

3.The learning experience you had in this course was

Excellent Very Good Good Average Below average

4.Please rate the course faculties

Excellent Very Good Good Average Below average

5.How would you rate the overall course content

Excellent Very Good Good Average Below average

6.Please rate the relevance of the course

High Average Low

7.Please rate the usefulness of the course

High Average Low

Suggestions if any :


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Signature of the student



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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *S. Punitha*
Course Name : *Home furnishing*
Course Code : *VAHF24*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

1. To what degree did the course content meet your expectations

Excellent Very Good Good Average Below average

2. To what level did the course expose you to new knowledge & practices

Excellent Very Good Good Average Below average

3. The learning experience you had in this course was

Excellent Very Good Good Average Below average

4. Please rate the course faculties

Excellent Very Good Good Average Below average

5. How would you rate the overall course content

Excellent Very Good Good Average Below average

6. Please rate the relevance of the course

High Average Low

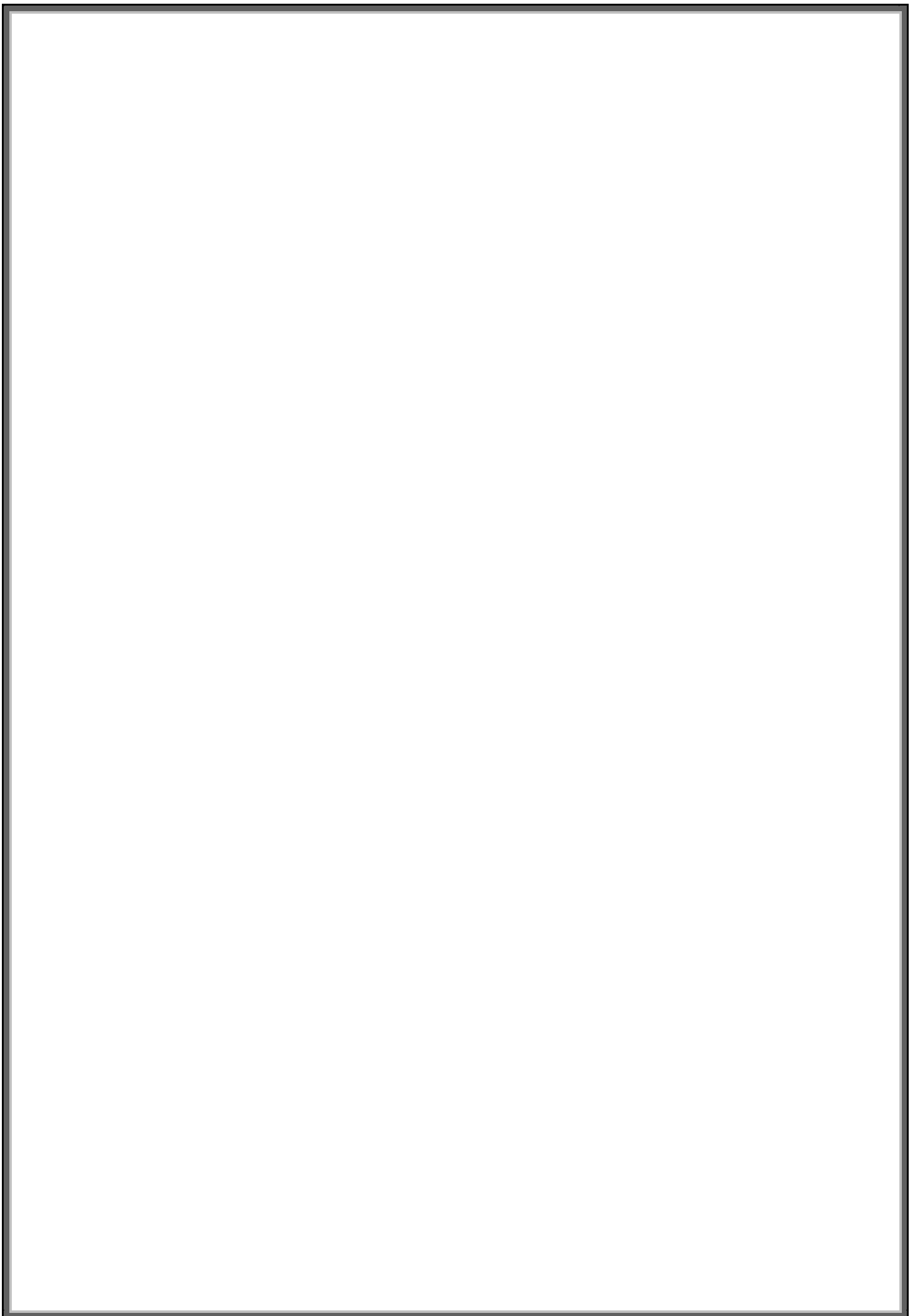
7. Please rate the usefulness of the course

High Average Low

Suggestions if any :


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S. Punitha
Signature of the student





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VALUE ADDED COURSES

Course Name	Food preservation
Course Code	VAFR27
Duration	30 HRS
Offered by	DEPARTMENT OF NUTRITION, FSM& DIETETICS

L	T	P	C
20	0	10	1

COURSE OBJECTIVES

To enable the students to:

- Understand the principles of preservation.
- Acquire knowledge on the preservation by high osmotic pressure and concentration of salt.
- Understand various types preservation by using high and low temperature.
- Learn various types of preservation using chemicals and food irradiation.
- Compare and contrast the drying and dehydration

Course Outcomes

- Apply major food preservation techniques and principles
- Classify the various types of food spoilage
- Analyze and evaluate novel food processing methods
- Distinguish between chemical preservation and fermentation
- Identify and evaluate the suitability of processing for various foods

SYLLABUS

UNIT - I

Principles and importance of food preservation, need for preservation, shelf life of food products, factors affecting shelf life.

UNIT - II

High concentration of sugar, Procedure for fruit jelly and jam, fruit preserves, failure to jelly and jam to set. Pickling and Curing of meat. Fermentation-types, advantages and factors affecting.

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UNIT - III

Heat sterilization, pasteurization. Refrigeration - Advantages, factors to be considered, common spoilage - Difference between refrigeration and freezing, methods of freezing, steps involved in freezing, common food spoilage. Basic concepts of hurdle technology and membrane technology.

UNIT - IV

Chemical preservatives - definition, classification, mode of action, mechanism. Properties and, mechanism permitted doses.

UNIT - V

Home drying, methods of dehydration, factors in the control of drying, treatment of foods before drying, procedures after drying, and its merits and demerits.

PRACTICALS:

- JAM
- JELLY
- PICKLES
- DRYING METHOD OF PRESERVATIVES

REFERENCES

1. Srilakshmi. B; Food Science, 6th edition, New Age International (P) Limited Publishers, 2015.
2. Shakunthala Manay. N; Shadakshara Swamy.M; Foods Facts and Principles, 3rd edition, New Age International (P) Limited Publishers, 2014.
3. Subbulakshmi. G and Shobha. A.U; Food processing and preservation, New Age International (P) Limited Publishers, 2014.
4. Norman. N Potter, Joseph H. Hotchkiss, Food Science, 5th edition, CBS Publishers and Distributors, 1996.
5. Sivasankar. B; Food Processing and Preservation, PHI Learning Private Limited, 2011.


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NAAC – SSR CYCLE - I
1.2 Academic Flexibility

1.2.1 Food Preservation Enrollment List
Year: 2018- 2019



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STUDENTS ENROLMENT DETAIL 2018-2019 (ODD)

Course Name	Food Preservation
Course Code	VAFR27

S.No.	Name of the Student	Department	Signature
1	LUBNA IFFATH.R	II B.A ENGLISH	Lubna Iffath R.
2	SAIRA BANU.S	II B.A ENGLISH	S. Saira Banu
3	TAMILARASI.R	II B.A ENGLISH	R. Tamilarasi
4	SANDHIYA.A	II B.A ENGLISH	Sandhya A.
5	SATHYA.R	II B.A ENGLISH	Sathyo R.
6	AFEEFA NISHATH A	II B.A ENGLISH	Aleefa Nishath
7	GULZARA	II BBA	A. Gulzara
8	PREETHI.P	II BBA	Preethi P.
9	SINDHU.P	II BBA	P. Sindhu
10	THENNARASI.R	II BBA	R. Thennarasi
11	NAFISHA BEGUM.G	II BBA	Nafisa Begum
12	SHAKILA.R	II BCA	Shakila R.
13	GAYATHRI.M	II BCA	M. Gayathri
14	VANITHA.J	II BCA	Vanitha J.
15	YOGESHWARI.E	II BCA	Yogeshwari E.
16	KAVITHA.S.V	II BCA	S.V. Kavitha



17	REETHIKAS	II BCA	S. Reethika
18	SOWMIYA.D	II BCA	D. Sowmya
19	RUBINI.K	II BCA	Rubini . K.
20	SATHYAPRIYA.J	II BCA	J. Sathyapriya
21	JASMINE.Y	II B.COM	Y. Jasmine
22	INDHUMATHLE	II B.COM	I. Indhumathi
23	MOHANA PRIYA.S.N	II B.COM	S. N. Mohan Priya
24	MONISHA.C	II B.COM	Monisha
25	SANDHIYA.S	II B.COM	S. Sandhya
26	ANITHA .V	II B.COM	V. Anitha
27	HEMAMALINI.R	II B.COM	R. Hemamalini
28	VINOTHINID	II B.COM	D. Vinothini
29	KOWSALYA.V	II B.COM	V. Kowsalya
30	HASIFAM	II B.COM(CA)	Hasifa . M
31	VINITHA.R	II B.COM(CA)	R. Vinitha
32	SUMITHRA.K	II B.COM(CA)	Sumithra . K
33	KALAIPOKODI.K	II B.COM(CA)	K. Kalai pokodi
34	YOGESHWARI.C	II B.COM(CA)	C. Yogeshwari
35	JEEVA PRIYA.G	II B.COM(CA)	Jeeva priya . G
36	USHA.R	II B.COM(CA)	R. Usha
37	AAMINA SABA O.S	II B.Sc., CS	Aamina Saba
38	AMEENA MISBA.N	II B.Sc., CS	Ameena misba
39	SRIDEVI.V	II B.Sc., CS	Sridevi . V.
40	DEEPIKA.S	II B.Sc., CS	Deepika
41	CHANDHINI.C	II B.Sc., CS	C. Chandhini
42	SANGEEETHA.V	II B.Sc., CS	Sangeetha . V



43	PRIYA.D	II B.Sc., CS	Priya
44	ELAMATHY.V	II B.Sc., CS	Elamathy.V
45	NASRIN.K	II B.Sc., CS	Nasrin.K
46	YUVASHREE.U	II B.Sc., CS	Yuvashree.U
47	KAVIYA.A	II B.Sc., CS	Kaviya.A
48	JAYANTHI.P	II B.Sc., CS	Jayanthi.P
49	SHARMILA DEVI.S	II B.Sc., CS	Sharmila Devi.S
50	NANDHINI.S	II B.Sc., CS	Nandhini.S
51	SHAKILA.J	II B.Sc., CS	J.Shakila
52	ASHNI.R	II B.Sc., CS	Ashni.R
53	SUMAIYA BANU.R	II B.Sc., CS	Sumaiya Banu
54	FARANA YASMIN A.K	II B.Sc., CS	Farana yasmin.A.K
55	RESHMA A	II B.Sc ISM	Reshma.A
56	JOTHIKA M	II B.Sc ISM	M.Jothika
57	ZULAIQUA FIRDOUSE V N	II B.Sc ISM	Zulaiqua
58	HEMAMALINI B	II B.Sc ISM	Hemamalini
59	KUBRA KOWNAIN C	II B.Sc ISM	Kubra Kownain
60	MUSFIRA T M	II B.Sc ISM	Musfira.T.M
61	MONIKA D P	II B.Sc ISM	D.P. Monika
62	SYED ALI FATHIMA.M	II B.Sc(MATHEMATICS)	Syed Ali Fathima
63	EZHILARASI.E.	II B.Sc(MATHEMATICS)	Ezhilarasi.E.
64	SAKEENA.A	II B.Sc(MATHEMATICS)	Sakeena
65	SYEEDHA TASNEEM.K.N	II B.Sc(MATHEMATICS)	Syedha Tasneem.K.N
66	SUMAIYA BANU.N	II B.Sc(MATHEMATICS)	Sumaiyabanu
67	DHANALAKSHMIS	II B.Sc(MATHEMATICS)	Dhanalakshmi
68	DIVYA.R	II B.Sc(MATHEMATICS)	Divya.R



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Food Preservation Enrollment List
Year: 2018- 2019

69	SARANYA.V	II B.Sc(MATHEMATICS)	Saranya.V
70	NITHYAKALYANIL	II M.COM	Nithyakalyani-L
71	JAYASRI.V	II M.COM	V. Jayasri

D. Kathy
HOD

Mrs. M. KATHY, M.Sc., NET.,
HEAD & ASSISTANT PROFESSOR,
DEPARTMENT OF NUTRITION, FSM & DIETETICS
M.M.E.S. WOMEN'S ARTS & SCIENCE COLLEGE,
MELVISHARAM, RANIPET - 632 509.

Dr.
PRINCIPAL
Dr. Freda Gnanaseivam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
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NAAC – SSR CYCLE - I
 1.2 Academic Flexibility

1.2.1 Food Preservation Attendance
 Year: 2018- 2019



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 (Affiliated to Thiruvalluvar University)
 Serkkadu, Vellore District - 632115



ATTENDANCE SHEET

COURSE NAME	Food Preservation
COURSE CODE	VAFR27

S.No.	Name of the Student	02.02.2019	09-02.2019	16.02.2019	23.02.2019	09.03.2019
1	LUBNA IFFATH.R	X	X	X	X	X
2	SAIRA BANU.S	X	X	X	X	X
3	TAMILARASI.R	X	X	X	X	X
4	SANDHIYAA	X	X	X	X	X
5	SATHYAR	X	X	X	X	X
6	AFFEEFA NISHATH A	X	X	X	X	X
7	GULZARA	X	X	X	X	X
8	PREETHI.P	X	X	X	X	X
9	SINDHU.P	X	X	X	X	X
10	THENNARASI.R	X	X	X	X	X
11	NAFISHA BEGUM.G	X	X	X	X	X
12	SHAKILAR	X	X	X	X	X
13	GAYATHRI.M	X	X	X	X	X
14	VANITHA.I	X	X	X	X	X
15	YOGESHWARIE	X	X	X	X	X
16	KAVITHA.S.V	X	X	X	X	X
17	REETHIKA.S	X	X	X	X	X
18	SOWMIYA.D	X	X	X	X	X
19	RUBINI.K	X	X	X	X	X
20	SATHYAPRIYA.I	X	X	X	X	X
21	JASMINE.Y	X	X	X	X	X
22	INDHUMATHLE	X	X	X	X	X
23	MOHANA PRIYA.S.N	X	X	X	X	X
24	MONISHA.C	X	X	X	X	X
25	SANDHIYA.S	X	X	X	X	X
26	ANITHA.V	X	X	X	X	X
27	HEMAMALINI.R	X	X	X	X	X
28	VINOTHINI.D	X	X	X	X	X
29	KOWSALYA.V	X	X	X	X	X
30	HASIFAM	X	X	X	X	X
31	VINITHA.R	X	X	X	X	X
32	SUMITHRA.K	X	X	X	X	X
33	KALAIPOKODI.K	X	X	X	X	X


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STAFF TAKING VALUE ADDED COURSE IN CLASS



STAFF EVALUATING THE RECIPES



STUDENTS DOING PRACTICAL IN LAB


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M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE
HAKEEM NAGAR, MELVISHARAM -632509
(Affiliated to Thiruvalluvar University)
Serkkadu, Vellore District – 632115



VALUE ADDED COURSE TEST- 2018-2019 YEAR

SUB CODE : VAFR27

SUB NAME: FOOD PRESERVATION

TIME: 1 HOUR

MAX MARKS: 25 MARKS

SCORE	25
MARKS	25

- Which of the following sentence is true with respect to food storage/preservation?
 - Each food type has a potential storage life
 - The mechanical abuse that food has received during storage/distribution does not affects its storage stability
 - All of the mentioned
 - None of the mentioned
- Which of the following statement with respect to food preservation is true?
 - Leafy vegetables perish fast due to their high moisture content
 - Cereals have the highest requirements of moisture and soil types
 - Cereal can be grown with less labour and yield of food is high
 - All of the mentioned
- Cereals are the major source of food in the world.
 - True
 - False
- Pasteurization is the process of heating milk ____
 - Above 121°C
 - below the boiling point
 - above the boiling point
 - above 150°C
- Cold Sterilization is refers to the preservation of food by ____
 - Refrigeration
 - Radiation
 - Dehydration
 - Lyophilisation
- Who is regarded as the father of canning?
 - Nicolas Appert
 - Louis Pasteur
 - John Hall
 - Bryan dokin
- The process of preserving meat by stewing in a covered earthenware jug
 - burial
 - curing
 - Jugging
 - all of these
- The temperatures used for canning foods ranges from ____
 - 0-20°C
 - 20-60°C
 - 60-100°C
 - 100-121°C
- Which of the following microorganism survive at -9 to -17 degree C?
 - Salmonella
 - Staphylococci
 - Bacilli
 - Clostridium
- Acetic acid and lactic acid are used for ____
 - curing meats
 - preservation of color
 - preservation of pickles
 - inhibiting mold growth
- What is marmalade?
 - It is a fruit preserve
 - It is a vegetable preserve
 - Both a and b
 - None of the above
- Which one is the key requirement of food preservation?
 - For future need
 - To preserve the food when the availability of food is more than the present use
 - For more marketing
 - All of the above
- Which is a method of permanent preservation?
 - Drying
 - Canning
 - Freezing
 - All of the above


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14. Which is a very simple homemade solid product prepared from mango?
 (a) Pickle (b). Amchur (c). Marmalade (d). All of the above
15. Which food preservation technique works by heating and sealing food in an airtight container?
 (a) Vacuum Sealing (b) Dehydrating (c) Canning (d) Sun-Drying
16. Which is the principle of radiation?
(a). Increasing shelf life (b). To prevent the fruit from ripening.
(c). To kill the harmful microorganisms (d). All of the above
17. Refrigeration helps in food preservation by _____.
(A) Sealing the food with a layer of ice
(B) Destroying enzyme action
 (C) Reducing the rate of biochemical reactions
(D) Killing the germs
18. Which one of the following substances is used in the preservation of food stuff?
(A) Sodium Chloride
(B) Sodium Benzoate
(C) Potassium Chloride
 (D) Citric Acid
19. The main component of honey is _____.
(A) Fructose
(B) Maltose
(C) Sucrose
 (D) Glucose
20. Aspirin is _____.
(A) Antibiotic
(B) Reliever
(C) Antipyretic
 (D) None of the above
21. Milk is an example of _____.
(A) A suspension
 (B) An emulsion
(C) A foam
(D) A gel
22. Which one of the following fruits is most suitable for jelly making?
(A) Wood apple
 (B) Gauva
(C) Papaya
(D) Mango
23. Organic food is supposed to be better for us because it _____.
(A) Is grown without the use of artificial fertilizers and pesticides
 (B) Is grown in glasshouses keeping it clean of environmental pollutants
(C) Is more expensive to buy
(D) Relies on chemicals to improve the flavour
24. Milk openly placed for sometime becomes sour due to _____.
(A) Acetic acid
 (B) Citric acid
(C) Lactic acid
(D) Carbonic acid
25. Curd making is an ancient 'Biotechnological' process involving _____.
 (A) Protozoa
(B) Fungus
(C) Virus
(D) Bacteria


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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Food Preservation Mark List
Year: 2018- 2019



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Serkkadu, Vellore District – 632115

STUDENTS MARK LIST

Course Name	Food Preservation
Course Code	VAFR27

S.No.	Name of the Student	MARKS
1	LUBNA IFFATH.R	24
2	SAIRA BANU.S	20
3	TAMILARASI.R	20
4	SANDHIYA.A	18
5	SATHYA.R	17
6	AFEEFA NISHATH A	22
7	GULZARA	10
8	PREETHI.P	15
9	SINDHU.P	17
10	THENNARASI.R	13
11	NAFISHA BEGUM.G	19
12	SHAKILA.R	22
13	GAYATHRI.M	20
14	VANITHA.J	11
15	YOGESHWARIE	23
16	KAVITHA.S.V	22
17	REETHIKA.S	22



18	SOWMIYA.D	18
19	RUBIN.LK	15
20	SATHYAPRIYA.J	15
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30	HASIFA.M	15
31	VINITHA.R	19
32	SUMITHRA.K	18
33	KALAIPOKODI.K	16
34	YOGESHWARI.C	12
35	JEEVA PRIYA.G	12
36	USHA.R	15
37	AAMINA SABA O.S	23
38	AMEENA MISBA.N	22
39	SRIDEVI.V	21
40	DEEPIKA.S	18
41	CHANDHINI.C	19
42	SANGEEETHA.V	22
43	PRIYA.D	19



44	ELAMATHY.V	19
45	NASRIN.K	19
46	YUVASHREE.U	19
47	KAVIYA.A	21
48	JAYANTHLP	12
49	SHARMILA DEVI.S	17
50	NANDHINI.S	18
51	SHAKILA.J	18
52	ASHNI.R	18
53	SUMAIYA BANU.R	11
54	FARANA YASMIN A.K	18
55	RESHMA A	19
56	JOTHIKA M	22
57	ZULAIQUA FIRDOUSE V N	21
58	HEMAMALINI B	25
59	KUBRA KOWNAIN C	21
60	MUSFIRA T M	20
61	MONIKA D P	20
62	SYED ALI FATHIMA.M	18
63	EZHILARASIE.	18
64	SAKEENA.A	17
65	SYEEDHA TASNEEM.K.N	17
66	SUMAIYA BANU.N	12
67	DHANALAKSHMIS	18
68	DIVYA.R	18
69	SARANYA.V	18



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NAAC – SSR CYCLE -I
1.2 Academic Flexibility

1.2.1 Food Preservation Mark List
Year: 2018- 2019

70	NITHYAKALYANLL	12
71	JAYASRI.V	18


SIGNATURE OF THE STAFF


PRINCIPAL
Dr. Freda Gnanaselvam, Ph.D.,
Principal
M.M.E.S. Women's Arts & Science College
Melvisharam - 632 509



WORK DIARY						
Date	Day order	Hrs	Class	Subject	Topics Covered	Books Referred
02/02/19	-	1	I	Food preservation	Principles and importance of Food Preservation	Food Science by Srilakshmi
		2	"	"	Need for preservation. Shelf life of food products. Factors affecting shelf life.	
		3,4,5,6				
09/02/19	-	1	I	Food preservation	High Concentration of Sugar Procedure for fruit jelly and Jam, fruit preserves	Food Science by Srilakshmi
		2,3	I	Food preservation	Failure to jelly and Jam to set, Pickling & curing of meat.	
		4,5,6	I	"	Fermentation - types, advantages & factors affecting	
16/02/19	-	1	I	F.P	Heat sterilization, pasteurization. Refrigeration - Advantages, factors to be considered.	Food Science by Srilakshmi
		2,3,4	I	F.P	Common spoilage - Difference between refrigeration & Freezing, methods of freezing & steps involved in freezing.	Food Science & Principles by Shakuntala Manay.
		5,6	I	F.P	Common food spoilage. Basic Concepts of hurdle technology & Membrane technology.	


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STUDENTS FEEDBACK FORM FOR VALUE ADDED COURSE

Name of the Student: *Yogeshwari C*
Course Name : *Food Preservation*
Course Code : *VAFR27*

Dear Student,

You are required to give your feedback on the following aspects. Please circle your response.

- To what degree did the course content meet your expectations
Excellent Very Good Good Average Below average
- To what level did the course expose you to new knowledge & practices
Excellent Very Good Good Average Below average
- The learning experience you had in this course was
Excellent Very Good Good Average Below average
- Please rate the course faculties
Excellent Very Good Good Average Below average
- How would you rate the overall course content
Excellent Very Good Good Average Below average
- Please rate the relevance of the course
High Average Low
- Please rate the usefulness of the course
High Average Low

Suggestions if any :

Yogeshwari C
Signature of the student

Dr.
Dr. Freda Gnanaselvam, Ph.D.,
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